

Sena Kalyan Insurance Company Limited

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Letter of Transmittal

All Shareholders,
Insurance Development and Regulatory Authority,
Registrar of Joint Stock Companies & Firms,

Sub: Annual Report for the year ended December 31, 2020.

Dear Sir(s),

We are pleased to present the Annual Report together with the Audited Statement of Financial Position as at December 31, 2020, Statement of Profit or Loss and other Comprehensive Income, Statement of Cash Flows, Statement of Changes in Shareholder's Equity for the year ended December 31, 2020 along with notes thereon of Sena Kalyan Insurance Company Limited prepared in accordance with applicable laws and regulations.

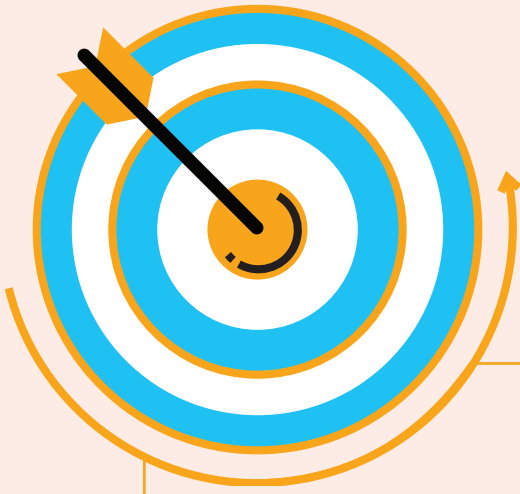
It is mentioned here that a full copy of the above Annual Report is available in the company's website at www.senakalyanicl.com

Best regards,



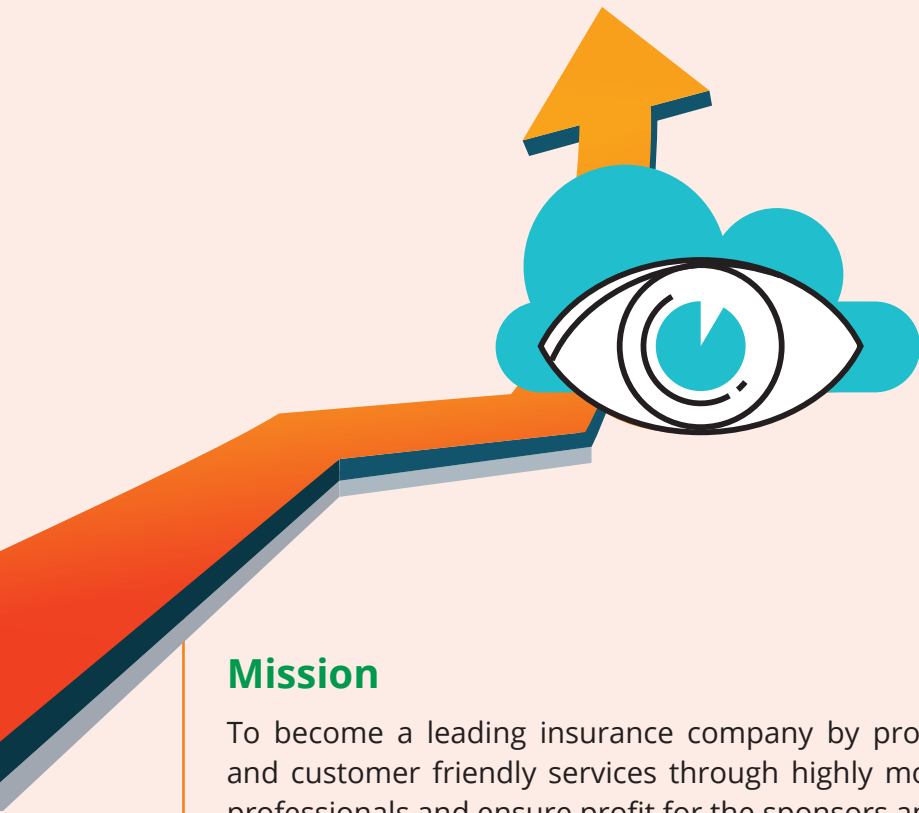
Lasmin Akter

Company Secretary



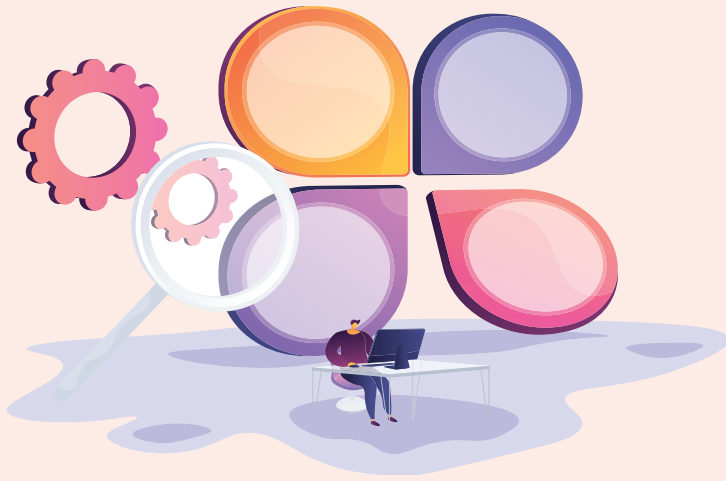
Vision

Sena Kalyan Insurance Company Limited will uphold the principles of transparent perception and corporate practices thus turning it to be a viably profit oriented insurance company in the country.



Mission

To become a leading insurance company by providing innovative products and customer friendly services through highly motivated team of dedicated professionals and ensure profit for the sponsors and shareholders.



Strategic Objectives and commitments

STRATEGIC OBJECTIVES

- Uphold the clean image of the Armed Forces of Bangladesh;
- Transforming to a service oriented technology driven profit-earning company;
- Attract, motivate and retain high quality human resources;
- Providing integrated insurance service in the non-life sector;
- To meet customers' satisfaction through services.
- Uphold corporate governance practices;
- Steady and sustainable growth strategy;
- Settlement of claim in the appropriate manner;
- To maintain transparency in disclosures;
- Contribute to the National Exchequer;
- Create new job as a growing concern;
- Adopt and facilitate green initiative.

OUR COMMITMENTS

- to the Nation
- to our Armed Forces
- to the Regulators
- to the Shareholders
- to the Customers
- to the Employees
- to the other Stakeholders



Core Values

Integrity : Honest to the customers, employees, regulators, shareholders, and others.

Accountability : Accountable to the stakeholders and to the society at large.

Transparency : Transparent in each and every transaction.

Technology : Provision of upgraded technological services.



Code of Conduct

Ethical Principles of Sena Kalyan Insurance Company Limited

Objectivity

Sena Kalyan Insurance Company Limited (SKICL) shall possess strict principle of objectivity in its day to day operations in relation to its customers, employees, shareholders, banks, other organizations by maintaining and protecting the stability and trust in the Non-Life Insurance sector.

Just and equitable

The Company shall have no discrimination and avoid all forms of bias in its attitudes towards employees as well as to its customers.

Honesty

The Company during its operations shall stick to the honesty principle in relation to customers, employees, share holders, other Insurance company, regulators and the stakeholders.

Impartiality

The Company is impartial towards its customers irrespective of their nationality, religion, financial and social standing, and gender while offering service.

Reliability

Sena Kalyan Insurance Company Limited shall offer clear, comprehensible and correct information to its customers within the principle of reciprocal trust during services and transactions; and provide the customer services in a timely and complete manner.

Transparency

Sena Kalyan Insurance Company Limited shall inform its customers in an open easily understandable and clear way regarding the underlying rights and responsibilities, benefits and risks attached to the products and services offered to them.

Observing social benefit and respect to environment

The Company shall show due diligence to support all kinds of social and cultural activities in the light of the principle of observing, aside from the profitability, the social benefit and respect to the environment.

Insider trading

The Company has a clear policy and takes all measures in order to prevent the use of insider information for the trading purposes.

Relation with public organizations, regulators and other institution

The Company, during its relations with the public organizations, regulators and other institutions, should act in observance of the principles of honesty, accountability and transparency, and should show the utmost care for the correct, complete and timely communication of the information, documents and records in accordance with the laws and regulations of the country.

Personal behavior

Sena Kalyan Insurance Company Limited shall avoid all kinds of practices and applications that may cause unfair competition on the employment of the personnel.

Competition

Sena Kalyan Insurance Company Limited shall take appropriate measures to take the challenges of industrial competition in compliance with the laws and regulations. During the companies actions to defeat the competitive forces- all of its activities within the free market economy shall avoid any unfair means which may cause indiscipline in the economy or industry or may be termed as immoral or unjustified behavior or is against the principles of integrity. All actions against competition shall rather aim to

- (i) overall development of the Insurance sectors
- (iii) observe the common interest of insurance industry.

Advertisements and announcements

SKICL shall act honestly, realistically, and in compliance with legal regulations and with the general moral principles during its announcements, advertisements and notices under the publicity and advertising activities regarding products and services as well as its financial structures. The Company shall avoid all acts and behaviors that may damage the reputation of the insurance business. SKICL shall also ensure that the announcements, advertisements and notices do not contain any statements or expressions degrading or humiliating other insurance company.

Customer's complaints

SKICL shall establish a system in order to respond all and any kinds of questions of their customers stemming from the services offered and shall accordingly inform to customers about this system.

General employee's quality

SKICL shall be aware that it shows due diligence in order to ensure that the employees of the company possess knowledge, background and a sense of responsibility required by jobs.

Employment and career development

SKICL shall in line with the principle of managing the human resources in the best possible way, offer trainings, courses, seminars and similar opportunities to their employees in order to ensure that they reach to the level necessitated by the time and by the Insurance profession.

Working environment

SKICL shall introduce internal regulations requiring that its employees look neat and clean in conformity with the reputation of the Company and are also provided with a good congenial working environment.

Job descriptions

SKICL shall maintain and update a detailed job description to distribute its jobs among the employees so that the Company can show due diligence for the employment of sufficient number of personnel required by the workload, organize the employees in a way that they yield maximum productivity during the working hours, and show utmost efforts for preventing overtime work and that the employees use their annual leaves regularly.



Code of Conduct of the Employees

- Adhere to the disciplinary measures of the company;
- Adhere to the applicable laws and regulations during performance of duties;
- Inform the customers about the benefit and risk of the products and services offered to them;
- Offer unbiased and fair service to the customers receiving the same service;
- Not to disclose the secret of their customers and the company which they come to learn by virtue of their positions and titles to anyone other than those persons and authorities who are explicitly authorized under laws;
- Not to cause any loss of reputation of the company during works and attitudes;
- Not to be engaged in any activity that can be classified as personal business;
- Not to behave in contradiction to the principles of justice, integrity, honesty, reliability and social responsibility;
- To cooperate with the other employees for common purposes through building a courteous and diligent communication during their fulfillment of duties;
- Not to use company's assets and resources unproductively and outside the designated purpose;
- Not to derive any personal benefit from their own job potentials and from potentials of their customers by using their positions and titles;
- To refusal all such benefit offers immediately and to inform such offers to the competent authorities and to their superiors;
- Not to involve in relation with the customers such as borrowing-lending, being guarantor and opening common accounts with the customers which do not correspond with ethical principles;
- Not to assume any position in any private or public organization other than associations, foundations, cooperatives, and similar organizations without the approval of the Company.



Company's Key Information

Sena Kalyan Insurance Company Limited

1	Date of Incorporation	: 03 September, 2013
2	Date of Registration	: 03 September, 2013
3	Date of Commencement of Business	: 10 September, 2013
4	Authorized Capital	: Tk. 100,00,00,000
5	Paid up Capital	: Tk. 24,00,00,000
6	Registered Office	
	SKS Tower (12th Floor)	
	7, VIP Road, Mohakhali	
	Dhaka-1206.	
	PABX: 88-02-9885686, 9885604, 9885606	
	Fax: 880-2-9885631	
	E-mail: info@senakalyanicl.com	
	Web-site: www.senakalyanicl.com	
7	Nature of Business	: Non-life insurance
8	Company's Registration No	: C-111100/13
9	E-Tax Identification Number (E-TIN)	: 833679619109, LTU, Dhaka
10	VAT Registration Number	: 001108614-0101
11	Credit Rating Company	: ARGUS Credit Rating Services Ltd.
12	Auditors	
	Mahfel Huq & Co.	
	Chartered Accountants	
	BGIC Tower (4th Floor)	
	34, Topkhana Road	
	Dhaka-1000.	
13	Contacts	
	Telephone	: + 88 02 5505855, + 88 02 5505856, + 88 02 5505857
	Fax	: + 88 02 55058458
	e-mail	: info@senakalyanicl.com
	Web	: www.senakalyanicl.com



CODE OF CONDUCT

RESPONSIBILITY RELATED INFORMATION OF DIRECTORS, CHAIRMAN, CEO, COMPANY SECRETARY, CFO & HIAC

Director's Responsibility Statements

The major responsibilities of the Directors of the board are-

- Developing and implementing corporate strategies.
- Exercising of business judgment in good faith using general prudence for the best interest of the company in line with company's Articles of Association and complying with the prevailing applicable laws and regulations.
- To set the direction, vision and policies of the company and to determine objective and strategies to ensure the effective discharge of the company's functions.
- Most efficient use of the company's resources.
- Monitoring and reviewing corporate governance framework of BSEC.
- Monitoring and reviewing risk management process of the company.
- Fixation of Business targets, reviewing business results and monitoring budgetary control.
- To evaluate the key performance indicators of the Top Executives of the company.
- To establish and maintain effective communication system with the different regulatory bodies.
- Setting up standards and monitoring compliances of CSR policies and practices.
- Recommendation of appointment and re-appointment of statutory auditors along with their fees.
- To prepare and submit Directors' Report before the shareholders' in Annual General Meeting in accordance with the BSEC notification and Listing Regulations of DSE & CSE.
- Recommending shareholders to approve Financial Statements, dividend and appointment of external auditors.

Code of Conduct for the Board of Directors

Board of Directors of Sena Kalyan Ins. Co. Ltd. has adopted the Code of Conducts for the all members of the Board who shall individually be liable to sign and follow this Code of Conduct including any new members who may assume Office in future. The Code of conduct includes all instructions /circulars /guidelines issued by IDRA related to the Directors and their interested

group / organization. However, followings are the general code of conducts approved and adopted by the Board of Directors.

Duties

The duties imposed on Board Members are duties, similar to those that the law imposes on those in similar positions of trust, agents and trustees;

Powers vs. Duties

The duties apply to each Board member separately, while the powers apply to the Board jointly;

Contribution in Meetings/Debates

The Board members are expected to contribute to the debates in the Board without any personal biases or other prejudices with the conviction and belief that the outcome of every debate would be towards the advancement of the company.

Unfettered discretion

Board members cannot without the consent of the company, fetter their discretion in relation to the exercise of their powers, and cannot bind themselves to vote in a particular way at future Board Meeting.

Use of corporate property, opportunity or information

A Board member must not, without the consent of the company, use Company's assets, opportunities, or information for his/ her own profit.

Confidentiality

Each Board member must use utmost care and discretion in the handling of confidential information and other information not normally available to the public, generally coming to them by reason of their directorship, office or employment. Such information shall, subject to certain limited circumstances, not be disclosed to third parties and shall not be used for personal benefit or for the benefit of family, friends, or associates.

Transactions with the company

A Board member shall not enter into a transaction where there is a conflict between his interest and duty without the knowledge of the Board; and It is a statutory duty of the director(s) to declare interests in relation to any transactions, and to make proper disclosure thereof.

Competing with the company

A Board member must not compete directly with the company without arising a conflict or interest. A Board member should not act as a director of any competing companies, as his/her duties to each company would conflict with each other.

Conflict of duty and interest

As fiduciaries, the Board Members must not put themselves in a position where their interests and duties conflict with the duties that owe to the company; Each and every Board Member has an obligation of loyalty to the company and should subordinate his/her personal interest when they conflict with or threaten to conflict with the best interests of the company; Each and every Board member shall declare all actual or potential material conflicts that may arise between their duty to

- (i) the company and
- (ii) their personal obligations, other fiduciary duties or financial interests (direct or indirect) and these conflicts shall be reported to the chair;

A Board member should not engage directly or indirectly, as a director, officer, employee, consultant, partner, agent or major shareholder in any business or undertaking that competes with, does business with or seeks to do business with the company;

With respect to restricted party transactions, full disclosure of material transactions shall be recorded in the board's minutes and will be transacted in accordance with legislated restrictions; and

To avoid conflicts of interest, the Board members must do more than merely act within the law. They must conduct their affairs in such a manner that their performance will at all time bear public security.

Accepting Gifts

No Board member shall accept any gift, hospitality or favor offered or tendered by virtue of the position with the company; When dealing with public officials whose responsibilities include the business of the company, acts of hospitality should be of such a scale and nature so as to avoid compromising the integrity or reputation of either the public official or the company. Such acts of hospitality should be undertaken in the expectation that they could well become a matter of general knowledge and public record.

Reporting of Questionable or Fraudulent Actions

The Board member shall report to the Board or to the Audit Committee about their awareness of any situation which might adversely affect the reputation of the company. This would include any questionable, fraudulent or illegal events or material actions in violation of company policy which comes to their attention.

Co-operation with Auditors

Every Board member is expected to comply promptly with any request from internal and/ or external auditors for assistance and to provide full disclosure of any situation under investigation.

Acceptance of this code

All members of the Board of Directors shall sign this Code of Conduct, including any new members who may assume office as from this date.

These signed copies shall be held by the Company Secretary.

Affirmation & Compliance of the Code

- All Board members shall read this Code at least annually, and shall certify in writing that they have done so and that they understand the Code;
- Annual compliance of the code by all Board members shall be recorded in a meeting of the Board of Directors;
- This document is applicable with immediate effect; and
- The Board shall have the authority to make amendment to this document at any time.
- The Company Secretary of the company has submitted a declaration before the Board of Directors and affirmed that all the member of the Board of Directors have complied with the code of conducts as were determined by the Board.

Terms of Reference (TOR) of the Chairman

The following Terms of Reference (TOR) defining the roles, responsibilities and duties for the Chairman may be framed in line with the provisions of the Articles of Association of the company and other usual practices:

The Chairman as per the Articles of Association

- The Directors shall select a Chairman from amongst themselves;
- If at any meeting of the Board, the Chairman is not present at the time appointed for holding the same, such meeting shall be presided over by Vice-Chairman, if any, and if none be present the Directors present shall elect Chairman to preside over that meeting;
- All meetings of the Board and Shareholders shall be presided over by the Chairman;
- The Chairman may call a meeting of the Board of Directors of the Company;
- The Chairman may call a meeting of the Board of Directors on shorter notice than seven clear days as he may deem fit;
- In case of equality of votes in a meeting of the Board of Directors, the Chairman shall have a second or casting vote;
- The minutes of a Meeting of the Board of Directors or of the Shareholders shall be signed by the Chairman of the meeting to which it relate or by the Chairman of the succeeding meeting.

Roles & Responsibilities of the Chairman

- As the Chairman of the Board of Directors does not personally possess the jurisdiction to apply policy making or executive authority, he shall not participate in or interfere into the administration or operational and routine affairs of the company.
- The Chairman may conduct on site inspection of any branch or financing activities under the purview of the over sight responsibilities of the Board. He may call for any information relating to Company's operation or ask for investigation into any such affairs; he may submit such information or investigation report to the meeting of the Board or the Executive Committee and if deemed necessary, with the approval of the Board, he shall take necessary action thereon in accordance with the set rules through the CEO.
- Chairman of the Board of Directors may be provided with a car, telephone, office and private secretary.

Roles & Responsibilities of the Chairman as per usual practices

- The duties of the Chairman, which is a non executive role, arise from his senior most position in the Company and his responsibility for presiding over the official business of the Company and the Board.

A. While working with the Board, the Chairman shall

- (i) Ensure that the Board has full governance of the Company's business and affairs and that the Board is alert to its obligations to the Company, shareholders, Management and other stakeholders under the law;
- (ii) set the agenda for discussion at Board Meetings and General Meetings and ensure that adequate time is available for discussion of agenda items;

- (iii) set the frequency of the Board meetings and review such frequency from time to time as considered appropriate or as requested by the Board;
- (iv) Chair all Board meetings and manage the business of the Board ensuring that the Board adopts a prompt and constructive approach to make decisions;
- (v) provide strong leadership of the Board and assist it in reviewing and monitoring the aims, strategy, policy and directions of the Company;
- (vi) Communicate with the Board to keep it up to date on all major developments, including voiding surprises through timely discussion of potential developments and ensuring the Board has sufficient knowledge to permit it to comfortably and properly make major decisions when such decisions are required;
- (vii) Recommend the committees of the Board and their composition, review the need for and the performance and suitability of those committees, and make such adjustments as are deemed necessary from time to time;
- (viii) Ensure that the corporate governance of the company is maintained in line with appropriate practice policies agreed by the Board;
- (ix) Annually review Board Governance and performance of the Board (leading the process for the Board's annual performance evaluation and the evaluation of its committees and individual directors and acting on the results of such evaluation by recognizing the strengths and weaknesses of the Board);
- (x) Be available to assist committee chairs in carrying out their responsibilities and in addressing their concerns.

B. While working with the Management, the Chairman shall

- (i) Act as the principal of the board and counselor for the MD/CEO, including helping to define problems, review strategy, maintain accountability, build relationships, and ensure the MD/CEO is aware of concerns of the Board, shareholders and other stakeholders;
- (ii) Keep under review with the Board the general progress and long-term development of the company and ensuring that effective strategic planning for the company is undertaken by the MD/CEO and endorsed by the Board after discussion, consistent with creating shareholder value and promoting the long term success of the company for the benefit of its members as a whole;
- (iii) Ensure the submission to the Board by the MD/CEO of objectives, policies and strategies for the company, including the company business plan and the annual budget;
- (iv) Monitor progress towards timely and effective achievement and implementation of the objectives, policies and strategies set by the Board and ensure that appropriate decisions are taken promptly by or on behalf of the Board;
- (v) Lead the Board in
 - (a) Formally appraising, monitoring and evaluating the performance of the MD/CEO and make appropriate recommendations to the Remuneration Committee;

- (b) Ensuring accountability of the MD/CEO;
- (c) Ensuring the implementation of the succession and development plans by the MD/CEO.
- (vi) Ensure that there is appropriate delegation of authority from the Board to the Executive Committee.
- (vii) Provide advice to the MD/CEO on the allocation of duties to individual directors and assignment of ad-hoc responsibilities or special tasks to directors or groups of directors;

C. Recognizing the MD/CEO as the primary spokes person, the Chairman shall

- (i) Chair all meetings of shareholders;
- (ii) Undertake public service as agreed with the MD/CEO in connection with the Company's charitable, educational and cultural activities;

Role of the Chairman and CEO are independent

The Chairman of the Board is not the Managing Directors of the Company. The role of Chairman and the Managing Director are independent and detached from each other.

Role, Responsibilities & Power of the Managing Director/CEO

The MD/CEO takes executives decision within the jurisdiction of power delegated and empowered by the Board. His duties and responsibilities are also followed by guideline of IDRA. The CEO is engaged in the day to day affairs of the Company. He is responsible to implement the Board strategy and policy and accountable to the Board for operational activities of the Company.

- The MD/CEO of the company shall be appointed by the Board and approved by IDRA;
- The MD/CEO of the Company shall be accountable to the Board and shall discharge his functions and duties subject to supervision of the Board of Directors; and
- The MD/CEO will be an Ex-officio Member of the Board without having any voting power and he shall not need to have any qualification share.

Apart from the above, Managing Director of SKICL shall exercise power conferred by the Article no: 108 of the Articles of Association of Sena Kalyan Insurance Limited.

General Roles & Responsibilities

The General Roles and Responsibilities of the MD/CEO shall be-

- To act as the Chief Executive Officer reporting to the Board of Directors;
- To remain accountable to the Board for the overall performance of the company and for the day-to-day operation and management of the company's business, under the authority delegated by the Board from time to time;
- To develop and present strategic and annual business plans, rules, regulations and systems for legal functioning of the organization to the Board for approval;
- To implement the Board's policies and strategies and deliver the strategic plan in the most effective and efficient manner;
- To report to the Board on progress against the strategic and annual business plans;

- To coordinate the overall management, administration, corporate planning and business development;
- To ensure the compliances of Laws, Rules and Regulations and for Good Corporate Governance;
- To supervise all technical, financial and welfare aspects of the organization, negotiations with sources of credit/fund, and listing in the stock exchange(s);
- To manage resources efficiently and effectively to achieve the company's objectives;
- To take a leadership role in establishing the company's culture and values;
- To ensure that there is a fit between strategy and culture, and the company's processes and structure;
- To ensure that appropriate internal audit and internal control processes and procedures are in place (in liaison with Head of Internal Audit, External Auditors and Audit Committee);

The Board has the authority to make amendment to the above rules, responsibilities and document at any time.

Terms of Reference (TOR) for the Chief Financial Officer (CFO)

1. Appointment, Reporting Relationships and Accountability

The CFO is a Senior Executive of the Company who

- Reports to the Chief Executive Officer (CEO);
- Is also accountable to the Audit Committee;
- Must have a broad understanding of the organization and its operations to effectively carry out his/her responsibilities.

2. Roles, Responsibilities and Duties of the CFO

The CFO, on behalf of the MD/CEO, is responsible for

- Following applicable Accounting Standards and Financial Reporting Standards like IAS, IFRS and adequate disclosure for any departure there-from, if any;
- Compliance with application of appropriate accounting policies, and ensuring that accounting estimates are reasonable and prudent;
- Providing close cooperation in establishing effective internal financial control environment;
- As a Senior Executive, the CFO is responsible for leadership and management of the Company's finance and accounting functions and is responsible for:
 - (i) The Company's business planning, budgeting and forecasting processes, including coordination and integration of strategic and business plans for business segments, departmental cost centers and capital budgets;
 - (ii) The integrity of the Company's accounting systems, sub-systems, internal controls, fund management, and managing the relationship with the external auditors;
 - (iii) The Company's financial and business reporting, tax planning, estimating and reporting, and regulatory reporting (corporate and securities);
 - (iv) Management relationships with the Company's bankers and investors, and

leasing companies. Responsibility for capital planning and structure and the raising of equity or debt to fund the Company's operations, investment analysis/ presentations, and tracking of the Company's market valuation;

- (v) The financial analysis function which addresses product contribution and pricing/margins, the vetting of business cases and post reviews of completed/implemented initiatives, business analysis, operational efficiency and organizational and system capacity modeling/utilization,

3. As a member of the senior management of the Company, the CFO shall

- (i) Assist the CEO in:
 - (a) Representing the Company in dealings with government and regulatory bodies;
 - (b) Maintaining relationships with outside agencies and strategic partners;
 - (c) Maintaining a policy of on-going communication with investors and representatives of the investment community.
- (ii) Meet regularly and as required with the CEO to review material issues and to take reasonable steps to ensure that the CEO is provided in a timely manner with all the information he/she requires to fulfill his/ her statutory and other obligations;
- (iii) Carry out analysis of assets and liability and submit recommendations to the management on a quarterly basis;
- (iv) Recommend to the Management on how to match assets and liabilities according to short term and long term plan.

The CFO shall have the following responsibilities towards the Board of Directors:

- (i) To attend the board meetings(when asked for) and be part of the discussion having financial implication on relevant issues;
- (ii) To present to the board of directors information on the following in order to strengthen and formalize corporate decision-making process;
 - (a) Annual business plans, cash flow projection, forecasts and long term plans;
 - (b) Budget including capital, manpower and overhead budgets along with variance analysis;
 - (c) Quarterly operating results of the Company as a whole and in terms of its business segments.

4. The CFO shall have Responsibilities towards

Shareholders to provide all the necessary data to be presented in the "Director's Report" and for this purpose CFO must ensure the following:

- (a) The financial statement, prepared by the management of Company, present fairly its states of affairs, the result of its operations, cash flows and changes inequities;
- (b) Proper books of accounts of the Company have been maintained by the relevant units and that operation & computer controls are in place;
- (c) Appropriate accounting policies have been consistently applied in preparation of financial statements and accounting estimates are based on reasonable and prudent judgment;

- (d) International accounting standards, as applicable in the country, have been followed in preparation of financial statements and any departure there from has been adequately disclosed;
- (e) There has been no material departure from the best Practice of corporate governance as detailed in the listing regulations or applicable guidelines;
- (f) Internal and External Reporting.

5. As a part of routine work, the CFO shall responsible for overseeing

- Co-ordination with the internal auditors for statutory auditing;
- Treasury division;
- Monitoring Cash Flows;
- Consulting with other departments, businesses units and or affiliated companies to improve financial performance;
- Strategic financial planning/ capital budgeting;
- Cash forecasting;
- Financial risk management;
- Cash Management;
- Short term investing;
- Short term borrowing;
- Budgeting and Accounting;
- Designing a proper financial Model for the Business Plan;
- Maintenance of Investment in shares and securities;
- Preparation of Financial Statements.

6. The CFO has extensive responsibilities for internal and external reporting, particularly-

- a) All the financial information required for decision-making by the Board of Directors and Chief Executive Officer is processed and furnished by the CFO.
- b) External reporting requirement is fulfilled by CFO, the accounts and financial statements are signed by the CFO before they are sent to concerned authorities.

Terms of Reference (TOR) for the Company Secretary

1. Appointment, Reporting Relationships and Accountability

- The Company Secretary is an employee of the Company who;
- Reports administratively and operationally to the MD/CEO.
- He/she is also accountable to the Board of Directors;
- Acts in the capacity of Secretary to the Board and its Committees;
- Is responsible for providing strategic and operational support to the Board by providing resources and information links among the Board, Management and the Shareholder, with particular emphasis on facilitating the flow of information;
- Is also responsible for maintaining effective working relationships with the Board Chairman, Committee Chairs, individual Directors and Management;

- Must have a broad understanding of the organization and its operations to effectively carry out his/her responsibilities.

2. **Duties and Responsibilities Regarding Management of Board and Committee Meetings**

The Company Secretary shall-

- Initiate the development of agenda for Board and Committee Meetings in consultation with the MD/CEO, Committee Chairs and Management;
- Facilitate in consultation with Chairman or MD/CEO, Committee Chairs, Notification of meetings, preparation and distribution of agenda items etc. And ensure that;
- Facilitate the practical arrangements for a Board meeting or Committee meeting, such as meeting room, transports, lunch/dinner/ tea etc. As required;
- Attend Board and Committee meetings, and provide advice to the Chair to support effective functioning of the Board or Committee and adherence to proper meeting procedure;
- Prepare accurate, complete minutes of meetings;
- Where required, prepare and submit to the Directors accurate and complete proposal for written resolutions;
- Arrange for signatures of minutes and written resolutions;
- In conjunction with management, clearly communicate directives from the Board and Committees to the person responsible for carrying out the directives;
- Retain and safe guard the official Minute books and corporate documents;
- Review all minutes for consistency, appropriateness of recorded decisions and issues with broader implications;
- Ensure that the record of minutes is at all times up to date;
- Act as a Secretary for all Board and Committee meetings.

Corporate Governance Services

The Company Secretary shall -

- Provide expertise and work with the MD/CEO to implement best practices in corporate governance by the Board and its Committees;
- Provide advice and guidance to Directors and management regarding policies, directives and processes regarding corporate governance and tax
- Draft and maintain all governance documentation including the Governance Manual in collaboration with the Board Chair;
- Keep up to date on evolving corporate governance practices and trends;
- Promote the role and responsibility of the Company Secretary both within the organization and externally, building networks to share ideas, discussing new trends in corporate governance and best practice;
- Refer issues for legal review and opinions as required and may be directed to obtain advice on behalf of the Board;

- Act as custodian for Company's corporate and historical records, meeting minutes and related Board information;
- Maintain a record of consolidated Board meetings.

Board Evaluation & Succession Planning Processes

The Company Secretary shall assist the Board and/or Committees-

- In evaluating and reporting on corporate governance commitments and the mandates of the various Committees;
- In implementing and reporting on the annual processes to assess the performance of the Board, Committees, Chairs and individual Directors;
- In implementing and reporting on the annual performance evaluation of the CEO;
- Facilitating Board appointment and renewal processes, and addressing Committee structures, composition and mandates;
- In identifying and communicating any skill requirements for making recommendations to fill Board vacancies;
- Identifying and communicating the professional development needs of Directors.

Transparency

The Company Secretary supports the Board's commitment to transparency by-

- Ensuring continuous disclosure of the governance framework;
- Ensuring all external reporting requirements are met including in relation to the disclosure of Board meeting attendance, Board remuneration and expenses;
- Ensuring that the appropriate controls are in place in relation to access to board information;
- Ensuring the preparation of governance related materials for the Service Plan and Annual Service Plan Report in collaboration with the Board Chair.

Communication

The Company Secretary shall-

- Be the liaison between the Board and the MD/ CEO and Management and is the main contact for Directors;
- Promote a strong and effective working relationship between the Board and management;
- At the direction of the Board Chair, provide Directors with timely information between Board Meetings;
- Ensure that all Directors have all the necessary information to discharge their responsibilities;
- Ensure that all Directors receive the same information to support the cohesive working relationship of the Board;
- Develop templates and guidelines to support the preparation of appropriate briefing material;
- Ensure that the appropriate tools and mechanisms are in place to manage Board information and communication to ensure that Directors are able to properly discharge their responsibilities;
- Ensure that the appropriate technical support is available to the Board in relation to any online or paperless communication platforms;

- Support the MD/CEO in ensuring that all decisions made by the Board, or the Board Chair, are clearly communicated to management in a timely manner and that all consequential actions are taken by the organization;
- Additionally ensure the confidentiality of Board materials, records and deliberations as appropriate, or as directed by the Board Chair.

Code of Conduct & Conflict of Interest

- The Company Secretary shall administer the Code of Conduct of the Board Members and advise the Board Chair in respect of any matters where conflict, potential or real, may occur between the Board and its Members;
- If there is a conflict of interest, actual or potential, on any particular matter, between the Company Secretary's administrative or managerial responsibilities within the Company and his/her responsibilities as a secretary to the Board, it is his responsibility to draw it to the attention of the MD/CEO.

Statutory & Legal Matters

The Company Secretary shall-

- Keep under close review all legislative, regulatory and corporate governance developments that might affect the Company's operations, and ensure the Board is fully briefed on these and that it has regard to them when taking decisions
- Ensure proper and timely documentary filings and fulfillment of disclosure requirements to statutory authorities under applicable legislation and policy;
- Ensure that the standard disclosures required by the different statutes are observed and, where required, reflected in the annual report of the directors;
- Make arrangements for and manage the process of the General Meetings;
- Maintain the Company's books and records and ensure the security and application of the Company's Common Seal;
- Perform such other duties which usually pertain to the Company Secretary or which may be from time to time be prescribed by the Board or be required by law.

Special Projects

As directed and approved by the Board and its committees, the Company Secretary will undertake special projects ensure that the Board have sufficient information on the resources required to complete any proposed special projects.

Terms of Reference (TOR) for the Head of Internal Audit (HOIA)

1. Appointment, Reporting Relationships and Accountability

The HOIA is an employee of the Company who-

- Reports administratively to the Chief Executive Officer (CEO) and operationally to the Chairman of the Audit Committee;
- Is also accountable to the Audit Committee;
- Is responsible primarily for giving assurance on the internal control arrangements in the Company and playing a key role in promoting good corporate governance;
- Must have a broad understanding of the organization and its operations to effectively carry out his/her responsibilities.

2. Roles, Duties and Responsibilities

Roles, Duties and Responsibilities of the HOIA shall include-

(i) Audit Planning/Design

- To develop an annual audit plan using input from the team and stakeholders to identify priorities and resource requirements for the year to cover audit of all the activities of the Company;
- To meet with Directors and Managers to discuss needs and propose audits, to build stakeholder requirements into department plans;
- To ensure plan is developed to meet the Audit Committee's expectations;
- To schedule and assign audits to team members, ensuring effective and efficient use of resources;
- To ensure quality control of the team's audit plans on a non going basis by reviewing and approving plans as they are developed and communicated to clients;
- To report to the Audit Committee at the required intervals on Internal Audit assignments including planned reviews, investigations, risk advisory

(ii) Conducting Audits

- To oversee and provide quality control for the Internal audits, to ensure departmental mandate and business goals are met and that professional standards are maintained at all times.
- To ensure completion of audit assignments to Provide independent, objective assurance to the Audit Committee.
- To develop the team's engagement with and Support of major business change programs thus ensuring that appropriate consideration of risk and control is given to all change.

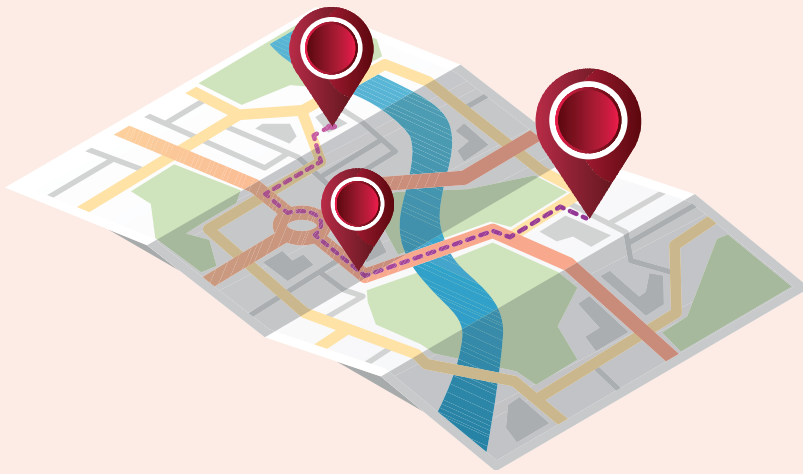
(iii) Reporting

- To ensure that internal audit reports are prepared and finalized in a timely manner and the same are submitted before the Audit Committee;
- To ensure that internal audit reports are issued with all recommendations agreed and accepted by the audited individual/unit.

(iv) People Management & Development

- To manage and oversee team performance through performance planning, coaching and performance appraisals;
- To hold direct reports accountable for managing and developing their assignments to ensure the department's goals are achieved;
- To provide ongoing feedback to the team to ensure they develop the skills and competencies required for effective planning and individual professional and personal career growth;
- To motivate and inspire the team by providing them with the information and tools they need to do their jobs well and meet customer expectations;
- To deal with performance issues, discipline as –

- necessary and address poor standards, ensuring department targets and customer satisfaction is not compromised;
 - To manage the head count, recruiting and deploying resources as required, to ensure the department budget is balanced and the right mix of skills and strengths are being leveraged as effectively as possible.
- (v) Improving the Practice of Audits/Championing Risk Management
- To build relationships with leaders across the organization to understand issues and identify areas for improvement for the organization as a whole;
 - To support and encourage team members to be proactive in identifying opportunities to share best practice with Directors and Managers to improve the control environment;
 - To develop new methodologies to improve the audit process, making it easier for the organization to request audits and implement recommendations;
 - To provide assistance to the business in meeting regulatory requirements;
 - To keep abreast of developments in Corporate Governance practices and advise the business accordingly.
- (vi) General
- To perform any other duties as are within the scope, spirit and purpose of the job, the title of the post and its grading as requested by the line manager or Head of Unit/Section/Department/Division.



BRANCH NETWORK

BRANCHES	ADDRESS	TELEPHONE NO.
HEAD OFFICE	SKS Tower (12th Floor), 7, VIP Road, Mohakhali, Dhaka-1206.	PABX : + 88 02 5505855 + 88 02 5505856 + 88 02 5505857 FAX : + 88 02 5505858
MOTIJHEEL BRANCH	Sena Kalyan Bhaban, 195, Motijheel C/A, 20 Floor, Room No-2004, Dhaka-1000.	+ 88 02 9592352
CANTONMENT BRANCH	House #413, Rd #-30, New DOHS Mohakhali, Dhaka-1206.	+ 88 02 9884293
KARWAN BAZAR BRANCH	93, Kazi Nazrul Islam Avenue, Level-5, Karwan Bazar, Dhaka-1215.	+ 88 01924747890
CHATTOGRAM BRANCH	Sena Kalyan Trade Centre, Level-4 29, Agrabad Com. Area, Chattogram.	031-2520049
KHULNA BRANCH	107/130, Sir Iqbal Road, Khulna.	041-721230
MIRPUR BRANCH	Mirpur DOHS Plot no # 1244, 2nd Floor (Eastern Side), Road No # 9 New, Old 60 feet wide Road, Mirpur DOHS Dhaka Cantonment, Dhaka.	+ 88 02 4406163



Board of Directors Sena Kalyan Insurance Company Limited

Board of Directors

The Board of Directors of the SKICL constituted with 09 Members including 02 (Two) Independent Directors each having years of experiences in the business, finance and industry. The board ensures that the company achieves superior financial results and stewards its leadership position in the industry.

In addition, the board of directors is the responsible body to make timely reporting to shareholder about the affairs and performance of the company. The Board is also responsible to comply with all types of Rule, Regulation, Notification and Orders issued by the Regulatory Authorities on timely manner. They also ensure to implement the good Corporate Governance in SKICL.

Chairman	Maj Gen Mohammed Saidul Islam, ndc, psc Chairman, Sena Kalyan Sangstha
Vice Chairman	Air Cdre M Moyeenuddin, ndc, afwc, psc DG, Welfare Division, SKS
Directors	Brig Gen Mirza Md Enamul Haque, ndc DG, HR Division, SKS Brig Gen M A Mohy, psc, PEng DG, BD-RED Brig Gen Md Mustafa Kamal, SGP DG, BD-1, SKS Brig Gen Md Jamal Hossain, ndc, afwc, psc DG, BD-6, SKS Brig Gen Md Shaheen Iqbal, afwc, psc DG, BD-5, SKS
Independent Director	M.M Mostafa Bilal Ahamed Ihteyaz Thamid
Managing Director & CEO	Brig Gen Shafique Shamim, psc (Retd), CII (cert), ABIA



BRIEF PROFILE OF THE DIRECTORS

Maj Gen Mohammed Saidul Islam, ndc, psc

Maj Gen Mohammed Saidul Islam, ndc, psc was commissioned in Bangladesh Army on 22 December 1989 in the Corps of Engineers. During his wide range of military carrier, he attended number of courses at home and abroad and achieved outstanding results. Besides military courses, he completed Turkish Language Course and possesses good command over “Turkish Language”. He held various command and staff appointments both at home and abroad. Notably, Staff Officer in Military Secretariat Branch in Army Headquarters, Commanding Officer of 11 Border Guard, Project Director in Sena Kalyan Sangstha and Sena Kalyan Construction Development. He also served as Project Director of Identification System for Enhancing Access to Services (IDEA) and Director General National Identity Registration Wing (NIDW) in Bangladesh Election Commission. Presently, he is holding the appointment of Chairman, Sena Kalyan Sangstha/Sena Kalyan Insurance Co Ltd.

He is a graduate of National Defence College (NDC), Defence Service Command and Staff College (DSCSC) and graduate from Bangladesh University of Engineering and Technology (BUET) in Civil Engineering. He participated at United Nations Peace Keeping Operation as Deputy Commander of BANENGR (UNMIL) at Liberia. He also commanded OKP-1 (Operation Kuwait Punorgathon) in Kuwait. Beside Liberia and Kuwait, he also visited number of countries including Turkey, Dubai, China, Egypt, France, Italy, Switzerland, Germany, USA, Saudi Arabia, Malaysia, Thailand, India etc.

In personal life, Maj Gen Saidul Islam, ndc, psc, is happily married to Shammy Akter and blessed with three daughters.

Air Cdre M Moyeenuddin, ndc, afwc, psc

Air Commodore M Moyeenuddin, ndc, afwc, psc is the Vice Chairman of Sena Kalyan Insurance Company Ltd., He was commissioned in Bangladesh Air Force in 1985. He held various command and staff appointments both in the field level and at Air Headquarters. He also served as Senior Instructor in Defence Services Command and Staff College, Mirpur. Air Commodore worked as Staff Officer in United Nations Mission Headquarters at Sierra Leone. He also commanded two Air Force contingents respectively in DR Congo and Republic of Mali. Presently, he is holding the appointment of Director General and Head of Welfare Division at Sena Kallyan Sangstha. Air Commodore Moyeen is graduate from National Defence College and Defence Services Command and Staff College, Mirpur. He is a Masters of Defence Studies (MDS). He visited many countries for training and on private ground; like, Turkey, USSR, Sierra Leone, Pakistan, China, Vietnam, KSA, DR Congo, Sreelanka, Ezypt, Germany, Kuwait, Republic of Mali. In personal life, Air Commodore Moyeen is happily married to Mrs Dilruba Nazneen and blessed with two sons.

Brig Gen Mirza Md Enamul Haque, ndc

Brig Gen Mirza Md Enamul Haque, ndc was commissioned on 26 June 1987 in Corps of Infantry. He commanded an infantry Battalion, a Mechanize Brigade and Station Headquarters. As staff, he served in Brigade Headquarter and Army Headquarter. He was Instructor at Special Warfare Wing of School of Infantry and Tactics. He also served as Additional Project Director of Machine Readable Passport and Director, BMTF. Presently he is serving as Director General, Sena Kalyan Sangstha and also one of the Directors of Sena Kalyan Insurance Company Ltd. He is a Masters of Business Administration (Major in HRM). He participated United Nations Operations in Mozambique and United Nations Iraq-Kuwait Observation Mission.

Brig Gen M A Mohy, psc, PEng

Brigadier General M A Mohy, psc, PEng was commissioned on 29 June 1986 in Corps of Engineers from Bangladesh Military Academy. He has taken over the charge as DG Real Estate Division of SKS on 31 Jan 2021. He obtained B.Sc in Civil Engineering and M.Sc in Geotechnical Engineering both from BUET. He is also registered as Professional Engineer (PEng) from Bangladesh Professional Engineers Registration Board (BPERB). He served as Additional Director General, Special Works Organization-West, Station Commander, Rangpur and Ramu Station and Project Director of Bangabandhu Complex BMA Bhatary and Chief Engineer of Health Engineering Department under Ministry of Health and Family Welfare. He was Project Director of Utility Shifting of Dhaka Elevated Expressway; He was also Project Director of Radisson Blu Bay View Hotel Chittagong and Radisson Blu Water Garden Hotel Extension Project Dhaka. He is happily married to Sharifa Islam and the couple is blessed with a son and a daughter.

Brig Gen Md Mustafa Kalam, SGP

Brig Gen Md Mustafa Kalam was commissioned in Bangladesh Army on 21 December 1990 in the Corps of Signals. Being a telecommunication and cyber security expert, he has worked more than three decades in wide variety of professional capacities at home and abroad including three years at United Nations. As Director General (DG) of Bangladesh Telecommunication Regulatory Commission (BTRC), he had significant contribution in shaping telecom and ICT sector of the country. Presently he is working as director general (DG) of a business division and member of board of director at Sena Kalyan Sanstha (SKS). He is a graduate in Electrical and Electronic Engineering (EEE) from BUET and hold master's degree in ICT from BUP. He is an alumni of Harvard X and Digital Frontiers Institute on 'cyber security' and 'mobile money' respectively.

Brig Gen Md Jamal Hossain, ndc, afwc, psc

Brigadier General Md Jamal Hossain, ndc, afwc, psc is one of the Directors of the company and also the DG, Business Division-6, SKS. He is one of the finest professional officers in Bangladesh Army, with the blend of command, instructional and staff appointments. He possesses strong academic attainments and has undergone many training courses at home and abroad. He served twice under United Nations Banner in Sudan and Congo. His basic military domain is supply chain. Apart from the military domain, he possesses special neck on education. His interests in the field of education are- Moral Education, Communication Skill, Educational Leadership and Research Methodology. He is undergoing PhD on Moral Education under BUP. He is a seasoned orator and has number of publications in his credit. He is happily married and father of two daughters.

Brig Gen Md Shaheen Iqbal, afwc, psc

Brig Gen Md Shaheen Iqbal, afwc, psc, was commissioned in the Bangladesh Army in 1992. He held various command and staff appointments both at home and abroad. Notably, CO of ST Bn and BSD; Staff Officer as ADST and GSO-2 in AHQ, ARTDOC and DGFI. He also served as CI at ASCC&S. Presently; he is holding the appointment of DG and head of a Business Division at Sena Kalyan Sangstha and also one of the Directors of Sena Kalyan Insurance Company. He is graduate of NDC, DSCSC and Chittagong University. He participated in UN Peace Keeping Operation as Staff Officer in Force Headquarters of UNAMSIL, UNMIS and MONUSCO. He attended number of courses at home and abroad. He also visited number of countries. In personal life, Brig Gen Shaheen is happily married to Israt Zahan and blessed with two sons.

Brig Gen Md Shafique Shamim, psc (Retd),

Brig Gen Shafique Shamim, psc (Retd), CII (cert), ABIA is the Managing Director/CEO of Sena Kalyan Insurance Co Ltd. After having 27 years of commissioned service in the Army, He retired as a Brigadier General. Brig Shamim Commanded an Infantry Brigade and an Infantry battalion and held important staff appointments at Army and Division Headquarters. He held instructional assignments in significant training and research institutions of the Army including Defence Services Command and Staff College, Mirpur, Dhaka. He has 3 years of experience with the UN in Mozambique, Liberia and West Africa including the appointment of Senior Military Advisor in West Africa. Joined Sena Kalyan Insurance Company Limited as the Deputy Managing Director and Head of Operations on 01 August 2013 and took over the responsibility of the Managing Director and CEO on 10 March 2017. Have acquired required qualifications on Non-Life Insurance including Certificate and Post Graduate Diploma from Bangladesh Insurance Academy and certificate from Chartered Insurance Institute of UK.

He has learnt the application of modern leadership methods through staff motivation and involvement in both decision-making and target-setting. He has special qualification on Bankers and Aviation insurance from Malaysia. He has achieved success with his impressive strategies and outlook towards insurance sector. Apart from these, Brig Gen Shamim is passionate in his social and communal responsibilities. He is a member of Kurmitola Golf Club, Army Golf Club, Savar and Maynamoti Golf and country club, Dhaka Club, Cadet College Club and RAOWA club.



BRIEF PROFILE OF THE INDEPENDENT DIRECTORS

M.M Mostafa Bilal

M.M Mostafa Bilal is an Independent Director of the company and also the Deputy Managing Director of the UAE-Bangladesh Investment Company Ltd. He completed his Masters in Business Administration (Major in Finance) from the Institute of Business Administration from Dhaka University. He has 25 years of working experience and previously worked as Managing Director of Bangladesh Industrial Finance Co Ltd & Bengal Investments Ltd. He has completed training on Branch Management, Credit Risk Management, Venture Financing & Factoring, and Lending Risk Analysis. Apart from these, M.M Mostafa Bilal has obtained the membership of IBA Almuni Association, MBA Club, JEXCA (Jhenidah Ex-cadet's Association).

Ahamed Ihteyaz Thamid

Ahamed Ihteyaz Thamid is an Independent Director of the company and also an associate at the Legal Edge. He completed his Bachelor of Law LLB (Honours) from University of London. After obtaining the LLB (Honours) from the School of Oriental and African Studies (SOAS), he started Bar Professional Training course at the City University, London under Professor Stuart Sime. He was called to the Bar of England and Wales by the Honorable Society of Lincoln's Inn on the Trinity Term (2018). Thereafter he returned to Bangladesh and started working as an associate. He mainly deals with the affairs of banking, insurance, corporate legal affairs etc. He has already established himself as a specialized Corporate Law Practitioner.



Report of the Board of Directors

Sena Kalyan Insurance Company Limited

Dear Shareholders,

I, On behalf of the Board of Directors of Sena Kalyan Insurance Company Limited, I welcome you to the 8th Annual General Meeting of the Company and have the pleasure to present before you the “Annual Report and Audited Accounts of the Company” for the year ending 31st December 2020. We are holding this meeting in an environment when the Bangladesh Insurance industry is moving through enormous challenges to ensure a major contribution in the national economy in the COVID-19 pandemic environment.

Sena Kalyan Insurance Company Ltd, stepped into the insurance industry at the later part of 2013, when the global economy had been slowly recovering from the shock of recession. Hence, our journey into the industry didn't have an easy start. However, our company is very different from other non-life companies in the industry with its unique shareholding structure and purposes of business. It makes our journey easier to reach our valued partners with the “Sena Kalyan” brand, which has already earned considerable respect in the business community of Bangladesh. However, non-life insurance business in the present context faces many challenges and impediments, what posed serious difficulties in our business development. In spite of such constraints, we have been able to increase our business at a steady pace due to our hard work, vigilance, strict financial discipline, good management and improved customer services. Sena Kalyan Insurance Company Limited has already established itself firmly in the industry through its potential dealings, organizational supremacy and sound claim paying ability.

Premium Income

In the period from 03 September 2013 to 31 December 2020, the company has earned a gross premium income of Tk. 224,63,85,439.00 (including public sector business). Since our incorporation in the insurance industry of Bangladesh, we had been very careful to select business partners, what has given us a slow but steady build up.

Profit

We have earned an underwriting profit of Tk. 6,68,24,517.00 compared to profit of Tk. 7,54,90,878.00 in 2019. Our efforts to increase more premium income and to increase our market share have proved to be efficient with overwhelming support from our partners. Our expenditure on management has increased by 8.67% but on the other hand gross premium income has increased by 0.77%. After providing for agency commission, management expenses and depreciation, the net profit

before tax & WPPF stood at Tk. 11,99,36,924.00 in 2020, compared to profit of Tk. 11,85,78,090.00 in the previous year.

Income Tax

Provision against income tax for the year has been made at Tk. 2,08,37,411.00 of which Tk. 72,54,196.00 has already been paid as advance income tax. Reserve for exceptional losses at the rate of 10% on premium income i.e Tk. 5,80,52,223.00 has been catered for, which is a tax exempt requirement.

Reserve Fund

As Sena Kalyan Insurance Company Limited embarked into the business at the fag end of 2013, the company was not in a position to cater for expected amount of reserve fund in 2014. However, we took all steps to ensure appropriate quantity of reserve fund and successfully created a reserved fund of Tk. 37,29,94,343.00 by the end of 2020.

Claims

We are very prompt and sincere in respect of settlement of claims. We have been providing satisfactory customer services and continuously trying to improve it further. During the period of reporting, the company has settled the claim of Tk. 3,75,21,746.00, while Tk. 12,13,85,581.00 is already provisioned for settlement of intimated claims at the earliest.

Management Expenses

Management expenses amounted to Tk. 8,37,57,229.00 in 2020. The expenses have been apportioned @ 21.58% to Fire, 16.20% to Marine Cargo & Hull & 62.22% to miscellaneous revenue accounts. Even after providing with our share in the Sena Kalyan Sangstha's commitment to help the distressed families of freedom fighters and retired armed forces' personnel of Bangladesh, (which is a major part of our Corporate Social Responsibility), we have successfully brought down the management expenses within appreciable limit.

Investment

The size of investment portfolio of the Company as on 31 December 2020 stood at Tk. 77,59,07,118.00. The investment portfolio comprises 10-years Bangladesh Government Treasury Bonds, Fixed Deposits & Shares with various commercial banks and financial institutions.

Proposed Dividend

The management of the company has proposed in its 2nd Board meeting of 2021, held on 24 April, 2021 to pay cash dividend @ 10% of paid up capital of Tk. 24,00,00,000/- (Twenty four crore) based on the audited accounts of 2020.

Motor Vehicle

The management of the company is always very careful about full compliance of relevant instructions from IDRA about provision and procurement of equipment. As such, we are procuring motor vehicles for the head office and branches gradually as per the IDRA circular on this matter. As on 31 December 2020, the company has 14 motor vehicles for its head office and branches.

Human Resources

Sena Kalyan Insurance Company Limited views its human resources as a key source of competitive advantages. With this objective in view, we are continuously striving for the skill development of

all the executives and staff. We have taken positive steps to recruit senior development officers to improve business in the current year.

Election of Directors

With the unique shareholding structure, all the directors of Sena Kalyan Insurance Company Ltd are ex-officio serving military personnel. They are to be changed only on their posting out from present offices. The system has been agreed upon by concerned departments of the govt and is being followed strictly.

Auditor

M/S. Mahfel Huq & Company, Chartered Accountants was appointed as auditor of the Company for the year 2020. They have audited the books of accounts for the year covering 01 January 2020 to 31 December, 2020. M/s. Mahfel Huq & Company, Chartered Accountants, shall retire in the 8th Annual General Meeting and they have applied for re-appointment.

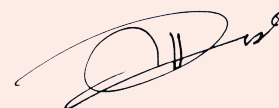
Conclusion

“The Board expresses its deep sense of appreciation for the assistance, co-operation and much needed support received by the company from various banks, financial institutions and enterprises, clients, patrons and well-wishers, which helped us in establishing a credible foothold in the industry.”

“We would like to express our deep appreciation and gratitude to the Government of the Peoples’ Republic of Bangladesh, Ministry of Finance, Insurance Development and Regulatory Authority, Bangladesh Insurance Association, Bangladesh Insurance Academy, Registrar of Joint Stock Companies & Firms, Sadharan Bima Corporation and other concerned departments for their continued support and assistance on various matters.”

The Directors also convey their appreciation to all the executives, officers and staff of the company for their hard work. With their sincere, dedicated and whole-hearted devotion and commitment to the challenging duties and responsibilities, SKICL has already established itself firmly in Bangladesh Insurance Industry by the end of 2020. I would like to make a special mention of the splendid effort through which the company settled the US-Bangla Airlines claims in 2018-2019. This has definitely raised the credibility and professionalism of Sena Kalyan Insurance Company Limited in particular and enhanced the image of the insurance industry of Bangladesh in general. We hope that all the employees of SKICL would play a key role in achieving a better result in future.

The Company remains fully committed to its deep determination and ideology of personalized client service, their satisfaction and financial security.



On behalf of the Board of Directors
Chairman



MANAGEMENT TEAM

Sena Kalyan Insurance Company Limited

CHIEF EXECUTIVE OFFICER (CEO)

Birg General Shafique Shamim psc (Retd), CII (cert), ABIA

ASSISTANT MANAGING DIRECTOR

Gp Capt Md Atiar Rahman, psc (Retd)

Market Development Officer

SENIOR EXECUTIVE VICE PRESIDENT

Lt Col Kazi Halimur Rashid (Retd)

Market Development Officer

SENIOR VICE PRESIDENT

Mr Maloy Kumar Saha

Chief Financial Officer

Cdr Md Badruddoza Chowdhury, (c), psc, (Retd)

Market Development Officer

Col Md Abue Masud, PBGM (Retd)

Market Development Officer

Capt M Majedul Haque, (N), BCGM, PCGM, psc, BN (Retd)

Market Development Officer

ASSISTANT VICE PRESIDENT

Md Shakhawat Hossain

Head of Information Technology

Belal Hossain

Underwriting

Morshed Alam

Underwriting

Md Mehedi Hasan

Underwriting

DEPUTY MANAGING DIRECTOR

Col Md Aulad Hossain, psc, G (Retd)

Market Development Officer

EXECUTIVE VICE PRESIDENT

Lt Col AKM Nazimul Islam, psc (Retd)

Head of Marketing

Mr Pronab Kumar Saha

Head of Underwriting

Major Khondker Helaluzzaman (Retd)

Marketing

Cdr Iftekhar Hassan, C, psc, BN (Retd)

Marketing

VICE PRESIDENT

Squadron Leader Md Mostafa Zaman, (Retd)

Head of HR & Admin

Mr Tajul Islam

Head of Re-Insurance & Claims

Major Md Aman-Ullah Khan (Retd)

Marketing



Executive Committee

Name	Designation
DG, Welfare Division, SKS	Chairman
DG, Business Division-1, SKS	Member
MD/CEO, SKICL	Member

Claims Committee

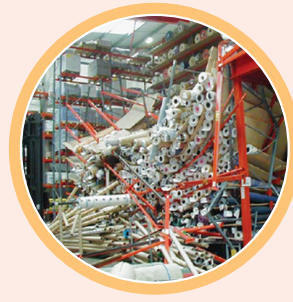
Name	Designation
DG(Welfare), SKS	Chairman
MD/CEO,SKICL	Member
DDG, Admin, SKS	Member
DDG, Finance, SKS	Member

Audit Committee

Name of the Members	Designation	Position in the Committee
M. M. Mostafa Bilal	Independent Director	Chairman
Air Cdre M Moyeenuddin, ndc, afwc, psc	Director & DG, Welfare Division, SKS	Member
Brig Gen Md Mustafa Kamal, SGP	Director & DG, Business Division-1, SKS	Member
Brig Gen Md Shaheen Iqbal, afwc, psc	Director & DG, Business Division-5, SKS	Member

Nomination & Remuneration Committee

Name of the Members	Designation	Position in the Committee
Ahamed Ihteyaz Thamid	Independent Director	Chairman
Brig Gen M A Mohy, psc, PEng	Director & DG, Business Division-RED	Member
Brig Gen Md Jamal Hossain, ndc, afwc, psc	Director & DG, Business Division-6, SKS	Member
Brig Gen Mirza Md Enamul Haque, ndc	Director & DG, HR Division, SKS	Member



PRODUCTS OF SKICL

Fire & Its Allied Perils Business

- 1 Fire and its allied perils Insurance [Riot Strike & Damage, Flood, Cyclone, Earthquake (Fire & Shock), Malicious/ Aircraft / Impact Damage, Explosion and Bursting of pipes etc]
- 2 Industrial All Risks Insurance/IAR.
- 3 Property All Risks (PAR) Insurance.
- 4 Hotel All Risks Insurance (HAR) [Property Damage & Business Interruption].
- 5 Commercial General Liability & Commercial Umbrella/Excess Liability Insurance.
- 6 House Hold Insurance (Fire & Earthquake).
- 7 Power Plant Operational Package Insurance Policy.

Marine Business

- 1 Marine Cargo (Transit by Steamer/Powered Vessel, Rail/Lorry/Truck, Air).
- 2 Freight Insurance (Importation on F.O.B Basis only).
- 3 Inland Transit Insurance (Rail/Road, Water Borne).
- 4 Marine Hull (Total Loss Only/TLO, Sue & Labour).

Engineering Business

- 1 Boiler and Pressure Vessel Insurance (BPV).
- 2 Deterioration of Stock (DOS) in Cold Storage Insurance.
- 3 Contractors All Risks Insurance (CAR).
- 4 Erection All Risks Insurance (EAR).
- 5 Machinery Breakdown Insurance (MBD).
- 6 Electronic Equipment Insurance (EEI).

Motor Business (Comprehensive/ Act Only Liability Insurance)

- 1 Motor Cycle/MC & all types of Private Vehicle/ PV
- 2 Commercial Vehicle/ CV

Aviation Insurance

- 1 Hull All Risks Insurance
- 2 Liability Insurance [TPL, PLL , CLL & Crew Personal Accident)
- 3 Hull War Risk Insurance

Miscellaneous Accident/ Liability Insurance

- 1 Overseas Medclaim (Business & Holidays ; Studies & Employment)/ OMP
- 2 Health Plan Scheme (Hospitalization)
- 3 Burglary & House Breaking Insurance /BG
- 4 Money Insurance [Cash-in-Business premises in strong room vault/safe, A.T.M. Booth and/or on counter & Cash in Transit]
- 5 Personal Accident Insurance (Individual & Group)/PA
- 6 Peoples' Personal Accident (Individual & Group) /PPA
- 7 Fidelity Guarantee Insurance/FG
- 8 Automobile, Public & Product /Liability Insurance
- 9 Workmen's Compensation Insurance.

Financial Highlights

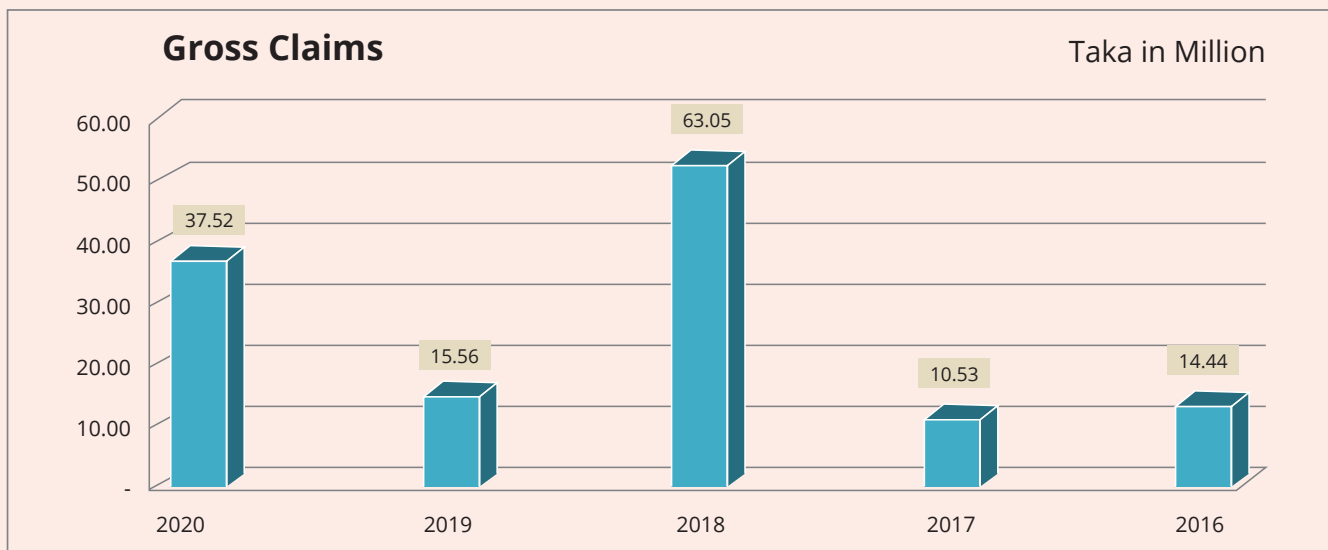
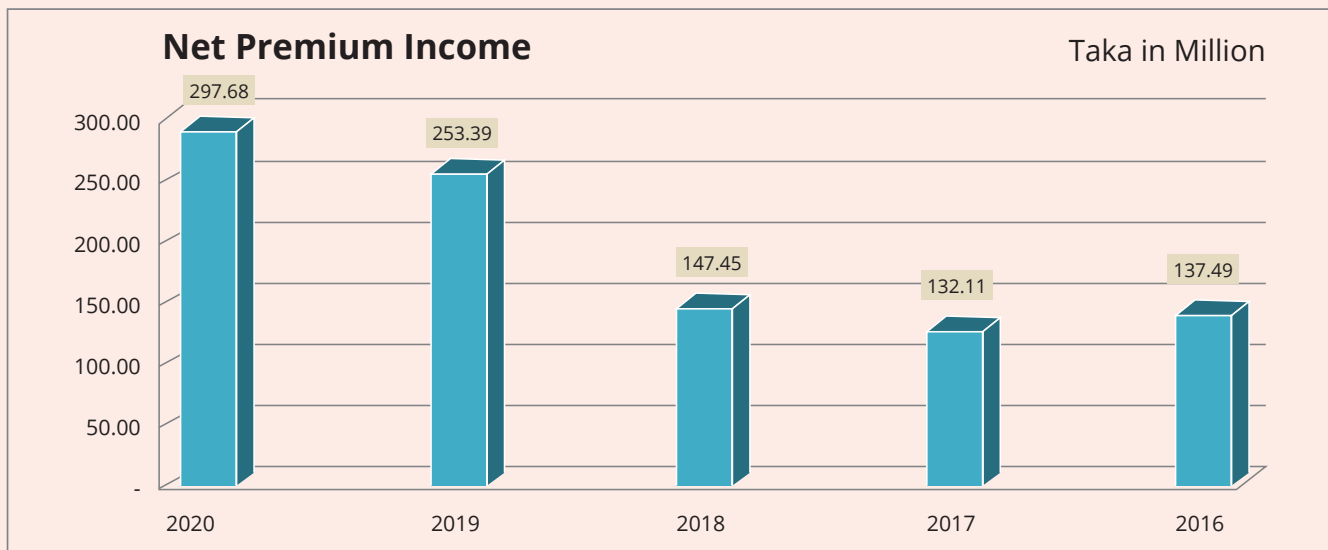
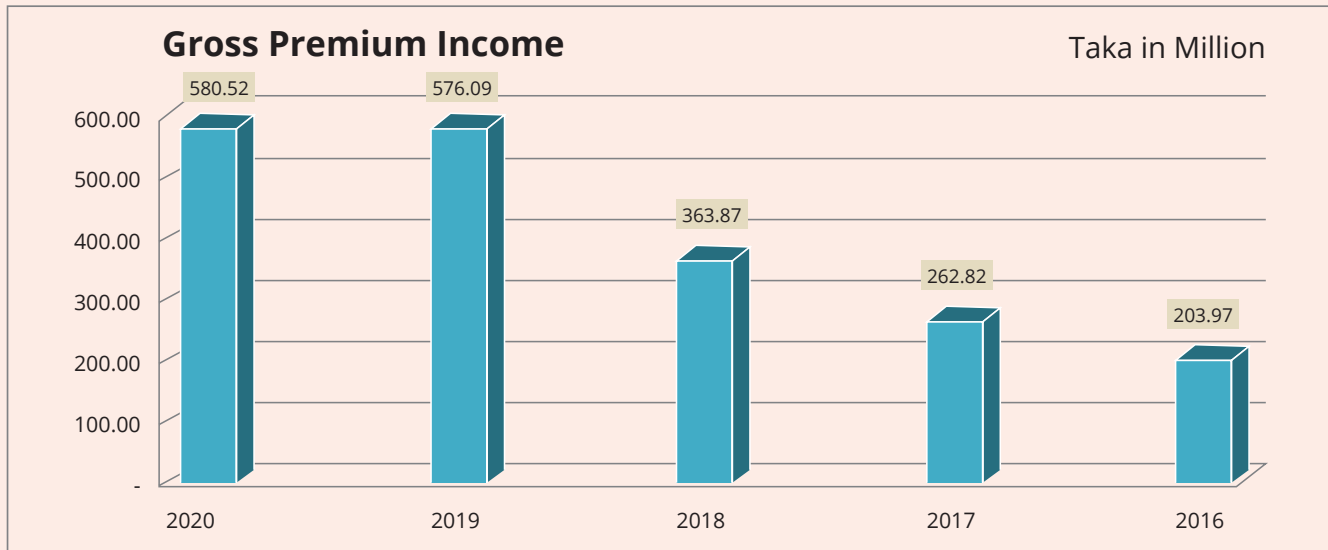
SENA KALYAN INSURANCE COMPANY LIMITED

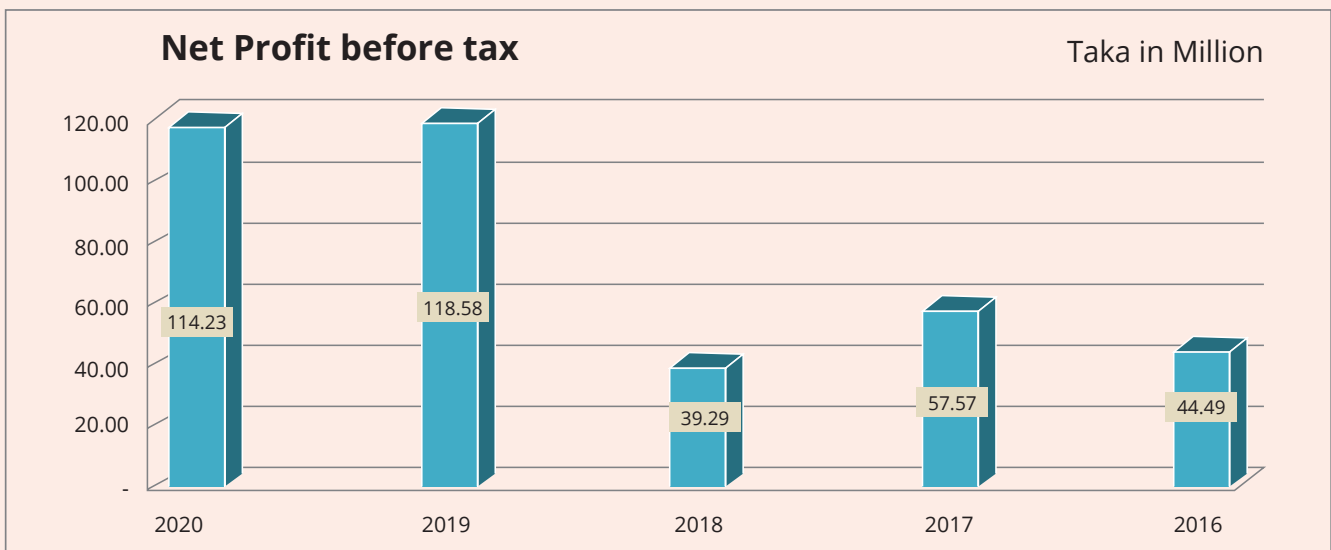
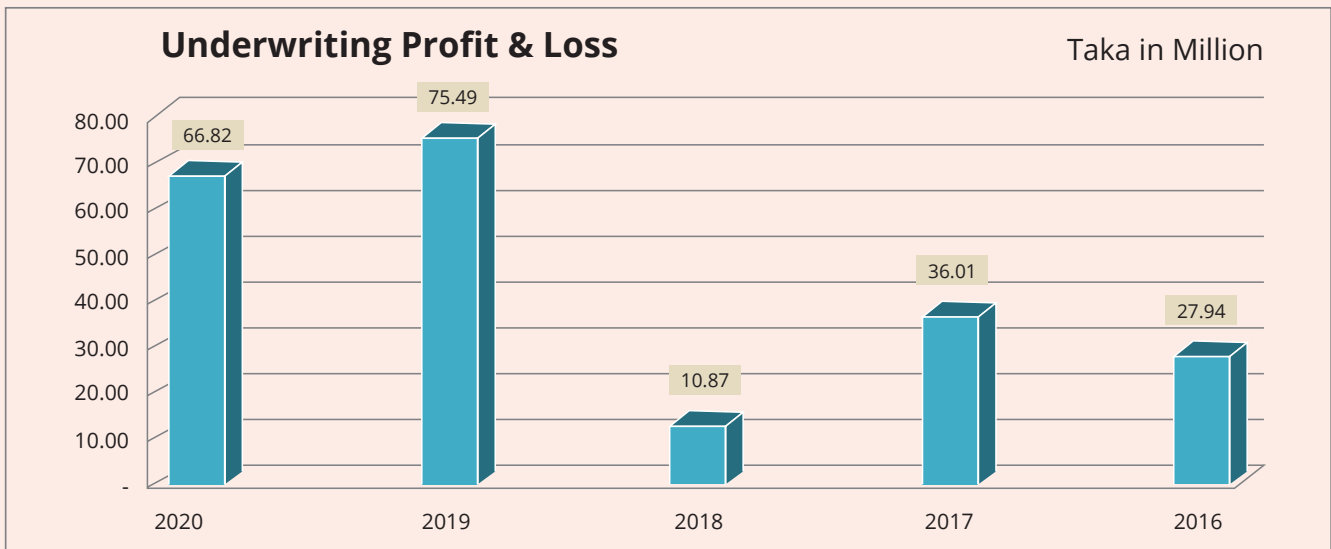
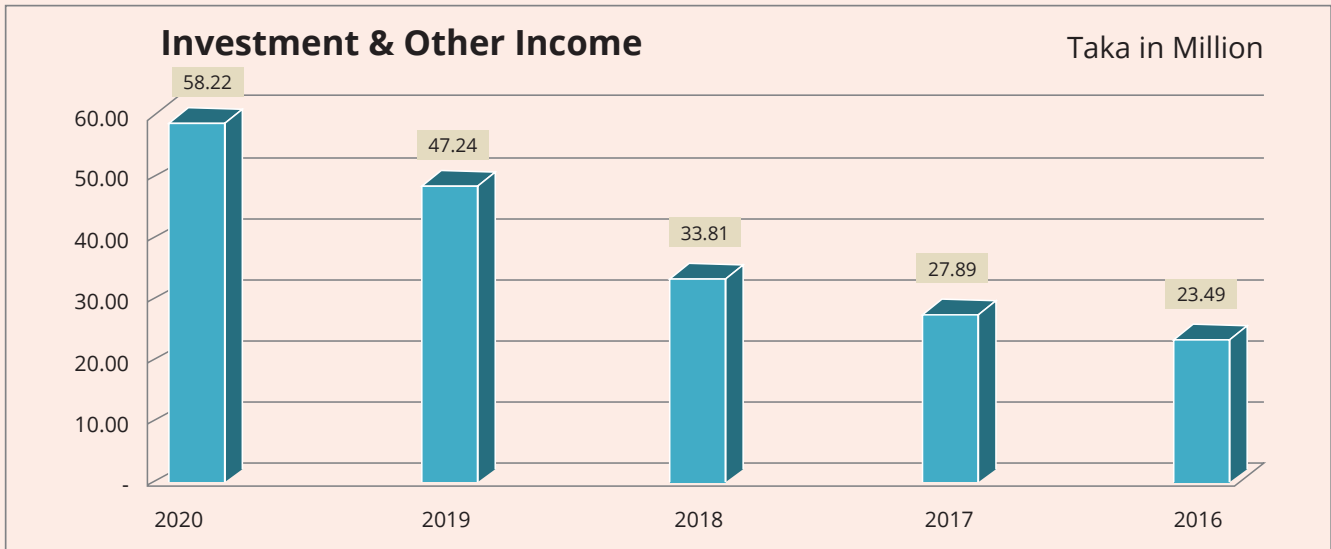
Taka in Million (Except Sl. No. 14-18)

Sl. No.	Particulars	2020	2019	2018	2017	2016
1	Gross Premium Income	580.52	576.09	363.87	262.82	203.97
2	Re-Insurance premium Ceded	282.84	322.70	216.42	130.71	66.48
3	Net Premium Income	297.68	253.39	147.45	132.11	137.49
4	Gross Claims	37.52	15.56	63.05	10.53	14.44
5	Investment & Other Income	58.22	47.24	33.81	27.89	23.49
6	Underwriting Profit & Loss	66.82	75.49	10.87	36.01	27.94
7	Net Profit before tax	114.23	118.58	39.29	57.57	44.49
8	Net Profit after tax	94.28	98.28	37.85	51.39	36.41
9	Paid -up Capital	240.00	240.00	240.00	240.00	240.00
10	Share holders' Equity	506.20	434.41	349.23	329.39	290.00
11	Total Investments	64.27	30.56	30.21	26.50	26.50
12	Total Assets	978.29	747.00	520.58	479.44	421.76
13	Total Reserve Fund	197.79	139.74	82.13	56.66	30.38
14	Rate of Dividend--Cash (%)	10%	10%	5.00%	7.50%	5.00%
15	Face Value Per Share	10.00	10.00	10.00	10.00	10.00
16	Earning per share (EPS)	3.93	4.10	1.58	2.14	1.52
17	Net Asset Value per share (NAV)	21.09	18.10	14.55	13.72	12.08
18	Return on Share holders Equity (%)	18.62	22.62	10.84	15.60	12.55

PERFORMANCE AT A GLANCE

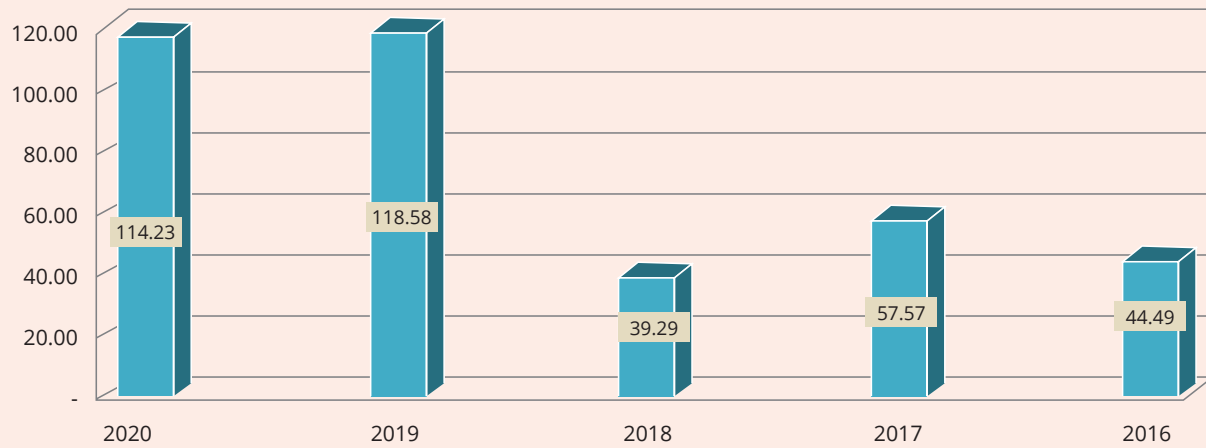
SENA KALYAN INSURANCE COMPANY LIMITED





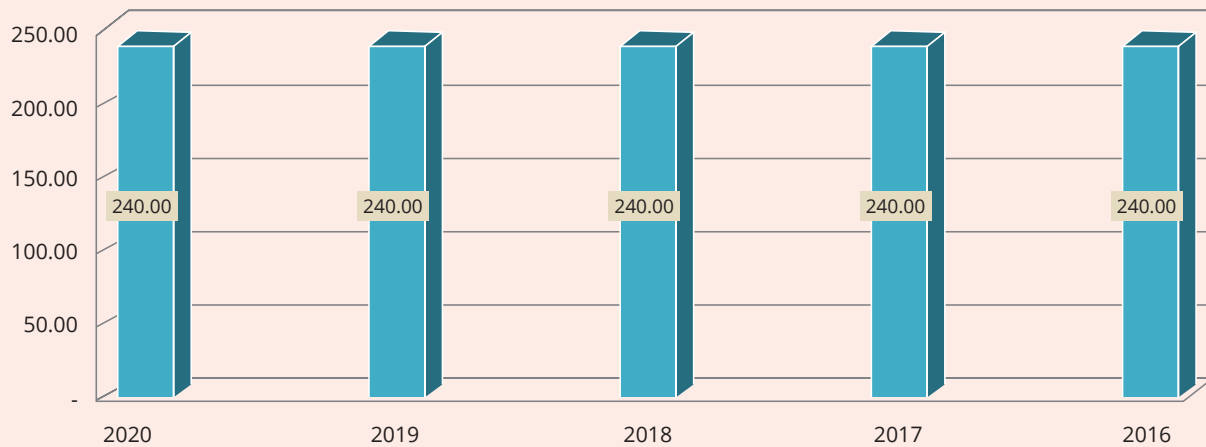
Net Profit after tax

Taka in Million



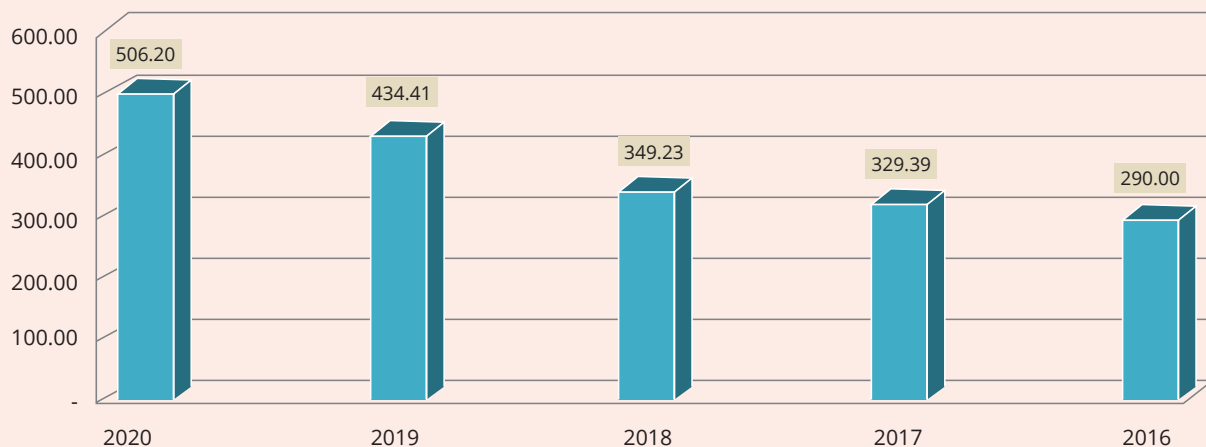
Paid-up Capital

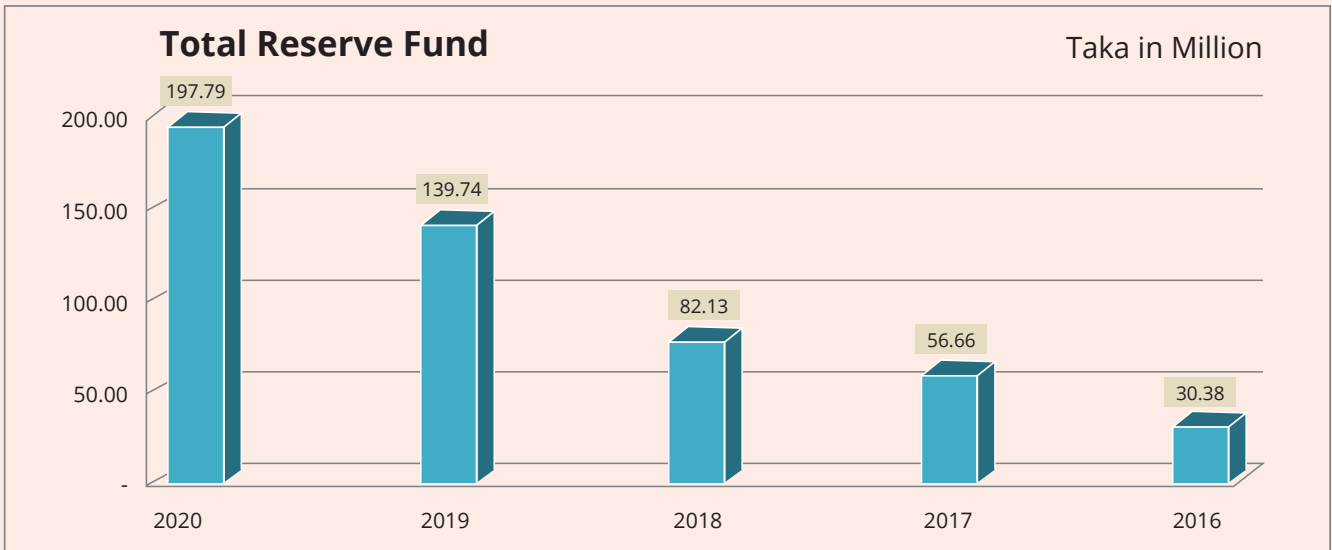
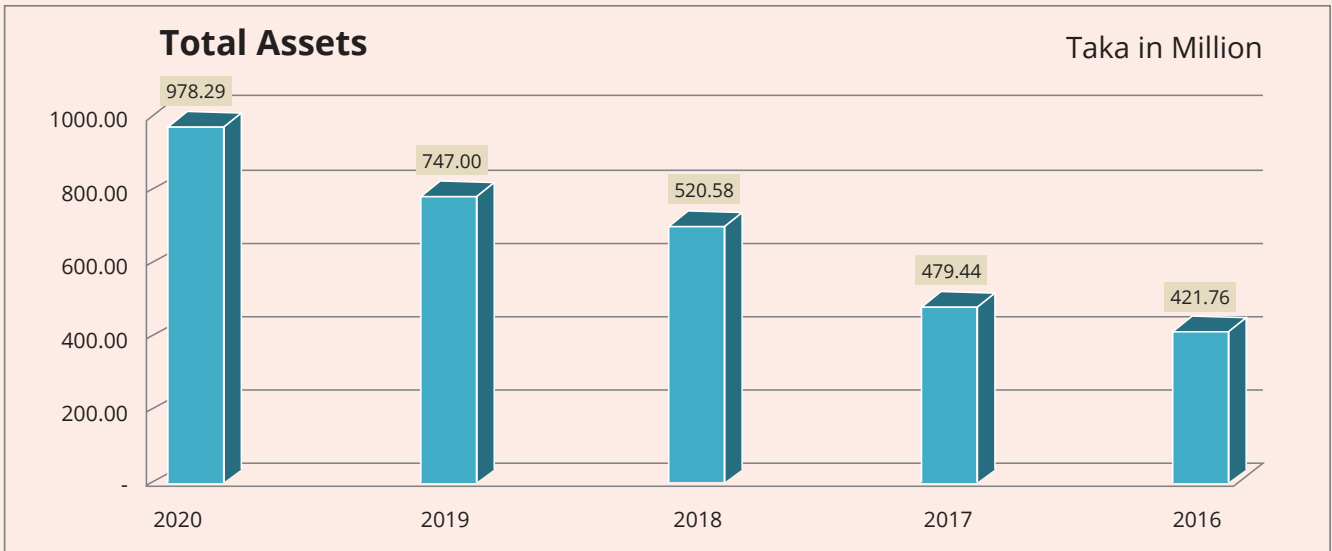
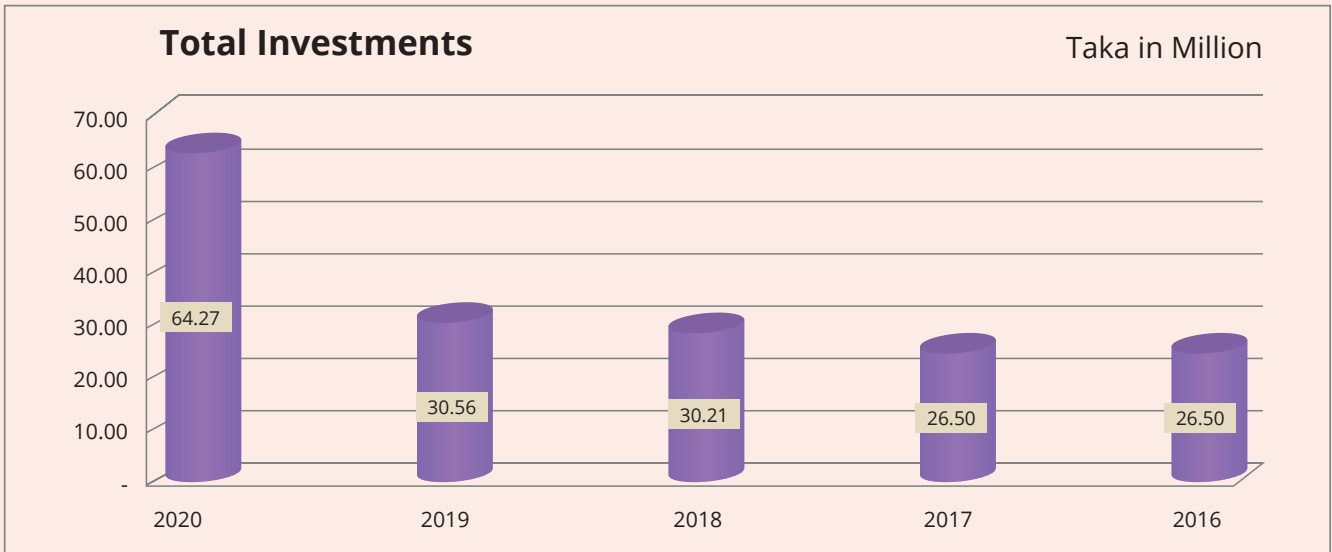
Taka in Million



share holders' Equity

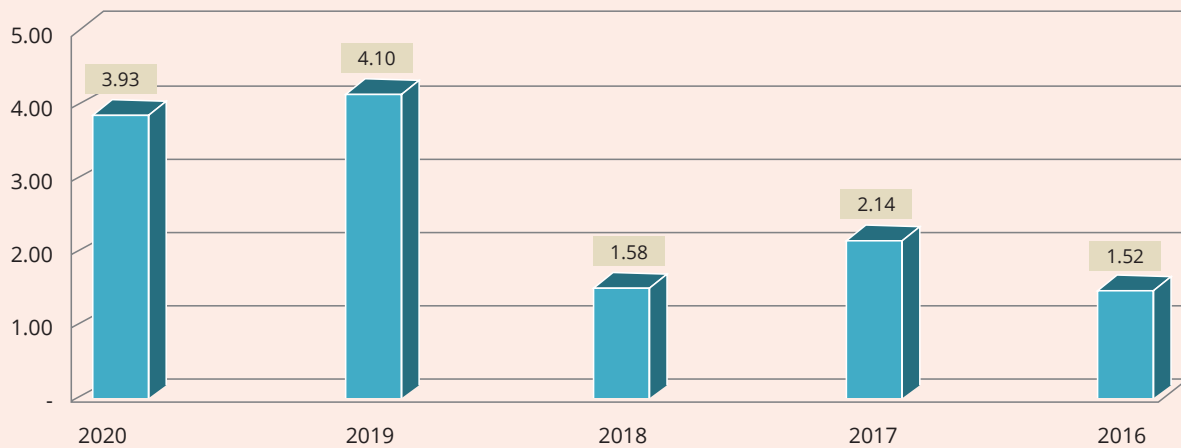
Taka in Million





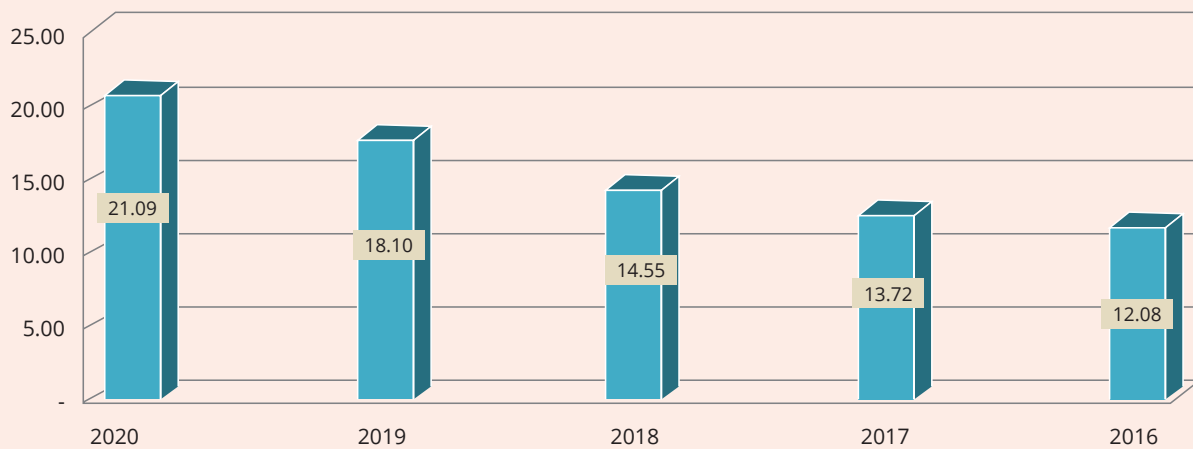
Earning per share (EPS)

Taka in Million



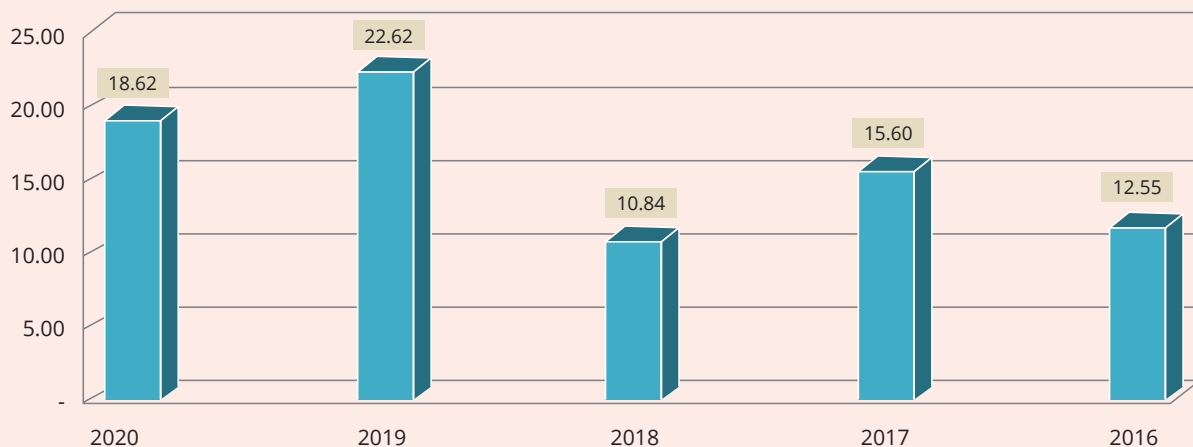
Net Asset Value per share (NAV)

Taka in Million



Return on Share holders Equity (%)

Taka in Million





Message from the Chairman

Let me begin with my humble gratitude to Almighty Allah and my higher authority, who entrusted me with the noble task of looking after a very well reputed organization like Senakalyan Sangstha and all its sister concerns as their Chairman. It is indeed a great honour and pleasure to convey my felicitation to you and all members of your esteemed organizations as the Chairman of the Board of Directors of Sena Kalyan Insurance Company Limited.

Born through the Great War of Liberation, Bangladesh Armed Forces have earned a time tested confidence of the people of the country and with that sky high image, Sena Kalyan Insurance Company Limited is serving all sections of the people by upholding the principles of transparent perception and corporate practices in the field of insurance.

Sena Kalyan Insurance Company Ltd has already emerged as a viable and very promising general insurance company in the country. The shareholding structure of the company is institutional, which is unique in nature in our industry.

You shall certainly be happy to know that Sena Kalyan Sangstha is absolutely a welfare oriented organization what is designed to undertake various welfare projects dedicated to the humanity and particularly for the distressed members of retired Armed Forces' community. Hence, you may be encouraged to be a part of this noble imitative. Sena Kalyan Insurance Company cordially invites you to be our valued partners through availing the best possible risk management schemes for your business and affiliated facilities.

At the end, on behalf of all members of the company, I wish a very happy and prosperous future for you and your team.

Major General Mohammed Saidul Islam, ndc, psc

Chairman

Senakalyan Insurance Company Ltd.



Message from the Managing Director & CEO

At the beginning I would like to express my humble gratitude to Almighty Allah for keeping us safe in this pandemic situation and close the year 2020 as a successful business year despite all odds and challenges. This has become possible only by the grace of Allah and with the continuous support of the respected Chairman & other members of the Board, honourable stakeholders, valued partners, distinguished patrons and other well-wishers. I would make a special mention of IDRA and BIA for their relentless support to this company in growing as a vibrant and compliant insurance company in the country.

Equipped with a team of experienced personnel, our company is always ready to cater for all your insurance needs. We provide protection to your property and cover unfortunate losses. We look forward to reaching you through our personalized care and assure you of quality services at the most competitive price. We promise to be beside you as soon as there is a need.

We will remain your trusted risk manager at all times and at the same time add value to your investments as a sustainable financial institution. We hope that our respected share holders, valued clients & other stakeholders will always be with us in our steady and successful journey ahead.

Thank you for keeping us in your trust. Profound regards.

Brig Gen Shafique Shamim, psc (retd), CII (cert), ABIA

Managing Director & CEO

Senakalyan Insurance Company Ltd.

DECLARATION BY CEO AND CFO

Date:

The Board of Directors

Sena Kalyan Insurance Company Ltd.

Subject: **Declaration on Financial Statements for the year ended on 31st December, 2020**

Dear Sirs,

Pursuant to the condition No. 1(5)(xxvi) imposed vide the Commission's Notification No. BSEC/CMRRC/ 2006-158/207/ Admin/80 dated 3rd June 2018 under section 2CC of the Securities and Exchange Ordinance, 1969, we do hereby declare that:

- (1) The Financial Statements of Sena Kalyan Ins. Co. Ltd. for the year ended on 31st December 2020 have been prepared in compliance with International Accounting Standards (IAS) or International Financial Reporting Standards (IFRS), as applicable in the Bangladesh and any departure there from has been adequately disclosed;
- (2) The estimates and judgments related to the financial statements were made on a prudent and reasonable basis, in order for the financial statements to reveal a true and fair view;
- (3) The form and substance of transactions and the Company's state of affairs have been reasonably and fairly presented in its financial statements;
- (4) To ensure above, the Company has taken proper and adequate care in installing a system of internal control and maintenance of accounting records;
- (5) Our internal auditors have conducted periodic audits to provide reasonable assurance that the established policies and procedures of the Company were consistently followed; and
- (6) The management's use of the going concern basis of accounting in preparing the financial statements is appropriate and there exists no material uncertainty related to events or conditions that may cast significant doubt on the Company's ability to continue as a going concern.

In this regard, we also certify that:

- (i) We have reviewed the financial statements for the year ended on 31st December 2020 and that to the best of our knowledge and belief:
 - (a) These statements do not contain any materially untrue statement or omit any material fact or contain statements that might be misleading;
 - (b) These statements collectively present true and fair view of the Company's affairs and are in compliance with existing accounting standards and applicable laws.
- (ii) There are, to the best of knowledge and belief, no transactions entered into by the Company during the year which are fraudulent, illegal or in violation of the code of conduct for the company's Board of Directors or its members.

Sincerely yours,



Maloy Kumar Saha
Chief Financial Officer (CFO)



Brig Gen Shafique Shamim psc (ret'd), CII (cert), ABIA
Managing Director & CEO

CERTIFICATE ON CORPORATE GOVERNANCE

[Certificate as per condition No.1(5)(xxvii)]

Report to the Shareholders of Sena Kalyan Insurance Company Limited on compliance on the corporate governance code

We have examined the compliance status to the Corporate Governance Code by Sena Kalyan Insurance Company Limited for the year ended December 31, 2020. This code relates to the notification no. BSEC/CMRRCD/2006-158/207/Admin/80 dated June 03, 2018 of the Bangladesh Securities & Exchange Commission.

Such compliance with the Corporate Governance Code is the responsibility of the Company. Our examination was limited to the procedures and implementation thereof as adopted by the Management in ensuring compliance to the conditions of the Corporate Governance Code.

This is a scrutiny and verification and an independent audit on compliance of the conditions of the Corporate Governance Code as well as the provision of relevant Bangladesh Secretarial Standards (BSS) as adopted by the Institute of Chartered Secretaries of Bangladesh (ICSB) in so far as those standards are not inconsistent with any condition of this Corporate Governance Code.

We state that we have obtained all the information and explanations, which we have required, and after due scrutiny and verification thereof, we report that, in our opinion:

- (a) The Company has complied with the conditions of the Corporate Governance Code as stipulated in the above-mentioned Corporate Governance Code issued by the Commission.
- (b) The Company has complied with the provisions of the relevant Bangladesh Secretarial Standards (BSS) as adopted by the Institute of Chartered Secretaries of Bangladesh (ICSB) as required by this Code.
- (c) Proper books and records have been kept by the company as required under the Companies Act, 1994, the securities laws and other relevant laws; and
- (d) The Governance of the company is highly satisfactory.



Ahmed Zaker & Co.
Chartered Accountants

(Z A Mirdha, FCA)
Partner

Dhaka, 26 April, 2021

Sena Kalyan Insurance Company Limited
Status of Compliance with the Corporate Governance Code (CGC)
as on 31st December 2020

Status of compliance with the conditions imposed by the commission's Notification No. SEC/CMRRCD/2006-158/207/Admin/80 dated 3 June 2018 issued under section 2CC of the Securities and Exchange Ordinance, 1969:

(Report under Condition No. 9)

Condition No.	Title	Compliance status		Remarks (If any)
		Complied	Not Complied	
1.0	BOARD OF DIRECTORS:			
1(1)	Board's Size: The number of the board members shall not be less than 5(five) and more than 20 (twenty).	√		
1(2)	Independent Directors:			
1(2)(a)	At least one fifth (1/5) of the total number of directors in the company's board shall be independent directors.	√		2 Independent Directors have been appointed as per Insurance Act,2010
1(2)(b)	For the purpose of this clause "independent director" means a director-			Does not hold any share of the company
1(2)(b)(i)	who does not hold any share in the company or holds less than one percent (1%) shares of the total paid-up shares of the company;	√		The Independent directors have declared their compliances
1(2)(b)(ii)	who is not a sponsor of the company or is not connected with the company's any sponsor or director or nominated director or shareholder of the company or any of its associates, sister concerns, subsidiaries and parents or holding entities who holds one percent (1%) or more shares of the total paid-up shares of the company on the basis of family relationship and his or her family members also shall not hold above mentioned shares in the company: Provided that spouse, son, daughter, father, mother, brother, sister, son-in-law and daughter-in-law shall be considered as family members;	√		

1(2)(b)(iii)	who has not been an executive of the company in immediately preceding 2 (two) financial years;	√		
1(2)(b)(iv)	who does not have any other relationship, whether pecuniary or otherwise, with the company or its subsidiary or associated companies;	√		
1(2)(b)(v)	who is not a member or TREC (Trading Right Entitlement Certificate) holder, director or officer of any stock exchange;	√		
1(2)(b)(vi)	who is not a shareholder, director excepting independent director or officer of any member or TREC holder of stock exchange or an intermediary of the capital market;	√		
1(2)(b)(vii)	who is not a partner or an executive or was not a partner or an executive during the preceding 3 (three) years of the concerned company's statutory audit firm or audit firm engaged in internal audit services or audit firm conducting special audit or professional certifying compliance of this Code;	√		
1(2)(b)(viii)	who is not independent director in more than 5 (five) listed companies;	√		
1(2)(b)(ix)	who has not been convicted by a court of competent jurisdiction as a defaulter in payment of any loan or any advance to a bank or a Non-Bank Financial Institution (NBFI); and	√		
1(2)(b)(x)	who has not been convicted for a criminal offence involving moral turpitude;	√		
1(2)(c)	The independent director(s) shall be appointed by the Board and approved by the shareholders in the Annual General Meeting (AGM);	√		
1(2)(d)	The post of independent director(s) cannot remain vacant for more than 90 (ninety) days; and	√		

1(2)(e)	The tenure of office of an independent director shall be for a period of 3 (three) years, which may be extended for 1 (one) tenure only.	√		
1(3)	Qualification of Independent Director (ID)			
1(3) (a)	Independent director shall be a knowledgeable individual with integrity who is able to ensure compliance with financial laws, regulatory requirements and corporate laws and can make meaningful contribution to the business;	√		
1(3) (b)	Independent director shall have following qualifications:			
1(3)(b)(i)	Business Leader who is or was a promoter or director of an unlisted company having minimum paid-up capital of Tk. 100.00 million or any listed company or a member of any national or international chamber of commerce or business association; or	√		
1(3)(b)(ii)	Corporate Leader who is or was a top-level executive not lower than Chief Executive Officer or Managing Director or Deputy Managing Director or Chief Financial Officer or Head of Finance or Accounts or Company Secretary or Head of Internal Audit and Compliance or Head of Legal Service or a candidate with equivalent position of an unlisted company having minimum paid-up capital of Tk. 100.00 million or of a listed company; or	√		
1(3)(b)(iii)	Former official of government or statutory or autonomous or regulatory body in the position not below 5th Grade of the national pay scale, who has at least educational background of bachelor degree in economics or commerce or business or Law; or	-		

1(3)(b)(iv)	University Teacher who has educational background in Economics or Commerce or Business Studies or Law; or	-		
1(3)(b)(v)	Professional who is or was an advocate practicing at least in the High Court Division of Bangladesh Supreme Court or a Chartered Accountant or Cost and Management Accountant or Chartered Financial Analyst or Chartered Certified Accountant or Certified Public Accountant or Chartered Management Accountant or Chartered Secretary or equivalent qualification;	√		
1(3)(c)	The independent director shall have at least 10 (ten) years of experiences in any field mentioned in clause (b);	√		
1(3)(d)	In special cases, the above qualifications or experiences may be relaxed subject to prior approval of the Commission.	-		N/A
1(4)	Duality of Chairperson of the Board of Directors and Managing Director or Chief Executive Officer.-			
1(4)(a)	The positions of the Chairperson of the Board and the Managing Director (MD) and/or Chief Executive Officer (CEO) of the company shall be filled by different individuals;	√		
1(4)(b)	The Managing Director (MD) and/or Chief Executive Officer (CEO) of a listed company shall not hold the same position in another listed company;	√		
1(4)(c)	The Chairperson of the Board shall be elected from among the non-executive directors of the company;	√		
1(4)(d)	The Board shall clearly define respective roles and responsibilities of the Chairperson and the Managing Director and/or Chief Executive Officer;	√		

1(4)(e)	In the absence of the Chairperson of the Board, the remaining members may elect one of themselves from nonexecutive directors as Chairperson for that particular Board's meeting; the reason of absence of the regular Chairperson shall be duly recorded in the minutes.	√		
1(5)	The Directors' Report to Shareholders The Board of the company shall include the following additional statements or disclosures in the Directors' Report prepared under section 184 of the Companies Act, 1994 (Act No. XVIII of 1994):-			
1(5) (i)	An industry outlook and possible future developments in the industry;	√		
1(5) (ii)	The segment-wise or product-wise performance;	√		
1(5) (iii)	Risks and concerns including internal and external risk factors, threat to sustainability and negative impact on environment, if any;	√		
1(5) (iv)	A discussion on Cost of Goods sold, Gross Profit Margin and Net Profit Margin, where applicable;	√		
1(5) (v)	A discussion on continuity of any extraordinary activities and their implications (gain or loss);	√		
1(5) (vi)	A detailed discussion on related party transactions along with a statement showing amount, nature of related party, nature of transactions and basis of transactions of all related party transactions;	√		
1(5) (vii)	A statement of utilization of proceeds raised through public issues, rights issues and/or any other instruments;	-		N/A
1(5) (viii)	An explanation if the financial results deteriorate after the company goes for Initial Public Offering (IPO), Repeat Public Offering (RPO), Rights Share Offer, Direct Listing, etc.;	-		N/A

1(5) (ix)	An explanation on any significant variance that occurs between Quarterly Financial performances and Annual Financial Statements;	-		No Such event arose
1(5) (x)	A statement of remuneration paid to the directors including independent directors;	√		
1(5) (xi)	A statement that the financial statements prepared by the management of the issuer company present fairly its state of affairs, the result of its operations, cash flows and changes in equity;	√		
1(5) (xii)	A statement that proper books of account of the issuer company have been maintained;	√		
1(5) (xiii)	A statement that appropriate accounting policies have been consistently applied in preparation of the financial statements and that the accounting estimates are based on reasonable and prudent judgment;	√		
1(5) (xiv)	A statement that International Accounting Standards (IAS) or International Financial Reporting Standards (IFRS), as applicable in Bangladesh, have been followed in preparation of the financial statements and any departure there from has been adequately disclosed;	√		
1(5) (xv)	A statement that the system of internal control is sound in design and has been effectively implemented and monitored;	√		
1(5) (xvi)	A statement that minority shareholders have been protected from abusive actions by, or in the interest of, controlling shareholders acting either directly or indirectly and have effective means of redress;	√		

1(5) (xvii)	A statement that there is no significant doubt upon the issuer company's ability to continue as a going concern, if the issuer company is not considered to be a going concern, the fact along with reasons there of shall be disclosed;	√		
1(5) (xviii)	An explanation that significant deviations from the last year's operating results of the issuer company shall be highlighted and the reasons thereof shall be explained;	√		
1(5) (xix)	A statement where key operating and financial data of at least preceding 5 (five) years shall be summarized;	√		
1(5) (xx)	An explanation on the reasons if the issuer company has not declared dividend (cash or stock) for the year;	-		
1(5) (xxi)	Board's statement to the effect that no bonus share or stock dividend has been or shall be declared as interim dividend;	-		
1(5) (xxii)	The total number of Board meetings held during the year and attendance by each director;	√		
1(5) (xxiii)	The pattern of shareholding disclosing the aggregate number of shares (along with name wise details) held by-			
1(5) (xxiii) (a)	Parent or Subsidiary or Associated Companies and other related parties (name-wise details);	√		
1(5) (xxiii) (b)	Directors, Chief Executive Officer, Company Secretary, Chief Financial Officer, Head of Internal Audit and Compliance and their spouses and minor children (name-wise details);	-		N/A
1(5) (xxiii) (c)	Executives; and	-		N/A
1(5) (xxiii) (d)	Shareholders holding ten percent (10%) or more voting interest in the company (name-wise details);	√		

1(5)(xxiv)	In case of the appointment or reappointment of a director, a disclosure on the following information to the shareholders:-			
1(5)(xxiv)(a)	a brief resume of the director;	√		
1(5)(xxiv)(b)	nature of his or her expertise in specific functional areas; and	√		
1(5)(xxiv)(c)	names of companies in which the person also holds the directorship and the membership of committees of the Board;	√		
1(5)(xxv)	A Management's Discussion and Analysis signed by CEO or MD presenting detailed analysis of the company's position and operations along with a brief discussion of changes in the financial statements, among others, focusing on:			
1(5)(xxv)(a)	accounting policies and estimation for preparation of financial statements;	√		
1(5)(xxv)(b)	changes in accounting policies and estimation, if any, clearly describing the effect on financial performance or results and financial position as well as cash flows in absolute figure for such changes;	√		
1(5)(xxv)(c)	comparative analysis (including effects of inflation) of financial performance or results and financial position as well as cash flows for current financial year with immediate preceding five years explaining reasons thereof;	√		
1(5)(xxv)(d)	compare such financial performance or results and financial position as well as cash flows with the peer industry scenario;	√		
1(5)(xxv)(e)	briefly explain the financial and economic scenario of the country and the globe;	√		
1(5)(xxv)(f)	risks and concerns issues related to the financial statements, explaining such risk and concerns mitigation plan of the company; and	√		

1(5)(xxv)(g)	future plan or projection or forecast for company's operation, performance and financial position, with justification thereof, i.e., actual position shall be explained to the shareholders in the next AGM;	√		
1(5)(xxvi)	Declaration or certification by the CEO and the CFO to the Board as required under condition No. 3(3) shall be disclosed as per Annexure-A; and	√		
1(5)(xxvii)	The report as well as certificate regarding compliance of conditions of this Code as required under condition No. 9 shall be disclosed as per Annexure-B and Annexure-C.	√		
1(6)	Meetings of the Board of Directors The company shall conduct its Board meetings and record the minutes of the meetings as well as keep required books and records in line with the provisions of the relevant Bangladesh Secretarial Standards (BSS) as adopted by the Institute of Chartered Secretaries of Bangladesh (ICSB) in so far as those standards are not inconsistent with any condition of this Code.	√		
1(7)	Code of Conduct for the Chairperson, other Board members and Chief Executive Officer			
1(7)(a)	The Board shall lay down a code of conduct, based on the recommendation of the Nomination and Remuneration Committee (NRC) at condition No. 6, for the Chairperson of the Board, other board members and Chief Executive Officer of the company;	√		
1(7)(b)	The code of conduct as determined by the NRC shall be posted on the website of the company including, among others, prudent conduct and behavior; confidentiality; conflict of interest; compliance with laws, rules and regulations; prohibition of insider trading; relationship with environment, employees, customers and suppliers; and independency.	√		

2.	Governance of Board of Directors of Subsidiary Company.:- (SKICL has no such subsidiary Company)			
2(a)	Provisions relating to the composition of the Board of the holding company shall be made applicable to the composition of the Board of the subsidiary company;	-		N/A
2(b)	At least 1 (one) independent director on the Board of the holding company shall be a director on the Board of the subsidiary company;			N/A
2(c)	The minutes of the Board meeting of the subsidiary company shall be placed for review at the following Board meeting of the holding company;			N/A
2(d)	The minutes of the respective Board meeting of the holding company shall state that they have reviewed the affairs of the subsidiary company also;			N/A
2(e)	The Audit Committee of the holding company shall also review the financial statements, in particular the investments made by the subsidiary company.			N/A
3.	Managing Director (MD) or Chief Executive Officer (CEO), Chief Financial Officer (CFO), Head of Internal Audit and Compliance (HIAC) and Company Secretary (CS):-			
3(1)	Appointment			
3(1)(a)	The Board shall appoint a Managing Director (MD) or Chief Executive Officer (CEO), a Company Secretary (CS), a Chief Financial Officer (CFO) and a Head of Internal Audit and Compliance (HIAC);	√		
3(1)(b)	The positions of the Managing Director (MD) or Chief Executive Officer (CEO), Company Secretary (CS), Chief Financial Officer (CFO) and Head of Internal Audit and Compliance (HIAC) shall be filled by different individuals;	√		

3(1)(c)	The MD or CEO, CS, CFO and HIAC of a listed company shall not hold any executive position in any other company at the same time;	√		
3(1)(d)	The Board shall clearly define respective roles, responsibilities and duties of the CFO, the HIAC and the CS;	√		
3(1)(e)	The MD or CEO, CS, CFO and HIAC shall not be removed from their position without approval of the Board as well as immediate dissemination to the Commission and stock exchange(s).	√		
3(2)	<p>Requirement to attend Board of Directors' Meetings</p> <p>The MD or CEO, CS, CFO and HIAC of the company shall attend the meetings of the Board:</p> <p>Provided that the CS, CFO and/or the HIAC shall not attend such part of a meeting of the Board which involves consideration of an agenda item relating to their personal matters.</p>	√		
3(3)	Duties of Managing Director (MD) or Chief Executive Officer (CEO) and Chief Financial Officer (CFO)			
3(3)(a)	The MD or CEO and CFO shall certify to the Board that they have reviewed financial statements for the year and that to the best of their knowledge and belief:	√		
3(3)(a)(i)	these statements do not contain any materially untrue statement or omit any material fact or contain statements that might be misleading; and	√		
3(3)(a)(ii)	these statements together present a true and fair view of the company's affairs and are in compliance with existing accounting standards and applicable laws;	√		

3(3)(b)	The MD or CEO and CFO shall also certify that there are, to the best of knowledge and belief, no transactions entered into by the company during the year which are fraudulent, illegal or in violation of the code of conduct for the company's Board or its members;	√		
3(3)(c)	The certification of the MD or CEO and CFO shall be disclosed in the Annual Report.	√		
4.	Board of Directors' Committee:-			
	For ensuring good governance in the company, the Board shall have at least following sub-committees:			
4(i)	Audit Committee; and	√		
4(ii)	Nomination and Remuneration Committee.	√		
5.0	Audit Committee:-			
5(1)	Responsibility to the Board of Directors.			
5(1)(a)	The company shall have an Audit Committee as a subcommittee of the Board;	√		
5(1)(b)	The Audit Committee shall assist the Board in ensuring that the financial statements reflect true and fair view of the state of affairs of the company and in ensuring a good monitoring system within the business;	√		
5(1)(c)	The Audit Committee shall be responsible to the Board; the duties of the Audit Committee shall be clearly set forth in writing.	√		
5(2)	Constitution of the Audit Committee	√		
5(2)(a)	The Audit Committee shall be composed of at least 3 (three) members;	√		
5(2)(b)	The Board shall appoint members of the Audit Committee who shall be non-executive directors of the company excepting Chairperson of the Board and shall include at least 1 (one) independent director;	√		

5(2)(c)	All members of the audit committee should be “financially literate” and at least 1 (one) member shall have accounting or related financial management background and 10 (ten) years of such experience;	√		
5(2)(d)	When the term of service of any Committee member expires or there is any circumstance causing any Committee member to be unable to hold office before expiration of the term of service, thus making the number of the Committee members to be lower than the prescribed number of 3 (three) persons, the Board shall appoint the new Committee member to fill up the vacancy immediately or not later than 1 (one) month from the date of vacancy in the Committee to ensure continuity of the performance of work of the Audit Committee;	√		
5(2)(e)	The company secretary shall act as the secretary of the Committee;	√		
5(2)(f)	The quorum of the Audit Committee meeting shall not constitute without at least 1 (one) independent director.	√		
5(3)	Chairperson of the Audit Committee			
5(3)(a)	The Board shall select 1 (one) member of the Audit Committee to be Chairperson of the Audit Committee, who shall be an independent director;	√		
5(3)(b)	In the absence of the Chairperson of the Audit Committee, the remaining members may elect one of themselves as Chairperson for that particular meeting, in that case there shall be no problem of constituting a quorum as required under condition No. 5(4)(b) and the reason of absence of the regular Chairperson shall be duly recorded in the minutes.	√		

5(3)(c)	<p>Chairperson of the Audit Committee shall remain present in the Annual General Meeting (AGM):</p> <p>Provided that in absence of Chairperson of the Audit Committee, any other member from the Audit Committee shall be selected to be present in the annual general meeting (AGM) and reason for absence of the Chairperson of the Audit Committee shall be recorded in the minutes of the AGM.</p>	√		
5(4)	Meeting of the Audit Committee			
5(4)(a)	<p>The Audit Committee shall conduct at least its four meetings in a financial year:</p> <p>Provided that any emergency meeting in addition to regular meeting may be convened at the request of any one of the members of the Committee;</p>	√		
5(4)(b)	The quorum of the meeting of the Audit Committee shall be constituted in presence of either two members or two-third of the members of the Audit Committee, whichever is higher, where presence of an independent director is a must.	√		
5(5)	Role of Audit Committee The Audit Committee shall:-			
5(5)(a)	Oversee the financial reporting process;	√		
5(5)(b)	monitor choice of accounting policies and principles;	√		
5(5)(c)	monitor Internal Audit and Compliance process to ensure that it is adequately resourced, including approval of the Internal Audit and Compliance Plan and review of the Internal Audit and Compliance Report;	√		
5(5)(d)	oversee hiring and performance of external auditors;	√		

5(5)(e)	hold meeting with the external or statutory auditors for review of the annual financial statements before submission to the Board for approval or adoption;	√		
5(5)(f)	review along with the management, the annual financial statements before submission to the Board for approval;	√		
5(5)(g)	review along with the management, the quarterly and half yearly financial statements before submission to the Board for approval;	√		
5(5)(h)	review the adequacy of internal audit function;	√		
5(5)(i)	review the Management's Discussion and Analysis before disclosing in the Annual Report;	√		
5(5)(j)	review statement of all related party transactions submitted by the management;	√		
5(5)(k)	review Management Letters or Letter of Internal Control weakness issued by statutory auditors;	√		
5(5)(l)	oversee the determination of audit fees based on scope and magnitude, level of expertise deployed and time required for effective audit and evaluate the performance of external auditors; and	√		

5(5)(m)	<p>oversee whether the proceeds raised through Initial Public Offering (IPO) or Repeat Public Offering (RPO) or Rights Share Offer have been utilized as per the purposes stated in relevant offer document or prospectus approved by the Commission:</p> <p>Provided that the management shall disclose to the Audit Committee about the uses or applications of the proceeds by major category (capital expenditure, sales and marketing expenses, working capital, etc.), on a quarterly basis, as a part of their quarterly declaration of financial results:</p> <p>Provided further that on an annual basis, the company shall prepare a statement of the proceeds utilized for the purposes other than those stated in the offer document or prospectus for publication in the Annual Report along with the comments of the Audit Committee.</p>	√		
5(6)	Reporting of the Audit Committee			
5(6)(a)	Reporting to the Board of Directors			
5(6)(a)(i)	The Audit Committee shall report on its activities to the Board.	√		
5(6)(a)(ii)	The Audit Committee shall immediately report to the Board on the following findings, if any:-	√		
5(6)(a)(ii) (a)	report on conflicts of interests;			No such incidence arose
5(6)(a)(ii) (b)	suspected or presumed fraud or irregularity or material defect identified in the internal audit and compliance process or in the financial statements;			No such incidence arose
5(6)(a)(ii) (c)	suspected infringement of laws, regulatory compliances including securities related laws, rules and regulations; and			N/A

5(6)(a)(ii) (d)	any other matter which the Audit Committee deems necessary shall be disclosed to the Board immediately;	√		
5(6)(b)	Reporting to the Authorities If the Audit Committee has reported to the Board about anything which has material impact on the financial condition and results of operation and has discussed with the Board and the management that any rectification is necessary and if the Audit Committee finds that such rectification has been unreasonably ignored, the Audit Committee shall report such finding to the Commission, upon reporting of such matters to the Board for three times or completion of a period of 6 (six) months from the date of first reporting to the Board, whichever is earlier.			No such incidence arose
5(7)	Reporting to the Shareholders and General Investors Report on activities carried out by the Audit Committee, including any report made to the Board under condition No. 5(6)(a)(ii) above during the year, shall be signed by the Chairperson of the Audit Committee and disclosed in the annual report of the issuer company.	√		
6.	<i>Nomination and Remuneration Committee (NRC):-</i>			
6(1)	Responsibility to the Board of Directors			
6(1)(a)	The company shall have a Nomination and Remuneration Committee (NRC) as a sub-committee of the Board;	√		

6(1)(b)	The NRC shall assist the Board in formulation of the nomination criteria or policy for determining qualifications, positive attributes, experiences and independence of directors and top-level executive as well as a policy for formal process of considering remuneration of directors, top level executive;	√		
6(1)(c)	The Terms of Reference (ToR) of the NRC shall be clearly set forth in writing covering the areas stated at the condition No.6(5)(b).	√		
6(2)	Constitution of the NRC			
6(2)(a)	The Committee shall comprise of at least three members including an independent director;	√		
6(2)(b)	All members of the Committee shall be non-executive directors;	√		
6(2)(c)	Members of the Committee shall be nominated and appointed by the Board;	√		
6(2)(d)	The Board shall have authority to remove and appoint any member of the Committee;	√		
6(2)(e)	In case of death, resignation, disqualification, or removal of any member of the Committee or in any other cases of vacancies, the board shall fill the vacancy within 180 (one hundred eighty) days of occurring such vacancy in the Committee;	√		
6(2)(f)	The Chairperson of the Committee may appoint or co-opt any external expert and/or member(s) of staff to the Committee as advisor who shall be non-voting member, if the Chairperson feels that advice or suggestion from such external expert and/or member(s) of staff shall be required or valuable for the Committee;	√		
6(2)(g)	The company secretary shall act as the secretary of the Committee;	√		

6(2)(h)	The quorum of the NRC meetings shall not constitute without attendance of at least an independent director;			
6(2)(i)	No member of the NRC shall receive, either directly or indirectly, any remuneration for any advisory or consultancy role or otherwise, other than Director's fees or honorarium from the company.			
6(3)	Chairperson of the NRC			
6(3)(a)	The Board shall select 1 (one) member of the NRC to be Chairperson of the Committee, who shall be an independent director;	√		
6(3)(b)	In the absence of the Chairperson of the NRC, the remaining members may elect one of themselves as Chairperson for that particular meeting, the reason of absence of the regular Chairperson shall be duly recorded in the minutes;	√		
6(3)(c)	The Chairperson of the NRC shall attend the annual general meeting (AGM) to answer the queries of the shareholders: Provided that in absence of Chairperson of the NRC, any other member from the NRC shall be selected to be present in the annual general meeting (AGM) for answering the shareholder's queries and reason for absence of the Chairperson of the NRC shall be recorded in the minutes of the AGM.	√		
6(4)	Meeting of the NRC			
6(4)(a)	The NRC shall conduct at least one meeting in a financial year;	√		

6(4)(b)	The Chairperson of the NRC may convene any emergency meeting upon request by any member of the NRC;	√		
6(4)(c)	The quorum of the meeting of the NRC shall be constituted in presence of either two members or two third of the members of the Committee, whichever is higher, where presence of an independent director is must as required under condition No. 6(2) (h);	√		
6(4)(d)	The proceedings of each meeting of the NRC shall duly be recorded in the minutes and such minutes shall be confirmed in the next meeting of the NRC.	√		
6(5)	<i>Role of the NRC</i>			
6(5)(a)	NRC shall be independent and responsible or accountable to the Board and to the shareholders;	√		
6(5)(b)	NRC shall oversee, among others, the following matters and make report with recommendation to the Board:	√		
6(5)(b)(i)	formulating the criteria for determining qualifications, positive attributes and independence of a director and recommend a policy to the Board, relating to the remuneration of the directors, top level executive, considering the following:	√		
6(5)(b)(i)(a)	the level and composition of remuneration is reasonable and sufficient to attract, retain and motivate suitable directors to run the company successfully;	√		
6(5)(b)(i)(b)	the relationship of remuneration to performance is clear and meets appropriate performance benchmarks; and	√		

6(5)(b)(i)(c)	remuneration to directors, top level executive involves a balance between fixed and incentive pay reflecting short and long-term performance objectives appropriate to the working of the company and its goals;	√		
6(5)(b)(ii)	devising a policy on Board's diversity taking into consideration age, gender, experience, ethnicity, educational background and nationality;	√		
6(5)(b)(iii)	identifying persons who are qualified to become directors and who may be appointed in top level executive position in accordance with the criteria laid down, and recommend their appointment and removal to the Board;	√		
6(5)(b)(iv)	formulating the criteria for evaluation of performance of independent directors and the Board;	√		
6(5)(b)(v)	identifying the company's needs for employees at different levels and determine their selection, transfer or replacement and promotion criteria; and	√		
6(5)(b)(vi)	developing, recommending and reviewing annually the company's human resources and training policies;	√		
6(5)(c)	The company shall disclose the nomination and remuneration policy and the evaluation criteria and activities of NRC during the year at a glance in its annual report.	√		
7.	External or Statutory Auditors:-			
7(1)	The issuer company shall not engage its external or statutory auditors to perform the following services of the company, namely:-	√		
7(1)(i)	appraisal or valuation services or fairness opinions;	√		

7(1)(ii)	financial information systems design and implementation;	√		
7(1)(iii)	book-keeping or other services related to the accounting records or financial statements;	√		
7(1)(iv)	broker-dealer services;	√		
7(1)(v)	actuarial services;	√		
7(1)(vi)	internal audit services or special audit services;	√		
7(1)(vii)	any service that the Audit Committee determines;			
7(1)(viii)	audit or certification services on compliance of corporate governance as required under condition No. 9(1); and	√		
7(1)(ix)	any other service that creates conflict of interest.	√		
7(2)	No partner or employees of the external audit firms shall possess any share of the company they audit at least during the tenure of their audit assignment of that company; his or her family members also shall not hold any shares in the said company: Provided that spouse, son, daughter, father, mother, brother, sister, son-in-law and daughter-in-law shall be considered as family members.	√		
7(3)	Representative of external or statutory auditors shall remain present in the Shareholders' Meeting (Annual General Meeting or Extraordinary General Meeting) to answer the queries of the shareholders.	√		
8.	<i>Maintaining a website by the Company.-</i>			
8(1)	The company shall have an official website linked with the website of the stock exchange.	√		
8(2)	The company shall keep the website functional from the date of listing.	√		

8(3)	The company shall make available the detailed disclosures on its website as required under the listing regulations of the concerned stock exchange(s).	√		
9.	<i>Reporting and Compliance of Corporate Governance:-</i>			
9(1)	The company shall obtain a certificate from a practicing Professional Accountant or Secretary (Chartered Accountant or Cost and Management Accountant or Chartered Secretary) other than its statutory auditors or audit firm on yearly basis regarding compliance of conditions of Corporate Governance Code of the Commission and shall such certificate shall be disclosed in the Annual Report.	√		
9(2)	The professional who will provide the certificate on compliance of this Corporate Governance Code shall be appointed by the shareholders in the annual general meeting.	√		
9(3)	The directors of the company shall state, in accordance with the Annexure-C attached, in the directors' report whether the company has complied with these conditions or not.	√		

Independent Auditor's Report

To the Shareholders of Sena Kalyan Insurance Company Ltd.

Report on the Audit of the Financial Statements





LAW OFFICE

Accident insurance payment in US-Bangla plane crash

Over 100 people and 100 million dollars of the insurance Bangladeshis' compensation received for payment

100 people and 100 million dollars of the insurance Bangladeshis' compensation received for payment



Portrait of a man in a pilot's uniform.



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Independent Auditor's Report

To the Shareholders of Sena Kalyan Insurance Company Ltd.

Report on the Audit of the Financial Statements

Opinion

We have audited the financial statements of Sena Kalyan Insurance Company Ltd. (the "Company"), which comprise the Balance Sheet (Statement of Financial Position) as at 31 December 2020 Profit and Loss Accounts (Statement of Profit or Loss and other Comprehensive Income), Statement of Profit and Loss Appropriation account, Consolidated Revenue Accounts, Related Revenue Accounts, Statement of Changes in Equity and Statement of Cash Flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, the accompanying financial statements present fairly, in all material respects, the financial position of the company as at 31 December 2020, and its financial performance and its cash flows for the year then ended in accordance with International Financial Reporting Standards (IFRSs), the Companies Act 1994, the Insurance Act 1938 (as amended in 2010), the Insurance Rules 1958, the Securities and Exchange Rules 1987 and other applicable laws and regulations.

Basis for Opinion

We conducted our audit in accordance with International Standards on Auditing (ISAs). Our responsibilities under those standards are further described in the Auditors' Responsibilities for the Audit of the Financial Statements section of our report. We are independent of the Company in accordance with the International Ethics Standards Board for Accountants' Code of Ethics for Professional Accountants (IESBA Code) together with the ethical requirements that are relevant to our audit of the financial statements in Bangladesh, and we have fulfilled our other ethical responsibilities in accordance with the IESBA Code. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Key Audit Matters

Key audit matters are those matters that, in our professional judgement, were of most significance in our audit of the consolidated and separate financial statements of the current period. These matters were addressed in the context of our audit of the financial statements as a whole, and in forming our opinion thereon, and we do not provide a separate opinion on these matters.

Risk	Our response to the risk
Premium Income	
<p>Gross general insurance premiums comprise the total premium received for the whole period of cover provided by contracts entered into during the accounting period.</p> <p>Given the important nature, connections to other items to the financial statements and sensitivity of the item we believe this area pose high level of risk.</p> <p>At end of the year 2020, the total gross premium income was BDT 580,522,233 (2019: BDT 576,092,516).</p>	<p>With respect to Premium income in respect of various types of insurance we carried out the following procedures:</p> <ul style="list-style-type: none"> • The design and operating effectiveness of key controls around premium income recognition process. • Carried out analytical procedures and recalculated premium income for the period. • Carried out cut-off testing to ensure unearned premium income has not been included in the premium income. • On a sample basis reviewed policy to ensure appropriate policy stamp was affixed to the contract and the same has been reflected in the premium register. • Ensured on a sample basis that the premium income was being deposited in the designated bank account. • Tested on a sample basis to see that appropriate VAT was being collected and deposited to bank through Treasury Challan. • For a sample of insurance contracts tested to see if appropriate level of reinsurance was done and whether that re insurance premium was deducted from the gross premium. • Applying specialist judgment ensured if there is any impairment of the reinsurer. • Finally assessed the appropriateness and presentation of disclosures against relevant accounting standards, Insurance Act 1938 (as amended in 2010), Insurance Rules, 1958 and other applicable rules and regulations and regulatory guidelines.
See note no. 2.21, Form-XL of the financial statements	

Risk	Our response to the risk
Investment Fluctuation Fund	
<p>Insurance company makes a number of investments in the listed and unlisted capital market with required regulatory permission. Income generated from the investments (realized gain and dividend received) is credited to the Profit & Loss Account. Unrealized capital gain or loss if any is transferred to the Investment Fluctuation Fund subsequently or as per the policy of the company.</p> <p>This item has significant impact on the earnings performance of the company and return to the shareholders and might be prone to misreporting as large unreported fall in the value of any holding may wipe out the value of the portfolio and hamper the distribution capability of the company.</p> <p>At end of the year 2020, the reported total balance under the head of investment fluctuation fund was BDT 408,894 (2019: BDT -1,104,091).</p>	<p>We tested the design and operating effectiveness of key controls around monitoring, valuation and updating of prices of the positions held by the company from trusted sources. Additionally, we performed the following:</p> <ul style="list-style-type: none"> • Obtained year-end share holding positions from the company and through directional testing assessed the completeness of the report. • Ascertained the valuation of the holding as per IFRS 13. • Reviewed and challenged the assumptions used for the valuation models for any unquoted securities. • Recalculated unrealized gain or loss at the year end. • Carried out cut-off testing to ensure unrealized gain or loss was recognized in correct period. • Obtained the CDBL report and share portfolio and cross checked against each other to confirm unrealized gain or loss. • Check the subsequent positioning of this unrealized amount after the year end. • Finally assessed the appropriateness and presentation of disclosures against relevant accounting standards, Insurance Act 1938 (as amended in 2010), Insurance Rules, 1958 and other applicable rules and regulations and regulatory guidelines.
See note no. 4.02 to the financial statements	

Risk	Our response to the risk
Property, Plant & Equipment	
<p>This represents a significant amount in the company's (Balance sheet) statement of financial position. There is a risk of Determining which costs meet the criteria for capitalization. Determining the date on which the assets is recognized to property, plant and equipment and depreciation commences. This estimation of economic useful lives and residual value assigned to fixed asset.</p> <p>We identified the carrying value of property, plant and equipment as a key audit matter because of the high level of management judgment involved and its significance to the financial statements.</p> <p>At end of the year 2020, the reported carrying value of property, plant & equipment was BDT 22,316,641 (2019: BDT 20,170,446).</p>	<p>Our audit procedures to assess the carrying value of property, plant and equipment, include the following controls testing and substantive procedures:</p> <ul style="list-style-type: none"> • Assessing the design, implementation and operating effectiveness of key internal controls over the completeness, existence and accuracy of property, plant and equipment including the key internal controls over the estimation of useful economic lives and residual values; • Assessing, on a sample basis, costs capitalized during the year by comparing the costs capitalized with the relevant underlying documentation, which included purchase agreements and invoices, and assessing whether the costs capitalized met the relevant criteria for capitalization. • Testing the key controls over the management's judgment in relation to the accounting estimates of the depreciable lives and residual values of property, plant and equipment. • Reconcile on a sample basis the additional capitalized costs for the year to the underlying invoices and supporting documents. • We reviewed minutes the company's capitalizations policy for compliance with IAS 16 and tested the expenditure capitalized against the capitalization policy. • We traced payments to supporting documents. • We assessed the adequacy of the disclosures of the financial statements.
See note no. 2.10, 2.11, 11.00 and Annexure-"A" of the financial statements	

Risk	Our response to the risk
Deferred tax liability	
<p>Significant judgment is required in relation to deferred tax liability as their liability is dependent on forecasts of future profitability over a number of years.</p> <p>At end of the year 2020, the reported total balance under the head of Deferred tax liability was BDT 1,008,328 (2019: BDT 717,193).</p>	<p>Our audit procedures to assess the carrying value of Deferred Tax liability included the following:</p> <ul style="list-style-type: none"> • We obtained an understanding, evaluated the design and tested the operational effectiveness of the Company's key controls over the recognition and measurement of Deferred Tax Assets and Liabilities and the assumptions used in estimating the future taxable expense of the company. • We also assessed the completeness and accuracy of the data used for the estimations of future taxable expense. • We tested the mathematical accuracy in calculation of deferred tax. • We evaluated the reasonableness of key assumptions, timing of reversal of temporary differences and expiration of tax loss carry forwards, recognition and measurement of Deferred Tax Liability. • We assessed the adequacy of the company's disclosures setting out the basis of deferred tax liability balances and the level of estimation involved. • We also assisted in evaluating the tax implications, the reasonableness of estimations and calculations determined by management. • We also involved our internal experts from the tax area in the analysis of the reasonableness of the tax assumptions on the basis of the applicable legislation. • Finally assessed the appropriateness and presentation of disclosures against IAS 12 Income Taxes.
See note no. 9.02 to the financial statements	

Emphasis of Matter

We draw attention to note no. 2.34 c to the financial statements which states that the company is yet to establish workers welfare fund. Our opinion is not modified in respect of this matter.

Other Information

Management is responsible for the other information. The other information comprises all of the information in the Annual report other than the financial statements and our auditors' report there on. The annual report is expected to be made available to us after the date of this auditor's report.

Our opinion on the financial statements does not cover the other information and we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information identifies above when it becomes available and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. When we read the annual report, if we conclude that there is a material misstatement therein, we are required to communicate the matter to those charged with governance of the company.

Responsibilities of Management and Those Charged with Governance for the Financial Statements and Internal Controls

Management is responsible for the preparation and fair presentation of the financial statements in accordance with IFRSs, the Companies Act 1994, the Insurance Act 2010, the Insurance Rules 1958, the Securities and Exchange Rules 1987 and other applicable laws and regulations and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Company or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Company's financial reporting process.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with ISAs, we exercise professional judgement and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and

obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.

- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Company's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Company to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

We also provide those charged with governance with a statement that we have complied with relevant ethical requirements regarding independence, and to communicate with them all relationships and other matters that may reasonably be thought to bear on our independence, and where applicable, related safeguards.

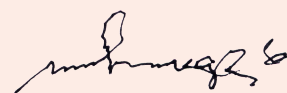
From the matters communicated with those charged with governance, we determine those matters that were of most significance in the audit of the financial statements of the current period and are therefore the key audit matters. We describe these matters in our auditor's report unless law or regulation precludes public disclosure about the matter or when, in extremely rare circumstances, we determine that a matter should not be communicated in our report because the adverse consequences of doing so would reasonably be expected to outweigh the public interest benefits of such communication.

Report on other Legal and Regulatory Requirements

In accordance with the Companies Act 1994, the Insurance Act 2010, the Insurance Rules 1958, the Securities and Exchange Rules 1987 and relevant notifications issued by Bangladesh Securities and Exchange Commission, we also report that:

- a) We have obtained all the information and explanations which to the best of our knowledge and belief were necessary for the purpose of our audit and made due verification thereof;

- b) In our opinion, proper books of accounts, records and other statutory books as required by law have been kept by the Company so far as it appeared from our examinations of those books;
- c) The Company management has followed relevant provisions of laws and rules in managing the affairs of the Company and proper books of accounts, records and other statutory books have been properly maintained and (where applicable) proper returns adequate for the purposes of our audit have been received from branches not visited by us;
- d) As per section 63(2) of the Insurance Act 2010, in our opinion to the best of our knowledge and belief an according to the information and explanation given to us, all expenses of management wherever incurred and whether incurred directly or indirectly, in respect of insurance business of the company transacted in Bangladesh during the year under report have been duly debited to the related Revenue Accounts and the Statement of Comprehensive Income of the Company;
- e) We report that to the best of our information and as shown by its books, the company during the year under report has not paid any person any commission in any form, outside Bangladesh in respect of any its business re-insured abroad;
- f) The Statement of Financial Position, Statement of Comprehensive Income, Profit and Loss Appropriation Account, related Revenue Accounts, Statement of Changes in Equity and Statement of Cash Flows of the Company together with the annexed notes dealt with by the report are in agreement with the books of account and returns; and
- g) The expenditure was incurred for the purpose of the Company's business.



Howlader Mahfel Huq, FCA

ICAB Enrolment No. 105

Managing Partner

Mahfel Huq & Co.

Chartered Accountants

Firm Reg. No. : P-46323

DVC: 2104240105AS245503

Dhaka, 24 April, 2021

FINANCIAL STATEMENTS
OF
SENA KALYAN INSURANCE COMPANY LIMITED
FOR THE YEAR ENDED DECEMBER 31, 2020





Sena Kalyan Insurance Company Ltd.

সেনা কল্যাণ ইন্সুরেন্স কোম্পানি লিমিটেড

Your Trusted Risk Manager

A New
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NATIONWIDE
Insurance
Company



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- Motor Insurance
- Aviation Insurance
- Miscellaneous Accident Insurance
- Personal Accident
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Head Office :

SKS Tower (12th Floor), 7 VIP Road, Mohakhali, Dhaka -1206, Bangladesh.
Phone + 88 02 55058455-7 Fax: +88 02 55058458
E-mail: info@senakalyanicl.com Web Site: www.senakalyanicl.com

Sena Kalyan Insurance Company Limited

Balance Sheet

(Statement of Financial Position)

As at December 31, 2020

Capital and Liabilities	Notes	Amount in Taka		
		31.12.2020	31.12.2019 (Restated)	01.01.2019 (Restated)
Authorized Capital				
100,000,000 Ordinary shares of Tk.10/- each		1,000,000,000	1,000,000,000	1,000,000,000
		240,000,000	240,000,000	240,000,000
Issued, Subscribed and Paid-up Capital				
24,000,000 Ordinary share of Tk. 10/- each fully paid up	3.00	240,000,000	240,000,000	240,000,000
Reserve or Contingency Accounts				
Reserve for Exceptional Losses	4.00	197,792,882	139,740,659	82,131,407
Investment Fluctuation Fund (difference of market value and cost value)	4.02	408,894	(1,104,091)	-
Profit and Loss Appropriation Account	4.03	68,001,646	55,778,209	27,103,426
Total shareholders equity		506,203,422	434,414,777	349,234,833
Balance of Funds and Accounts				
Fire insurance business	5.00	22,189,660	23,155,738	16,482,820
Marine insurance business		31,863,664	16,992,399	24,011,967
Motor insurance business		21,173,428	22,537,114	8,588,566
Miscellaneous insurance business		99,974,709	74,372,783	17,015,819
Premium Deposits	6.00	31,531,973	56,051,451	25,844,526
Liabilities and Provisions		265,355,282	119,478,063	79,399,578
Estimated liabilities in respect of outstanding claims whether due or intimated	7.00	121,385,581	39,786,514	25,632,623
Amounts due to other persons or bodies carrying on insurance business	8.00	18,366,339	2,723,643	-
Provision for Income tax	9.00	63,550,084	42,712,673	21,209,689
Deferred Tax Liability	9.02	1,008,328	717,193	680,303
Lease Liability	9.04	21,057,835	-	-
Provision for WPPF		5,711,282	-	-
Sundry Creditors	10.00	34,275,835	33,538,040	31,876,963
Total liabilities		472,088,716	312,587,548	171,343,276
Total Shareholders Equity and Liabilities		978,292,139	747,002,325	520,578,109

Sena Kalyan Insurance Company Limited

Balance Sheet

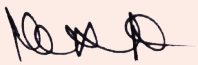
(Statement of Financial Position)

As at December 31, 2020

Assets and Properties	Notes	Amount in Taka		
		31.12.2020	31.12.2019 (Restated)	01.01.2019 (Restated)
Non-Current Assets		102,472,972	53,197,118	48,745,059
Property, Plant and Equipment	11.00	22,316,641	20,170,446	16,964,206
Investment in BGTB	12.00	51,217,510	26,500,000	26,500,000
Right of Use (RoU) Assets	12.02	21,233,585	-	-
Deferred Tax Assets	12.03	7,705,236	6,526,672	5,280,853
Current Assets		82,322,207	62,504,387	53,599,503
Investment in Shares	12.01	13,049,137	4,055,654	3,709,955
Accrued Interest	13.00	19,249,869	20,581,051	13,769,797
Amount due from other persons or bodies carrying on insurance business		-	-	675,047
Sundry Debtors (Including advances, deposits and prepayments)	14.00	49,690,624	37,604,980	34,980,968
Stationary and forms in hand		206,358	234,672	317,200
Stamps in hand		126,219	28,030	146,536
Cash and Cash Equivalents		793,496,960	631,300,820	418,233,547
Fixed Deposits: (FDR's)	15.01	711,640,471	581,500,000	370,400,000
SND Accounts	15.03	66,989,559	43,587,764	21,093,004
Current Accounts	15.03	14,844,176	6,006,329	11,690,693
Cash in hand	15.04	20,252	47,418	39,587
Brokerage Balance		2,502	159,309	2,264
Cheques in hand		-	-	15,007,999
Total Assets and Properties		978,292,139	747,002,325	520,578,109
Net Asset Value (NAV) Per Share	16.00	21.09	18.10	14.55

The accompanying notes form an integral part of these financial statements.


Company Secretary


Chief Financial Officer



Chief Executive Officer


Director


Director


Chairman

Signed as per our annexed report of even date.


Howlader Mahfel Huq, FCA

ICAB Enrolment No. 105
Managing Partner
Mahfel Huq & Co.
Chartered Accountants
Firm Reg. No: P-46323
DVC: 2104240105AS245503

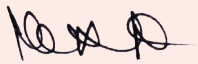
Dhaka, 24 April, 2021

Sena Kalyan Insurance Company Limited
Profit and Loss Account
(Statement of Profit or Loss and other Comprehensive Income)
For the year ended December 31, 2020

Particulars	Notes	Amount in Taka	
		2020	2019 (Restated)
Profit / (loss) Transferred from		66,824,517	75,490,878
Fire Insurance Revenue Account		(12,434,358)	27,582,714
Marine Insurance Revenue Account		27,351,434	23,265,578
Motor Insurance Revenue Account		37,882,536	24,595,267
Misc. Insurance Revenue Account		14,024,905	47,320
Interest, Dividend and Rents (Not applicable to any fund or account)			
Interest received and Dividend Income	17.00	54,108,941	43,946,929
Other Income	18.00	4,114,708	3,297,878
Total		125,048,166	122,735,685
Expenses of management (Not applicable to any particular fund or account)		5,111,243	4,157,595
Advertisement and Publicity		562,547	131,293
Directors fees		101,200	179,400
Donation, Levy and Subscription		833,000	340,000
Audit fees		250,000	250,000
Legal, Professional and Rating Fees		103,500	113,550
Registration and Renewal Fees		722,691	418,451
Depreciation and Amortization		2,538,305	2,724,901
Profit Before Tax & WPPF		119,936,923	118,578,090
Provision for WPPF		5,711,282	-
Profit Before Tax		114,225,641	118,578,090
Income Tax Expenses	9.01	20,837,411	21,502,984
Deferred Tax (Income)/Expense	9.03	(887,429)	(1,208,929)
Balance for the year carried to profit and loss appropriation account		94,275,660	98,284,035
Total		125,048,166	122,735,685
Other Comprehensive Income			
Gain/(loss) from Fair Value Changes of Investment in Shares	4.02	408,894	(1,104,091)

The accompanying notes form an integral part of these financial statements.


Company Secretary


Chief Financial Officer

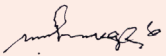

Chief Executive Officer


Director


Director


Chairman

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Howlader Mahfel Huq, FCA

ICAB Enrolment No. 105
Managing Partner
Mahfel Huq & Co.
Chartered Accountants
Firm Reg. No: P-46323
DVC: 2104240105AS245503

Dhaka, 24 April, 2021

Sena Kalyan Insurance Company Limited

Balance Sheet


(Statement of Financial Position)

As at December 31, 2020

Particulars	Notes	Amounts in Taka	
		2020	2019 (Restated)
Balance Brought Forward from previous year		55,778,209	27,103,426
Balance transferred from profit and loss account		94,275,660	98,284,035
Total		150,053,869	125,387,461
		82,052,223	69,609,252
Reserve for Exceptional losses	4.01	58,052,223	57,609,252
Cash Dividend paid		24,000,000	12,000,000
Balance transferred to balance sheet		68,001,646	55,778,209
Total		150,053,869	125,387,461
Earning Per Share (EPS)	20.00	3.93	4.10

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Company Secretary


Chief Financial Officer

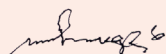

Chief Executive Officer


Director


Director


Chairman

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Howlader Mahfel Huq, FCA

ICAB Enrolment No. 105
Managing Partner
Mahfel Huq & Co.
Chartered Accountants
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Dhaka, 24 April, 2021

Sena Kalyan Insurance Company Limited

Statement of Changes in Equity

For the year ended December 31, 2020

Particulars	Share Capital	Reserve for Exceptional Losses	Investment Fluctuation Fund	Retained Earnings	Total
Opening Balance	240,000,000	139,740,659	(1,104,091)	55,778,209	434,414,777
Net Profit after tax for the year	-	-	-	94,275,660	94,275,660
Reserve for Exceptional losses	-	58,052,223	-	(58,052,223)	-
Cash Dividend paid for 2019	-	-	-	(24,000,000)	(24,000,000)
Fluctuation Fund Adjustment	-	-	1,512,985	-	1,512,985
Closing Balance	240,000,000	197,792,882	408,894	68,001,646	506,203,422

Board of Directors proposed 10% cash dividend for the year 2020 subject to approval of shareholders of the company in its forthcoming 8th Annual General Meeting.

For the year ended December 31, 2019

Particulars	Share Capital	Reserve for Exceptional Losses	Investment Fluctuation Fund	Retained Earnings	Total
Opening Balance	240,000,000	82,131,407	-	27,103,426	349,234,833
Net Profit after tax for the year 2019	-	-	-	98,284,035	98,284,035
Reserve for Exceptional losses	-	57,609,252	-	(57,609,252)	-
Cash Dividend paid for 2018	-	-	-	(12,000,000)	(12,000,000)
Investment Fluctuation Fund	-	-	(1,104,091)	-	(1,104,091)
Closing Balance	240,000,000	139,740,659	(1,104,091)	55,778,209	434,414,777

The accompanying notes form an integral part of these financial statements.


Company Secretary


Chief Financial Officer


Chief Executive Officer


Director


Director


Chairman

Signed as per our annexed report of even date.

Dhaka, 24 April, 2021

Sena Kalyan Insurance Company Limited


Statement of Cash Flows

For the year ended December 31, 2020

Particulars	Notes	Amount in Taka	
		2020	2019 (Restated)
A. Cash flow from operating activities			
Collection from premium and other income	24.01	671,238,379	678,765,722
Payment for management expenses, Re-insurance, Claims and commission	24.02	(424,266,504)	(442,920,488)
Income Tax Paid	14.01	(25,256,345)	(3,394,610)
Net cash flows from operating activities		221,715,530	232,450,624
B. Cash flow from investing activities			
Acquisition of Fixed Asset	11.01	(5,670,391)	(6,348,561)
Sale of Fixed Assets	19.01	1,640,000	415,000
Investment	24.03	(32,198,008)	(1,449,790)
Net cash used by investing activities		(36,228,399)	(7,383,351)
C. Cash flows from financing activities			
Dividend paid		(24,000,000)	(12,000,000)
Loan from Sena Kalyan Sangstha		709,009	-
Net cash used by financing activities		(23,290,991)	(12,000,000)
Net increase in cash and cash equivalents during the year		162,196,140	213,067,273
Opening cash and cash equivalents during the year		631,300,820	418,233,547
Closing cash and cash equivalents at end of the year		93,496,960	631,300,820
Net operating Cash Flows Per Share	21.00	9.24	9.69

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Company Secretary


Chief Financial Officer


Chief Executive Officer


Director


Director


Chairman

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Sena Kalyan Insurance Company Limited

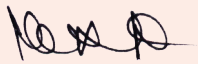
Consolidated Revenue Account

For the year ended December 31, 2020

Particulars	Notes	Amounts in Taka	
		2020	2019
Balance of account of the year:			
Reserve for Unexpired risk		137,058,034	66,099,172
Premium, Less Re insurance		297,678,171	253,388,684
Commission on Re insurance		27,697,255	27,863,440
Total		462,433,460	347,351,296
Claim under policies less Re-Insurance			
Paid during the year		21,332,839	8,892,921
Total estimated liability in respect of outstanding claims at the end of the year whether due or intimated	7.00	121,385,581	39,786,514
Less: Outstanding at the end of the previous year		(39,786,514)	(25,632,623)
		292,677,037	248,813,606
Agency Commission	22.00	33,722,747	34,685,271
Expense of management	21.00	83,752,829	77,070,301
Reserve for unexpired risk being 40% of fire, Marine Cargo, Motor & Misc. and 100% of Marine Hull & Aviation	5.00	175,201,461	137,058,034
Premium Income of the year			
Profit Transferred to Profit and Loss account		66,824,517	75,490,878
Total		462,433,460	347,351,296

The accompanying notes form an integral part of these financial statements.


Company Secretary


Chief Financial Officer

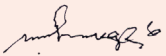

Chief Executive Officer


Director


Director


Chairman

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Howlader Mahfel Huq, FCA

ICAB Enrolment No. 105
Managing Partner
Mahfel Huq & Co.
Chartered Accountants
Firm Reg. No: P-46323
DVC: 2104240105AS245503

Dhaka, 24 April, 2021

Sena Kalyan Insurance Company Limited

Fire Insurance Revenue Account

For the year ended December 31, 2020

Particulars	Notes	Amounts in Taka	
		2020	2019
Balance of account of the year:			
Reserve for Unexpired risk		23,155,738	16,482,820
Premium, Less Re insurance		55,474,149	57,889,346
Commission on Re insurance		15,087,324	12,241,435
Total		93,717,211	86,613,601
Claim under policies less Re-Insurance		51,809,753	7,719,611
Paid during the year		2,583,827	910,895
Total estimated liability in respect of outstanding claims at the end of the year whether due or intimated	7.00	72,857,592	23,631,666
Less: Outstanding at the end of the previous year		(23,631,666)	(16,822,950)
		54,341,816	51,311,276
Agency Commission	22.00	14,079,888	12,585,294
Expense of management	21.00	18,072,268	15,570,244
Reserve for unexpired risk being 40% of fire Premium Income of the year	5.00	22,189,660	23,155,738
Profit Transferred to Profit and Loss account		(12,434,358)	27,582,714
Total		93,717,211	86,613,601

The accompanying notes form an integral part of these financial statements.


Company Secretary


Chief Financial Officer



Chief Executive Officer


Director


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Sena Kalyan Insurance Company Limited

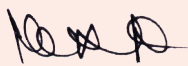
Marine Insurance Revenue Account

For the year ended December 31, 2020


Particulars	Notes	Amounts in Taka	
		2020	2019
Balance of account of the year:			
Reserve for Unexpired risk		16,992,399	24,011,967
Premium, Less Re insurance		70,143,321	35,524,115
Commission on Re insurance		4,882,825	5,307,102
Total		92,018,545	64,843,184
Claim under policies less Re-Insurance		6,129,538	6,054,263
Paid during the year		779,691	1,021,759
Total estimated liability in respect of outstanding claims at the end of the year whether due or intimated	7.00	13,893,543	8,543,696
Less: Outstanding at the end of the previous year		(8,543,696)	(3,511,192)
		58,537,573	35,523,343
Agency Commission	22.00	13,103,342	10,529,044
Expense of management	21.00	13,570,567	8,001,900
Reserve for unexpired risk being 40% of Marine Cargo and 100% of Marine Hull Premium Income of the year	5.00	31,863,664	16,992,399
Profit Transferred to Profit and Loss account		27,351,434	23,265,578
Total		92,018,545	64,843,184

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Company Secretary


Chief Financial Officer


Chief Executive Officer


Director


Director


Chairman

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Howlader Mahfel Huq, FCA
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Dhaka, 24 April, 2021

Sena Kalyan Insurance Company Limited

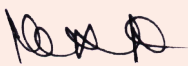
Motor Insurance Revenue Account

For the year ended December 31, 2020

Particulars	Notes	Amounts in Taka	
		2020	2019
Balance of account of the year:			
Reserve for Unexpired risk		22,537,114	8,588,566
Premium, Less Re insurance		52,933,570	56,342,785
Commission on Re insurance		-	-
Total		75,470,684	64,931,351
Claim under policies less Re-Insurance		6,842,182	7,829,009
Paid during the year		2,555,657	2,536,559
Total estimated liability in respect of outstanding claims at the end of the year whether due or intimated	7.00	11,759,525	7,473,000
Less: Outstanding at the end of the previous year		(7,473,000)	(2,180,550)
		30,745,966	32,507,075
Agency Commission	22.00	1,932,926	2,418,823
Expense of management	21.00	7,639,612	7,551,138
Reserve for unexpired risk being 40% of Motor Premium Income of the year	5.00	21,173,428	22,537,114
Profit Transferred to Profit & Loss account		37,882,536	24,595,267
Total		75,470,684	64,931,351

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Company Secretary


Chief Financial Officer

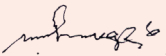

Chief Executive Officer


Director


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Dhaka, 24 April, 2021

Sena Kalyan Insurance Company Limited


Miscellaneous Insurance Revenue Account

For the year ended December 31, 2020

Particulars	Notes	Amounts in Taka	
		2020	2019
Balance of account of the year:			
Reserve for Unexpired risk		74,372,783	17,015,819
Premium, Less Re insurance		119,127,131	103,632,438
Commission on Re insurance		7,727,106	10,314,903
Total		201,227,020	130,963,160
Claim under policies less Re-Insurance			
Paid during the year		15,413,664	4,423,708
Total estimated liability in respect of outstanding claims at the end of the year whether due or intimated	7.00	22,874,921	138,152
Less: Outstanding at the end of the previous year		(138,152)	(3,117,931)
		149,051,683	129,471,911
Agency Commission	24.00	4,606,591	9,152,110
Expense of management	21.00	44,470,383	45,947,018
Reserve for unexpired risk being 40% of Misc. and 100% of Aviation Premium Income of the year	5.00	99,974,709	74,372,783
Profit Transferred to Profit & Loss account		14,024,905	47,320
Total		201,227,020	130,963,160

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Company Secretary


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Chief Executive Officer


Director


Director


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Sena Kalyan Insurance Company Limited

Form AA

Classified Summary of Assets

For the year ended December 31, 2020

Sl. No.	Class of Assets	2020		Remarks
		Book value	Market Value	
01	Statutory Deposit with Bangladesh Bank (10 years period Bangladesh Government Treasury Bonds)	51,217,510	51,217,510	Not quoted in Market
02	Fixed Deposit, SND Account and other Bank Balances	793,476,708	793,476,708	Realizable value
03	Cash in hand	20,252	20,252	Realizable value
04	Interest Accrued but not due	19,249,869	19,249,869	Realizable value
05	Property, Plant & Equipment at cost less depreciation	22,316,641	22,316,641	Cost Less depreciation
06	Investment in Shares	12,640,243	13,049,137	Market Value
07	Right of Use (RoU) Assets	21,233,585	21,233,585	Realizable value
08	Deferred Tax Assets	7,705,236	7,705,236	Realizable value
09	Sundry Debtors including advance deposit & prepayments	49,690,624	49,690,624	Realizable value
10	Stamp in Hand	126,219	126,219	Cost
11	Stationary and forms in hand	206,358	206,358	Cost
Total		977,883,245	978,292,139	


Company Secretary


Chief Financial Officer


Chief Executive Officer


Director


Director


Chairman

Signed as per our annexed report of even date.

Dhaka, 24 April, 2021

Sena Kalyan Insurance Company Limited

Notes to The Financial Statements

As at and for the year ended December 31, 2020

1.00 Background of the company

Sena Kalyan Insurance Company Limited (‘the company’) was incorporated as a Public Limited Company by shares under the Companies Act, 1994 on 3rd September, 2013 and obtained permission for commencement of insurance business from the Insurance Development & Regulatory Authority (IDRA), Government of the Peoples Republic of Bangladesh, with effect from 10th September, 2013 for carrying out non-life insurance business.

Sena Kalyan Insurance Company Limited is a subsidiary Company of Sena Kalyan Sangstha (SKS) that holds 23,999,994 shares out of 24,000,000 shares of the Company and the balance 6 (six) shares are held by 6 (six) individuals, each holding 1 (one) share of taka 10 each fully paid up.

1.01 Address of registered office and place of business of the company

The Head office of the Company is at SKS Tower (12th Floor), 7, VIP Road, Mohakhali, Dhaka-1206, Bangladesh which is also the registered office of the Company. The operation of the company is carried out through its 6 branches located in different divisions of Bangladesh.

1.02 Principal activities of the company

The principal activities of the Company is to offer general insurance products that include fire insurance, marine hull and cargo insurance, aviation insurance, motor insurance and miscellaneous insurance. These insurances provide protection against damage to policy holder’s assets if damage occurs from risk covered by policy. Premium income is primary source of revenue for this insurance business.

1.03 Date of Financial Statements authorized for issue

Financial Statement of the company for the year ended December 31, 2020 were authorized by the Board for issue on 24 April, 2021 in accordance with a resolution of the Board of Directors of the company.

1.04 Geographical area of operation

The Company carries its insurance business activities through six branches, throughout the Bangladesh.

2.00 Basis of Presenting Financial Statements Significant Accounting Policies & Relevant Information

2.01 Basis of preparation

The Financial Statements have been prepared on going concern and accrual basis under the historical cost convention. The preparation and presentation of the financial statements and the disclosure of information have been made in accordance with International Financial Reporting Standards (IFRSs) and the

requirements of the Insurance Act 1938 (as amended in 2010), the Insurance Rules 1958 and in conformity the Companies Act 1994, the Securities and Exchange Rules 1987, and other applicable laws & regulations in Bangladesh.

The Statement of financial position has been prepared in accordance with the regulations as contained in Part-I of the First Schedule and as per Form "A" as set forth in Part-II of that Schedule. Statement of Profit or Loss and other Comprehensive Income and Profit and Loss Appropriation Account has been prepared in accordance with the regulations contained in Part-I of the second schedule and as per Form "B" & "C" as set forth in Part-II of that Schedule respectively of Insurance Act, 1938. Revenue Account of each class of general insurance business has been prepared in accordance with the regulations as contained in Part-I of the Third Schedule and as per form "F" as set forth in Part-II of that Schedule of the Insurance Act, 1938 (as amended in 2010). The classified summary of the assets has been prepared in accordance with Form "AA" as set forth in Part-II of the aforesaid Act. The cash Flow Statement has been included as per requirements of the Securities and Exchange Commissions Rules 1987 as well as per guideline of IAS-7.

2.02 Reporting Period

Financial statements of the Company cover one calendar year from 01 January 2020 to December 31, 2020.

2.03 Going Concern

The accompanying financial statements have been prepared on a going concern basis, which contemplates the realization of assets and the satisfaction of liabilities in the normal course of business without significant fluctuation in value. The accompanying financial statements do not include any adjustments, which indicate that Sena Kalyan Insurance Company Limited be unable to continue as a going concern.

Challenges posed by COVID-19

COVID-19 pandemic posed serious challenges to the insurance business since March 2020. Sena Kalyan Insurance Company Ltd. saw a declining trend in most classes of business.

2.04 Structure, content and presentation of financial statements

Being the general purpose financial statements, the presentation of these financial statements is in accordance with the guidelines provided by Insurance Act 1938 (as amended 2010) and International Accounting Standard 1: Presentation of Financial Statements. A complete set of financial statements comprise:

- a) Balance sheet as at 31 December 2020;
- b) Profit and Loss Account for the year ended 31 December 2020;
- c) Profit and Loss Appropriation Account for the year ended 31 December 2020;
- d) Statement of Changes in Equity for the year ended 31 December 2020;
- e) Statement of cash flows for the year ended 31 December 2020;
- f) Consolidated Revenue Account for the year ended 31 December 2020;

- g) Fire Insurance Revenue Account for the year ended 31 December 2020;
- h) Marine Insurance revenue Account for the year ended 31 December 2020;
- i) Motor Insurance Revenue Account for the year ended 31 December 2020;
- j) Miscellaneous Insurance Revenue Account for the year ended 31 December 2020; and
- k) Notes comprising a summary of significant accounting policies and other explanatory information to the accounts for the year ended 31 December 2020.

The Board of Directors is responsible for preparing and presentation the financial statements, who has approved and authorized the issue of the financial statements.

2.05 Application of International Financial Reporting Standards (IAS/IFRS)

The Accounting and Financial Reporting Standards that are applicable/not applicable for the financial statements for the year under review, include the following:

IAS 1	Presentation of Financial Statements	*
IAS 7	Statement of Cash Flows	Applied
IAS 8	Accounting Policies, Changes in Accounting Estimates and Errors	Applied
IAS 10	Events after the Reporting Period	Applied
IAS 12	Income Taxes	Applied
IAS 16	Property, Plant and Equipment	Applied
IAS 19	Employee Benefits	Applied
IAS 24	Related Party Disclosures	Applied
IAS 26	Accounting and Reporting by Retirement Benefit Plans	Applied
IAS 32	Financial Instruments: Presentation	*
IAS 33	Earning per Share	Applied
IAS 34	Interim Financial Reporting	Applied
IAS 36	Impairment of Assets	Applied
IAS 37	Provisions, Contingent Liabilities and Contingent Assets	Applied
IAS 38	Intangible Assets	Applied
IAS 40	Investment Property	Applied
IFRS 4	Insurance Contracts	*
IFRS 5	Non-currents assets held for sale and discontinued operation	Applied
IFRS 7	Financial Instruments: Disclosure	*
IFRS 8	Operating Segment	Applied
IFRS 9	Financial Instruments	*
IFRS 13	Fair Value Measuremen	Applied
IFRS 16	Lease	Applied

* The management of Sena Kalyan Insurance Company Limited has followed the principles of IAS & IFRS consistently in the preparation of the financial statements to that extent as applicable to Insurance Company. Some of the standards have not been complied with, about which IDRA has special guideline

2.06 Functional and presentation currency

The financial statements are expressed in Bangladesh Currency (Taka/ Tk.), which is both functional and reporting currency of the Company.

2.07 Use of estimates and judgements

Preparation of financial statement requires management to make judgement, estimates and assumptions that affect the application of accounting policies and reported amounts of asset, liabilities, income and expenses. Actual results may differ from these estimates. Estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognized in the period in which the estimates are revised and in any future period affected.

2.08 Materiality and Aggregation

Each material item considered by management significant has been presented separately in the financial statement. No amount has been set off unless Sena Kalyan Insurance Company Ltd. has legal right to set off the amounts and intends to settle on a net basis. Income and Expenses are presented on a net basis only when permitted by relevant accounting standards.”

2.09 Comparative information

Comparative information has been disclosed in respect of the period ended 31 December 2020 for all numerical data in the financial statements and also for the narrative and descriptive information when it is relevant for better understanding of the current year's financial statements. Prior year figures have been restated, reclassified and rearranged whenever considered necessary to ensure comparability with the current period.

2.10 Property, Plant and Equipment

a. Recognition and measurement

Property, Plant and Equipment are recognized if it is probable that future economic benefits associated with the asset will flow to the Company and cost of the asset can be measured reliably. Items of property, plant and equipment are measured at cost less accumulated depreciation and accumulated impairment losses.

Cost includes expenditure that is directly attributable to the acquisition of the asset. The cost of self constructed assets includes the cost of materials and direct labour, any other costs directly attributable to bringing the asset to a working condition for its intended use and the cost of dismantling and removing the items and restoring the site on which they are located.

Gains and losses on disposal of an item of property, plant and equipment are determined by comparing the proceeds from disposal with the carrying amount of property, plant and equipment. If sale of any revalued assets, the relevant amount included in the revaluation reserve will be transferred to retained earnings.

b. Subsequent cost

The cost of enhancement of an item of property, plant and equipment is recognized as separate asset if it is probable that the future economic benefits associated with the part will flow to the Company and its cost can be measured reliably. All other expenditures are charges to profit and loss account during the year in which they incur.

c. Depreciation

Depreciation has been charged on Property, Plant and Equipment of the Company on the basis of reducing balance method at rates varying from 10% to 20% depending on the estimated useful life of the assets. Depreciation on newly acquired Assets during the year has been charged for six months period only irrespective of the date of acquisition of fixed assets. The annual depreciation at different rates as under:

Category of Assets	Rate of Depreciation
1. Furniture and Fixtures	10%
2. Motor Vehicles	20%
3. Office Equipment's	15%
4. Cookeries and Cutleries	15%
5. Office Decoration	10%
6. Computer and IT Equipment	10%
7. Mobile and Telephone Set	10%
8. Air Conditioner	20%

d. Sale price of fixed assets

Sale price of fixed assets are determined on the basis of fair value of the assets. Gain or loss arising on the disposal or retirement of an item of property, plant and equipment is determined as the difference between sales proceeds and carrying amount of the asset and is recognized in profit or loss account as per provision of IAS 16.

2.11 Intangible assets

Intangible assets (Software) acquired separately are measured on initial recognition at cost and are carried at cost less accumulated amortization and accumulated impairment losses, if any. These are amortized on reducing balance method at 10%. Subsequent expenditure on software assets is capitalized only when it increases the future economic benefits in the specifications to which it relates. All other expenditure is treated as expense as incurred.

2.12 Impairment of assets

If recoverable amount is less than carrying amount, the carrying amount of asset is reduced to its recoverable amount. This reduction is an impairment loss. An impairment loss is recognized as an expense in financial statement.

2.13 Valuation of Assets

The value of all assets as at 31 December 2020 has been shown in the Balance Sheet and in the classified summary of assets on "Form AA" annexed, which has been reviewed and the said assets have been set forth in the Balance Sheet on amounts at their respective book value which in the aggregate do not exceed their aggregate market value.

2.14 Investment

Company has several financial assets such as share, FDR, Government securities etc. Initially shares are recorded at fair value plus transaction cost. A separate Fund called Investment Fluctuation fund, which consists of unrealized gain/ loss is shown in the liability side of Balance Sheet. Dividend Income on such share is recognized in Profit and Loss Account (Statement of Profit and Loss and other comprehensive income) when right to receive the dividend is established. On the other hand, securities are initially recorded at cost. Interest income on such securities is recognized using effective interest rate as per IFRS 9.

2.15 Investments of Assets

The Section 41 of Insurance Act, 2010 has been complied by the company.

2.16 Restriction on certain investment

There is no investment by Sena Kalyan insurance company limited or the company does not hold any shares or debentures of any Company, firms or other business concern in which any director or any members of the family of such directors has any interest as Proprietor, Partner, Director and Managing Director as per Section 41(1) of Insurance Act, 2010.

2.17 IFRS-16: Leases

Sena Kalyan Insurance applies IFRS 16 for rented office space. Sena Kalyan recognizes lease liabilities calculated by determining present values of remaining rent payable as per rent agreement using effective cost of capital. Same amount is recognized as right of use asset after considering advance rent. Every year throughout of agreement period right of use asset/leased asset is depreciated on straight line basis and interest expense on lease liabilities is recognized using effective interest rate.

2.18 Cash and Cash Equivalents

Cash comprises cash in hand, demand deposit, cash equivalents on short term, highly liquid investments that are readily convertible to know amounts of cash and those which are what to an insignificant risk of changes in value. Cash and cash equivalents are not restricted in use and accordingly cash in hand and bank balances have been considered as cash and cash equivalents.

2.19 Cash Flow Statements

Statement of Cash Flows has been prepared in accordance with IAS-7 and the cash flow from the operating activities has been presented under the direct method.

2.20 Provisions relating to collection of premium

The company has always complied with the Section 18 of the Insurance Act, 2010 as applicable in regard to provision of collection of premium.

2.21 Revenue Recognition

1. Premium is recognized when insurance policies are issued. The sum of premium income as appeared in classified Revenue Accounts is net of the refund made, Re-insurance ceded and Reinsurance premium on PSB. Amount received against issue of marine cover notes are not recognized as income during the year unless issuance of policy. The said amount is recognized as income as and when policy is issued or after one year from the date of expiry of the cover note.
2. The premium in respect of Company's share of Public Sector Insurance Business (PSB) is accounted for in the period in which the relevant statement is received from Shadharan Bima Corporation (SBC). The Company's share of public sector business (PSB) for the period of 3rd and 4th quarter of 2019 and 1st & 2nd quarters of 2020 received from Sadharan Bima Corporation (SEC) has been incorporated in the company's accounts for the year ended 31 December 2020. This system of accounting of public sector business is being followed consistently.
3. Amounts received against issue of Cover Notes, which have not been converted into Policy are recognized as income at the earlier of Cover Notes converted into Policy or after expiry of two years of Cover Notes in accordance with SBC's circular.
4. Interest on Fixed Deposit Receipt (FDR), SND account and bonds are recognized as revenue on accrual basis.
5. Interest Income from government securities is accounted for using effective interest rate as per IFRS-9.

2.22 Consolidation Procedure

Accounts of all branches have been consolidated (aggregated) at the Central Accounts of the Head Office at Dhaka.

2.23 Re-insurance Accounts

While preparing the Revenue Accounts necessary adjustments in respect of re-insurance ceded in Bangladesh have been duly given.

2.24 Segment Reporting

A business segment is a distinguishable component of the company that in providing services that are subject to risks and returns that are different from those of other business segments. The company accounts for segment reporting of operating results using the classes of business. The performance of segments is evaluated on the basis of underwriting results of each segment. The company has four primary business segments for reporting purposes namely fire, marine, motor and miscellaneous.

2.25 Management Expenses

The management expenses charged to Revenue Accounts amounting to 83,752,829 represents approximately 14.43% of Gross Premium of Tk. 580,522,233 (Including public sector business) and 28.14% of Net Premium of Tk 297,678,171 earned during the year. The said management expenses have been apportioned to various classes of business of the company taking into account the gross premium income.

2.26 Current Taxation

Provision for current year income tax has been made at the rate of 40% as per Finance Acts 2020. The return of company's income tax for the assessment year 2021-2022 shall be filed in due time.

2.27 Deferred Tax

Since temporary differences arise between accounting profit and tax profit, deferred tax is recognized as per IAS 12. Since depreciation rates used by the Sena Kalyan Insurance Company Limited is different from those used by tax authorities, this gives rise to temporary difference between accounting and tax profit. On the other hand, Sena Kalyan Insurance Company Limited recognizes expense when contribution is made to gratuity fund or provision is created. But tax authority recognizes gratuity as expense only when employee receives gratuity payment. So this gives rise to temporary difference between accounting and tax profit. Sena Kalyan Insurance Company Limited applies IAS 12 retrospectively, restating comparative figures for previous period as per IAS 8.

2.28 Earnings per share

Earnings per share have been calculated in accordance with International Accounting Standard 33: Earnings Per Share, and shown on the face of profit and loss account and computation shown in note no. 20.

2.29 Loans and Borrowing

Sena Kalyan Sangstha sanctioned a loan amounting of Tk. 2,72,18,321/- to Sena Kalyan Insurance Company Limited to meet up establishment cost and working capital requirements which stands as loan till 31 December 2020. This loan amount is interest free and refundable within 10 (Ten) years.

2.30 Estimated Liability in respect of outstanding claim

An amount of Tk. 3,97,86,514 (Taka, three crore ninety seven lac eighty six thousand five hundred and fourteen) only which is adjusted during the year from Estimated Liability in respect of outstanding claim in the Statement of Financial Position as at 31 December 2020.

2.31 Provision for Liabilities

According to IAS 37: "Provision, Contingent Liabilities and Contingent Assets" the Company recognizes the provision when the Company has a legal or constructive obligation as a result of past event and it is probable that an outflow of economic benefit will be required to settle the obligations.

2.32 Reserve or contingencies Accounts

a. Reserve for exceptional losses

In line with Para 6, 4th schedule of the Income Tax Ordinance 1984, to meet the exceptional losses, Sena kalyan Insurance Company Limited set aside 10% of Premium Income of the year in which it is set aside from the balance of the profit to the reserve for exceptional losses. Detail calculations have been given in note no. 4.

b. Provision for unexpired risk

Surplus/(deficit) on Revenue Accounts has been arrived after making necessary provision for un-expired risk @ 40% of net premium on all business except Marine Hull Insurance for which provision has been made @ 100% on premium income as per section 27A (2B & 2C) of Insurance Act 1938 (as ammended in 2010).

2.33 Employees Details

During the year under review 108 employees were employed full time. As per schedule-XI part-II of the Companies Act 1994 the employees remuneration slab is given below:

Slab	Number of Employees
No. of employees received salary below Tk. 3,000 per month	Nil
No. of employees received salary above Tk. 3,000 per month	108
Total no. of employees	108

Note: There is no part time employee of the Company.

2.34 Employees Benefit

Sena Kalyan Insurance Company Limited provides a number of benefits plan for it's employees which includes Contributory Provident Fund, Worker's Profit Participation Fund, Gratuity Fund, Group Insurance Scheme and Festival Bonus etc.

a. Contributory Provident Fund

The Company operates a provident fund, recognized by the income Tax Authorities. Confirmed employees of the Company are eligible for the said provident fund. Employees of the Company contribute ten percent of their basic salary and the employer make similar contribution to the fund. The provident fund is wholly administered by a Board of Trustees and no part of the fund is included with the assets of the Company.

b. Gratuity Fund

The Company operates a gratuity fund scheme under which a regular confirmed employee is entitled to benefit at a graduated scale based on the

length of service. The length of service for the purpose of gratuity shall be reckoned from the date of joining in the regular service of the Company. Calculation of gratuity is made on the basis of last drawn basic salary. An employee will receive two month's basic salary for each completed year of service if he/she complete five years. Gratuity will be payable only on their separation from the company.

c. Worker's Profit Participation fund

In accordance with the section 234(1)(b) of Bangladesh Labor Act 2006 (Amendment in 2013) and Bangladesh Labor Rules (Amendment in 2015), Within 9 (Nine) months of the close of every accounting year, 5% of profit before tax of the accounting year/period shall be transferred to Worker's Profit Participation Fund established under section 14 of the Bangladesh Workers Welfare Foundation Act 2006 at the proportion of 80:10:10 respectively. Sena Kalyan has made provision for workers profit participation fund at 5% on profit before tax. Worker's welfare fund is yet to be established.

d. Other Benefits

In addition to the above, Sena Kalyan Insurance Company Limited is providing other benefits to its employees like performance based incentive bonus, Boishakhi festival allowance, Group Insurance and Car/Motor Cycle loan scheme subject to fulfillment of certain terms and conditions.

2.35 Related party disclosures

The company in normal course of business, carried out a number of transactions with other entities that fall within the definition of related party contained in International Accounting Standards 24: Related Party Disclosures. All transactions involving related parties arising in normal course of business are conducted on an arm's length basis at commercial rates on the same terms and conditions as applicable to the third parties. Details of the related party disclosures have been given in Note 23.

2.36 Prohibition of loans

As per Section 44 of Insurance Act 2010, the Company has not granted any loan to any Director or any member of their family, banking company, subsidiary company and auditor, any loan or temporary advance either and hypothecation property or personal security or otherwise.

2.37 Others

Figures have been rounded off to the nearest taka and previous year's figures have been re-arranged, wherever necessary, for the purpose of comparison.

2.38 Disclosure of departure from IFRS due to compliance with insurance act's requirements

The Sena Kalyan Insurance Company Limited management has followed the principles of IFRS in preparation of the financial statements to that extent as applicable to the Sena kalyan insurance company limited. Some requirements of Insurance Act 1938 (as amended in 2010) and Insurance Rules 1958 and regulations contradict with

those of financial instruments and general provision standards of IFRS. As such the Sena Kalyan Insurance Company limited has departed from those requirements of IFRS in order to comply with the rules and regulations of IDRA which are disclosed below along with financial impact where applicable:

- a) As per Insurance Act 1938 (as amended in 2010), investments in quoted shares and unquoted shares are revalued at the year end at market price and as per book value of last audited balance sheet respectively. Provisions has been made by netting off any unrealized gain/(loss) arising at the Balance sheet date. However as per requirements of IFRS 9 investment in shares, all equity instruments are to be measured at fair value with changes reflected in either profit or loss or other comprehensive income.
- b) General provision on insurance premium and re-insurance premium are followed as per Insurance Act 1938 (as amended 2010) . However such general provision cannot satisfy the conditions of provision as per IAS 37. At the year end the Sena kalyan insurance company limited has recognized provision of BDT. 175,201,461 as balance of fund and liabilities in the balance sheet.
- c) As per IDRA guidelines, financial instruments are categorized, recognized and measured differently from those prescribed in IFRS 9. As such some disclosure and presentation requirements of IFRS 7 and IAS 32 have not been made in the accounts.
- d) Insurance Act 1938 has issued templates for financial statements which will strictly be followed by all general and life insurance company. The templates of financial statements issued by Insurance Act does not include Other Comprehensive Income (OCI) nor are the elements of other comprehensive income allowed to include in a single Comprehensive Income (OCI) Statement. As such Sena Kalyan Insurance company limited does not prepare the other comprehensive income statement. However Sena Kalyan Insurance company limited does not have any elements of OCI to be presented.

2.39 Anti- Money Laundering Committee

Maloy Kumar Saha, Senior Vice President & CFO of the Company has been appointed as a Chief Anti Money Laundering Compliance Officer (CAMLCO) in the Company. Anti-Money Laundering Committee addresses the prevention of money laundering & terrorist financing activities under the Money Laundering Prevention Act-2012 and the Anti Terrorism (Amended) Act-2013. The committee also arranges the training for employees, regularly monitors and ensures reporting to Bangladesh Bank regarding any suspicious and doubtful transaction.

2.40 Risk factors Relating to the company

(a) Credit Risks

Credit risk is measured as the potential economic loss in the value of our portfolio that would result from either changes in the credit quality of our counter parties or the inability or unwillingness of a counter party to fulfil its contractual obligations. Credit risks may arise from our inability to meet our claims payment obligations, or

our inability to indemnify the loss to the policyholder. We focus on mitigating this risk through proper capital planning and allocation that enables us to meet our liabilities on time and maintain solvency. Credit risk may also arise from potential losses from non-recoverability of reinsurance receivables. We select our reinsurance partners carefully and also possess strong long term relationships with them, which enables us to mitigate exposure to reinsurance risks.

(b) Underwriting Risks

Underwriting risk consists of premium and reserve risks in the property- casualty business segments. As part of our property-casualty business operations, we receive premiums from our customers and provide insurance protection in return. Premium risk is the risk that actual claims for the business in the current year develop adversely relative to expected claims ratios. We mitigate premium risk by reinsurance, as well as by focusing on excellence in underwriting. Assessing risks as part of the underwriting process is a key element of our risk management framework, which is governed by clear underwriting limits and restrictions, as per our enterprise-wide risk management framework.

(c) Operational Risks

Operational risks represent losses resulting from inadequate or failed internal processes, human errors, system failures and other external events, and can originate from a wide variety of sources, including potential losses due to a failure to meet the professional obligations or from the design of our products or from misspelling or from non-compliance with internal / external requirements related to our products. Though these losses tend to be of a lower frequency, they have a potentially high financial impact. Other operational risks include fraud, financial risk or a cyber security incident causing business interruption or disruption. We focus on minimizing the occurrence of operational risks as much as possible through engaging in extensive employee training, through creating redundancies across our technology network and through ensuring regulatory compliance – in both letter and spirit.

(d) Liquidity Risks

Liquidity risk is defined as the risk that current or future payment obligations cannot be met or can only be met on the basis of compromised conditions. We manage our liquidity risks by balancing cash inflows and outflows, and by embracing the time-tested principles of maximizing cash inflows and optimizing cash outflows. We also maintain our capital buffers to as per regulatory requirements to prevent capital / liquidity shocks and ensure that there is enough space for us to meet our liability obligations to our policyholders.

(e) Strategic Risks

Strategic risks are risks that enforce depletion in the company's value, arising from adverse management decisions on business strategies and their implementation. Strategic risks are identified and discussed in various forums both at the executive and management levels. We also monitor market and competitive conditions, capital market requirements, regulatory alignment, etc., to decide if strategic

adjustments are necessary. We also focus on mitigating strategic risks through realizing our aspirations of customer-centricity, going digital, technical excellence, spirit of innovation and inclusivity focus.

2.41 Restatements as per IAS 8: Accounting policies, changes in accounting estimates and errors

Deferred Tax: From 2020, company has started recognizing deferred tax as per IAS-12 and the effects of that have now been reflected in the financial statements for the relevant years.

Depreciation and Written Down Value of Assets: Due to an internal error, SKICL charged depreciation on the basis of "Straight-line Method" instead of charging depreciation on the basis of "Reducing Balance Method" from 2015 to 2019, the effects of that have now been reflected in the financial statements for the relevant years.

Additionally written down value of assets was understated by Tk. 200 in the year 2017 and overstated by Tk. 83,751 in the year 2016 both figure has now been amended and reflected accordingly in the financial statements.

Amounts in Taka	
2020	2019

3.00 Share Capital

Authorized:

10,00,00,000 ordinary shares of Tk.10 each

1,000,000,000 **1,000,000,000**

Issued, Subscribed and Paid up:

2,40,00,000 ordinary shares of Tk.10 each

240,000,000 **240,000,000**

Shareholding Patterns

Sl. No.	Range of share holding	No. of Shareholders	No. of Shares	Share par value	Value of Share in Taka 2020	Value of Share in Taka 2019
01	Less than 50,000 shares	6	6	10	60	60
02	50,001-100,000	-	-	-	-	-
03	100,001-1,000,000	-	-	-	-	-
04	1,000,001 and above	1	23,999,994	10	239,999,940	239,999,940
Total		7	24,000,000		240,000,000	240,000,000

Sl. No.	Name of the Shareholders	Position	No. of Shares	Amount in Taka	
				2020	2019
01	Maj Gen Mohammed Saidul Islam, ndc, psc	Chairman, SKS	23,999,994	239,999,940	239,999,940
02	Air Cdre M Moyeenuddin, ndc, afwc, psc	DG, Welfare Division, SKS	1	10	10
03	Brig Gen Mirza Md Enamul Haque, ndc	DG, HR Division, SKS	1	10	10
04	Brig Gen M A Mohy, psc, Peng	DG, BD-RED	1	10	10
05	Brig Gen Md Mustafa Kamal, SGP	DG, BD-1, SKS	1	10	10
06	Brig Gen Md Jamal Hossain, ndc, afwc, psc	DG, BD-6, SKS	1	10	10
07	Brig Gen Md Shaheed Iqbal, afwc, psc	DG, BD-5, SKS	1	10	10
Total			24,000,000	240,000,000	240,000,000

4.00 Reserve for exceptional losses

Reserve for exceptional losses for tk. 58,052,223 has been taken to be current year's profit before tax equivalent to 10% of premium earned during the year as per provision of Para 6 of 4th schedule of Income Tax Ordinance 1984.

The amount has been arrived at as under:

Balance as at January 01 2020

139,740,659 82,131,407

Addition made during the year

4.01 58,052,223 57,609,252

Total

197,792,882 **139,740,659**

4.01 Reserve for Exceptional losses (addition during the year)

Particulars	Gross Premium	%	Amounts in Tk	
			2020	2019
Fire	125,269,399	10%	12,526,940	11,638,991
Marine Cargo	84,097,831	10%	8,409,783	5,462,903
Marine Hull	9,969,045	10%	996,905	518,765
Motor	52,933,570	10%	5,293,357	5,643,097
Miscellaneous	308,252,388	10%	30,825,239	34,345,495
Total	580,522,233		58,052,223	57,609,252

4.02 Investment Fluctuation Fund

Market Price of Shares	13,049,137	4,055,654
Cost Price of Shares	(12,640,243)	(5,159,745)
Closing Balance	408,894	(1,104,091)

4.03 Profit and Loss Appropriation Account

Opening Balance	55,778,209	27,103,426
Add : Profit during the year	94,275,660	98,284,035
Total	150,053,869	125,387,461
Less : Reserve for Exceptional Losses.	(58,052,223)	(57,609,252)
Less: Dividend distributed from last year profit	(24,000,000)	(12,000,000)
Closing Balance	68,001,646	55,778,209

5.00 Balance of funds and accounts

Fire Insurance Revenue Account	22,189,660	23,155,738
Marine Insurance Revenue Account	31,863,664	16,992,399
Motor Insurance Revenue Account	21,173,428	22,537,114
Miscellaneous Insurance Revenue Account	99,974,709	74,372,783
Total	175,201,461	137,058,034

The amount represents reserve for unexpired risks @40% of net premium income on Fire, Marine Cargo, Motor and Misc. and 100% of Marine Hull and Aviation.

6.00 Premium Deposits

Marine Insurance Account	27,029,207	48,047,304
Stamp Collection	4,502,766	8,004,147
Total	31,531,973	56,051,451

The above amount received against cover notes for which risks have not been initiated and such amount will be adjusted upon initiation of risk and issuance of policy in due course.

7.00 Estimated liabilities in respect of Outstanding claims whether due or intimated

Fire	72,857,592	23,631,666
Marine	13,893,543	8,543,696
Motor	11,759,525	7,473,000
Miscellaneous	22,874,921	138,152
Total	121,385,581	39,786,514

8.00 Amounts due to other persons or bodies carrying on insurance business

Sadharan Bima Corp. reinsurance ceded	15,549,826	2,723,643
Overseas	2,816,513	-
Total	18,366,339	2,723,643

The above balance refers to amount due to re-insurance by Sadharan Bima Corporation and Overseas.

9.00 Provision for Income Tax

Opening Balance	42,712,673	21,209,689
Add: Provision during the year (9.01)	20,837,411	21,502,984
Closing Balance	63,550,084	42,712,673

9.01 Calculation of Provision for Income Tax

Net Profit (as per Profit and Loss Account)	114,225,641	118,578,090
Less: Exceptional Losses Reserve	(58,052,223)	(57,609,252)
	56,173,418	60,968,838
Less: Income from Bangladesh Govt. Treasury Bond (Tax Free)	(3,918,036)	(3,206,499)
Less: Dividend Income	(101,199)	(39,306)
Less: Realized Gain on Sales of Share	(178,009)	(671,176)
Business Income	51,976,174	57,051,857

Provision on Business Income	20,790,469	21,394,446
Provision on Dividend Income	20,240	7,861
Provision on Realized Gain on sales of Shares	26,701	100,676
Total	20,837,411	21,502,984

9.02 Deferred Tax (IAS-12)

Company recognizes deferred tax as per IAS -12. Temporary differences arise in respect of depreciation. Company has calculated deferred tax as on 31.12.2020. Deferred tax has also been included in current year accounts.

Deferred Tax Liability/(Assets)

Written Down Value as per financial statements	22,316,641	20,170,446
Written Down Value as per Tax Base	19,795,822	18,257,932
Taxable Temporary Difference	2,520,819	1,912,514
Tax Rate	40%	37.50%
	1,008,328	717,193

Deferred Tax Liability

Opening Balance	717,193	680,303
Deferred Tax (Income)/Expense	291,135	36,890
Closing Balance	1,008,328	717,193

9.03 Deferred Tax (Income)/Expense

Deferred Tax Income - 12.03	(1,178,564)	(1,245,819)
Deferred Tax Expense - 9.02	291,135	36,890
	(887,429)	(1,208,929)

9.04 Lease Liability**Opening Balance**

Opening Balance	-	-
Addition During the Year	28,521,246	-
Adjustment During the Year	(7,463,412)	-
Closing Balance	21,057,835	-

10.00 Sundry Creditors

Provision for Audit Fees including VAT and Tax at Source	250,000	200,000
Provision for Office Rent	758,447	779,188
Value Added Tax (VAT) on Premium	2,032,677	2,061,496
Tax and VAT at Source Payable	590,512	565,859
Expenses for PF & GF (Audit fee)	40,000	-
Sena Kalyan Sangstha	27,218,321	26,509,312
Provision for Gratuity fund expenses	3,385,878	3,422,184
Total	34,275,835	33,538,040

Sundry creditors are liabilities and provisions that the company has to pay in due course. It also includes Company's liability for current tax which is calculated using tax rates that have been enacted at the balance sheet date.

*VAT payable for the month of December- 2020 for Tk. 20,32,677/- only which was subsequently paid on January 13, 2021 vide Sonali Bank Limited Challan No. T- 42 & T-40 dated 13/01/2021.

11.00 Property, Plant and Equipment

Tangible Assets	21,912,204	19,721,072
Intangible Assets	404,437	449,374
Written down value at December 31, 2020	22,316,641	20,170,446

11.01 Tangible Assets

Opening Balance at Cost	42,072,038	36,651,077
Addition during the year	5,670,391	6,348,561
	47,742,429	42,999,638
Less: Disposal during the year	(3,343,000)	(927,600)
Closing Balance	44,399,429	42,072,038
Less: Accumulated Depreciation	(22,487,225)	(22,350,966)
Written down value	21,912,204	19,721,072

11.02 Intangible Assets

Opening Balance at Cost	863,250	863,250
Less: Accumulated Amortization	458,813	413,876
Written down value	404,437	449,374

Detail schedule of property, plant and equipment in Annexure- A

12.00 Investment

Statutory Deposit	Issue Date	Maturity Date	2020	2019
10-Years Period BGTB	8-Oct-13	7-Oct-23	26,500,000	26,500,000
05-Years Period BGTB	15-Jul-20	15-Jul-25	24,717,510	-
Investment in BGTB			51,217,510	26,500,000
Investment in Shares	Note-12.01		13,049,137	4,055,654
Total			64,266,647	30,555,654

The amount represents the investment in 10 years period Bangladesh Government Treasury Bonds which is held with Bangladesh Bank as Statutory Deposit under the Insurance Act, 2010, under section 23 & 24 and as per direction of Insurance Development Regulatory Authority (IDRA).

Investment in 05-Years Period BGTB

Face Value of 05-Years Bangladesh Govt. Treasury Bonds	22,500,000	-
Premium value for 05 Years Bangladesh Govt. Treasury Bonds	2,217,510	-
Less: Adjustment of Premium value	-	-
Total	24,717,510	-

12.01 Investment in Shares

SI No.	Name of Company	No. of Shares	Average rate	Cost Price	Market Price 2020	Market Price 2019
01	Ifad Autos	58,140	57.90	3,366,176	2,784,906	625,548
02	Singer BD	15,000	168.24	2,523,673	2,656,500	1,145,540
03	Square Pharma	22,050	223.74	4,933,538	4,809,105	1,626,400
04	Coopertech	-	-	-	-	99,428
05	Ring Shine	18,248	8.61	157,117	116,787	170,568
06	Confidence	10,000	118.51	1,185,139	1,187,000	-
07	Robi	43,730	10.00	437,300	1,185,083	-
08	Sea Pearl Beach	3,916	9.53	37,300	309,756	161,731
09	Silco Pharma	-	-	-	-	145,440
10	SS Steel	-	-	-	-	6,052
11	New Line	-	-	-	-	74,947
Total				12,640,243	13,049,137	4,055,654

The Company has made investment in capital market this year and unrealized gain is transferred to investment subsequently. Investment in shares that do not have any quoted market price in the active market and whose fair value cannot be measured reliably, where recognized at cost.

12.02 Right of Use (RoU) Assets

Opening Balance	-	-
Addition During the Year	28,734,796	-
Amortization	(7,501,212)	-
Closing Balance	21,233,585	-

12.03 Deferred Tax Assets

Opening Balance	6,526,672	5,280,853
Add: Deferred Tax Income	1,178,564	1,245,819
Closing Balance	7,705,236	6,526,672
Gratuity Provision	3,385,878	3,324,963
Gratuity Payment	(439,468)	-
Tax Rate	2,946,410	3,322,184
	40%	37.50%
Deferred Tax Income	1,178,564	1,245,819

13.00 Accrued Interest

Fixed Deposit Receipt (FDR's)	16,283,707	19,623,494
Interest on Bangladesh Govt. Treasury Bonds	1,405,546	957,557
Received from SKICLEPF Capital Reserve Fund	1,560,616	-
Total	19,249,869	20,581,051

14.00 Sundry Debtors (Including advance, deposits and prepayments)

Advance against office rent	337,929	593,471
Security Deposit against telephone	19,695	19,695
Security Deposit (Others)	200,000	175,000
Advance Income Tax (Note-14.01)	48,845,467	23,589,122
Other Receivables	-	1,015,177
Advance to Office Staff	185,033	514,075
IDLC Securities Limited	-	2,000
ICDDR B	102,500	500,000
Astha Life Insurance Company Limited	-	11,196,440
Total	49,690,624	37,604,980

Astha Life Insurance Company Limited has repaid the entire outstanding amount of their loan.

14.01 Advance Income Tax

Income Tax from Financial year 2015 to 2020 (Assessment Year 2016-2017 to 2021-2022) of Sena Kalyan Insurance Limited not yet finalized by the Income Tax Authority. Advance Tax pays U/S-64, Tax paid U/S-74, Tax (TDS) in particular years where showing Advance Tax in assets side under the head Sundry debtors. In course of finalization or assessment by the Income Tax Authority then the Advance Tax will be adjusted. Details of Advance tax payments are given below:

Opening Balance	23,589,122	20,194,512
Add: Paid during the year	25,256,345	3,394,610
Closing Balance	48,845,467	23,589,122

Sl No.	Financial Year	Assessment Year	Advance Tax	Tax Payment with return	Total Tax Paid during the year
1	2013	2014-2015	45,000	-	45,000
2	2014	2015-2016	1,668,008	-	1,668,008
3	2015	2016-2017	2,284,088	1,613,000	2,284,088
4	2016	2017-2018	1,602,286	6,058,389	3,215,286
5	2017	2018-2019	2,687,600	6,913,024	8,745,989
6	2018	2019-2020	2,933,213	-	9,846,237
7	2019	2020-2021	3,394,610	18,002,149	3,394,610
8	2020	2021-2022	7,254,196	-	25,256,345

15.00 Cash and cash equivalents**Cash at banks**

Fixed Deposits: (FDR's) (Note-15.01)	711,640,471	581,500,000
SND Accounts (Note-15.03)	66,989,559	43,587,764
Current Accounts (Note-15.03)	14,844,176	6,006,329
	793,474,206	631,094,093
Cash in hand (Note-15.04)	20,252	47,418
Brokerage Balance	2,502	159,309
Total	793,496,960	631,300,820

15.01 Fixed Deposit Receipt (FDR)

Balance at the beginning of the year	581,500,000	370,400,000
Add: Addition during the year	240,140,471	341,500,000
Less: Encashed during the year	(110,000,000)	(130,400,000)
Balance at the end of the year	711,640,471	581,500,000

15.02 Statement of bank wise Fixed Deposit Receipt (FDR) as at December 31, 2020 & 2019

Sl. No.	Name of bank	Amounts in Tk	
		2020	2019
01	Trust Bank Ltd.	315,400,000	245,400,000
02	Pubali Bank Ltd.	10,000,000	10,000,000
03	IFIC Bank Ltd.	32,000,000	32,000,000
04	AB Bank Ltd.	43,000,000	30,000,000
05	Standard Bank Ltd.	40,000,000	40,000,000
06	Social islami Bank Ltd.	2,500,000	2,500,000
07	Mutual Trust Bank Ltd.	30,000,000	15,000,000
08	The Dhaka Mercantile Co-operative Ltd.	-	1,000,000
09	Shahjalal Islami Bank Ltd.	5,000,000	5,000,000
10	Shimanto Bank Ltd.	55,000,000	45,000,000
11	Exim Bank Ltd.	24,205,846	13,000,000
12	Eastern Bank Ltd.	-	5,000,000
13	National Bank of Pakistan	-	2,000,000
14	First Security Islami bank Ltd.	10,000,000	10,000,000
15	NRB Global Bank Ltd.	20,000,000	20,000,000
16	Southeast Bank Ltd.	-	9,000,000
17	Brac Bank Ltd.	40,434,625	15,000,000
18	United Commercial Bank Ltd.	9,500,000	8,500,000
19	One Bank Ltd.	20,000,000	42,500,000
20	Al Arafah Islami Bank Ltd.	-	20,000,000
21	Meghna Bank Ltd.	12,000,000	7,500,000
22	People Leasing & Financial Services Ltd.	3,100,000	3,100,000
23	Delta Brac Housing Ltd.	24,000,000	-
24	NRB Bank Ltd.	2,500,000	-
25	Islami Bank Bangladesh Ltd.	1,000,000	-
26	IPDC Finance Ltd.	1,000,000	-
27	United Finance Ltd.	500,000	-
28	Community Bank	10,000,000	-
29	ICB Islamic Bank Ltd.	500,000	-
	Total	711,640,471	581,500,000

15.03 Statement of Bank wise Short Notice Deposit and Current Deposit with Banks as at December 31, 2020 & 2019

Sl. No.	Name of bank	SND Account	CD Account	Total 2020	Total 2019
01	Trust Bank Ltd. Motijheel Branch, Dhaka. A/C - 0003-0210013534		443	443	683
02	Trust Bank Ltd. Kawran Bazar Branch, Dhaka. A/C - 0030-0320000337	36,929,682		36,929,682	23,846,616
03	Trust Bank Ltd. Kawran Bazar Branch, Dhaka. A/C - 0030-0210005719		4,463,610	4,463,610	1,722,640
04	Trust Bank Ltd. SKB Branch, Dhaka. A/C - 0003-0210013123		1,088,971	1,088,971	1,078,019
05	Trust Bank Ltd. Kawran Bazar Branch, Dhaka. A/C - 0030-0210005004		7,819,643	7,819,643	3,044,288
06	Trust Bank Ltd. Kawran Bazar Branch, Dhaka. A/C - 0030-0210008850		121,609	121,609	76,885
07	Trust Bank Ltd. Kawran Bazar Branch, Dhaka. A/C - 0030-0210009082		1,340,847	1,340,847	62,326
08	Trust Bank Ltd. Millennium Branch, Dhaka. A/C - 0022-0210012612		1,729	1,729	1,663
09	Trust Bank Ltd. Agrabad Branch, Chittagong. A/C - 0012-0210009600		264	264	592
10	Trust Bank Ltd. Khulna Branch, Khulna. A/C - 00400-320000451	3,326		3,326	2,322
11	Trust Bank Ltd. Millennium Branch, Dhaka. A/C - 0022-0210013684		1,967	1,967	745
12	Trust Bank Ltd. Kawran Bazar Branch, Dhaka. A/C - 0044-0210003135		563	563	18,488
13	EXIM Bank Ltd. DOHS Branch, Dhaka. A/C - 1241-3100005298	30,055,894		30,055,894	19,738,826
14	Sonali Bank Ltd. Farmgate Branch, Dhaka. A/C - 011-4902000884		4,530	4,530	-
15	Trust Bank Ltd. Chowhatta Branch, Sylhet. A/C - 0021-0320000794	657	-	657	-
Total		66,989,559	14,844,176	81,833,735	49,594,093

15.04 Cash in hand

Head Office

Branches

Total

16,270	45,791
3,982	1,627
20,252	47,418

16.00 Net Asset Value per share

Investment	64,266,647	30,555,654
Accrued Interest	19,249,869	20,581,051
Sundry Debtors	49,690,624	37,604,980
Property, Plant and Equipment's	22,316,641	20,170,446
Cash and Bank Balances	793,496,960	631,300,820
Right of Use (RoU) Assets	21,233,585	-
Deferred Tax Assets	7,705,236	6,526,672
Stationary and forms in hand	206,358	234,672
Stamp in Hand	126,219	28,030
Total Assets (A)	978,292,139	747,002,325
Balance of Funds and Accounts	175,201,461	137,058,034
Premium Deposits	31,531,973	56,051,451
Estimated liabilities in respect of outstanding claims	121,385,581	39,786,514
Amounts due to other persons	18,366,339	2,723,643
Provision For Income tax	63,550,084	42,712,673
Deferred Tax Liability	1,008,328	717,193
Lease Liability	21,057,835	-
Provision for WPPF	5,711,282	-
Sundry Creditors	34,275,835	33,538,040
Total Liabilities (B)	472,088,716	312,587,548
Net Assets(A-B)	506,203,422	434,414,777
Number of Share	24,000,000	24,000,000
Face Value Per Share	10	10
Net Assets Value Per Share(A-B)/C	21.09	18.10

17.00 Interest received and Dividend Income

Bangladesh Government Treasury Bond	3,918,036	3,206,499
Fixed Deposit Receipt (FDR)	48,944,742	40,178,562
Short Notice Deposit (SND) Accounts	1,144,964	522,562
Dividend on Share received during the year	101,199	39,306
Total	54,108,941	43,946,929

Dividend Income represents the amount received from investment in share of public limited company.

18.00 Other Income

The other income comprises of receipt during the year from co-insurance service charge sale of paper, wastage goods, service charges and trustee fees.

Trustees Fees	1,320,000	1,695,000
Sales of Paper and Wastage Goods	7,700	13,140
Service Charges (Co-Insurance)	394,274	832
Miscellaneous Income	-	917,730
Received from SKICLPF Capital Reserve Fund (PF-forfeited amount)	1,560,616	-
Profit on sale of Fixed Assets	654,109	-
Profit on sale of primary shares	178,009	671,176
Total	4,114,708	3,297,878

19.00 Management Expenses: Allocation of management expenses as per follows

Salary and Allowances	45,838,234	40,430,095
Festival Bonus	3,676,179	3,716,824
Telephone, Mobile and Internet Bill	983,802	922,732
Car Fuel	1,210,494	1,595,725
Entertainment, Annual Picnic and Lunch Expenses	46,895	176,096
Conveyance and TA/DA Allowance	317,743	201,617
Utility Bill and Service Charges	2,955,790	2,650,489
Postage, Courier and Revenue Stamp	35,022	147,791
Books, Papers and Periodicals	25,199	24,868
Office Rent and Garage Rent	2,317,688	10,274,356
Amortization of RoU Assets	7,501,212	-
Finance Cost	871,148	-
Bank Charges	1,045,852	521,901
Co-Insurance Service Charges	5,277,722	5,982,462
Miscellaneous and General Expenses	139,657	193,434
Repairs and Maintenance (Office)	113,277	131,694
Fees and Charges	225,442	197,776
Incentive Bonus	2,841,609	1,990,224
Medical Expenses	30,270	896
Staff Tea and Water Bill	243,970	275,784
Staff Training fee	21,425	33,500
Trade License Renewal Fee	16,117	83,245
Printing and Office Stationary Supplier Expenses	1,075,855	700,159
Repair, Maintenance and Renewal fee (Motor)	1,006,311	1,012,451
Office Cleaning and Up-Keep-Supplier	210,938	163,991
Uniform & Liveries	8,090	-
Gratuity Expenses	3,385,878	3,422,184
Gardening Supplier	25,840	-
Contribution to Provident Fund	1,706,119	1,763,256
Insurance Premium	85,657	11,226
Bima Mela / Business Procurement Expenses	206,411	50,870
Pre-Inspection Survey fee	25,040	-
Board Meeting and AGM Expenses	120,535	12,971
Issue Manager Fees	-	375,000
Expenses for PF & GF audit fees	40,000	-
Loss on sales of assets (19.01)	-	2,420
Stamp Expense and Revenue Stamp	107,883	4,264
Co-Insurance Mgt.& Business Expense	13,525	-
Total	83,752,829	77,070,301

19.01 Profit or (Loss) on sales of assets

Cost Price	(3,343,000)	(927,600)
Less: Accumulated Depreciation	2,357,109	510,180
Less: Sales Price	1,640,000	415,000
	654,109	(2,420)

19.02 Appropriation of management expenses

Class of Business	Gross premium	Stamp	Mgt. Exp.	2020	2019
Fire	125,269,399	266	18,072,002	18,072,268	15,570,244
Marine Cargo	84,097,831	-	12,132,382	12,132,382	7,307,929
Marine Hull	9,969,045	-	1,438,185	1,438,185	693,971
Motor	52,933,570	3,145	7,636,467	7,639,612	7,551,138
Miscellaneous	308,252,388	322	44,470,061	44,470,383	45,947,018
Total	580,522,233	3,733	83,749,096	83,752,829	77,070,301

19.03 Key Management Personnel Compensation

The Compensation of Key management personnel of Sena Kalyan Insurance Company Ltd. are as follows:

Name of employee	Short employee benefits	Post employment benefits	Other long term benefits	Termination benefits	Share based payment
Brig Gen Shafique Shamim (Retd.), Managing Director & CEO	Salary Tk. 38,05,000 Bonus Tk. 4,97,650	P.F @ 10% of Basic Salary.	NO	P.F, Gratuity & Group insurance coverage	NO
Col Md Aulad Hossain, psc, G (Retd.) Deputy Managing Director, Development Officer	Salary Tk. 18,48,000 Bonus Tk. 87,500	NO	NO	NO	NO
Gp Capt Md Atiar Rahman, psc (Retd.), Assistant Managing Director, Development Officer	Salary Tk. 16,50,000	NO	NO	NO	NO
Lt. COI AKM Nazimul Islam, Psc, (Retd.) Head of Marketing	Salary Tk. 12,59,400 Bonus Tk. 1,80,096	P.F @ 10% of Basic Salary.	NO	P.F, Gratuity & Group insurance coverage	NO
Mr. Pranab Kumar Saha, Head of Underwriting	Salary Tk. 11,64,000 Bonus Tk. 1,80,096	NO	NO	NO	NO
Maloy Kumer Saha, Chief Financial Officer (CFO)	Salary Tk. 9,33,600 Bonus Tk. 1,50,750	P.F @ 10% of Basic Salary.	NO	P.F, Gratuity & Group insurance coverage	NO
Squadron Leader Md. Mostafa Zaman (Retd.), Head of HR and Admin	Salary Tk. 10,68,500 Bonus Tk. 1,73,530	P.F @ 10% of Basic Salary.	NO	P.F, Gratuity & Group insurance coverage	NO
Mr. Tajul Islam, Head of Claim and Reinsurance	Salary Tk. 7,95,000 Bonus Tk. 1,30,625	P.F @ 10% of Basic Salary.	NO	P.F, Gratuity & Group insurance coverage	NO
Md. Shakhawat Hossain, Head of IT	Salary Tk. 6,39,600 Bonus Tk. 1,08,708	P.F @ 10% of Basic Salary.	NO	P.F, Gratuity & Group insurance coverage	NO
Lasmin Akter Company Secretary	Salary Tk. 4,15,500 Bonus Tk. 75,360	P.F @ 10% of Basic Salary.	NO	P.F, Gratuity & Group insurance coverage	NO

Key Management Personnel Compensation included in management expenses and no other remuneration or special payment except as mentioned above was made to the key Management Personnel during the year 2020.

20.00 Earnings Per Share (EPS)

The Company calculates Earnings per Share (EPS) in accordance with IAS-33: "Earnings Per Share", which has been shown on the face of the income statement and this has been calculated by dividing the basic earnings by the number of ordinary shares outstanding for the year. Details calculations were as follows

Net Profit before Tax	114,225,641	118,578,090
Less: Provision for Taxation	(19,949,981)	(20,294,055)
Net Profit after Taxation	94,275,660	98,284,035
Number of Ordinary Share	24,000,000	24,000,000
Earnings Per Share (EPS)	3.93	4.10

21.00 Net Operating Cash Flow Per Share

Net Operating Cash Flows Per Share (NOCFPS) has been calculated based on net cash generated from operating activities and number of shares outstanding during the period as at December 31, 2020. Details calculations are as follows:

Net Cash Generated From Operating Activities	221,715,530	232,450,624
Number of Shares	24,000,000	24,000,000
Net Operating Cash Flow Per Share (NOCFPS)	9.24	9.69

22.00 Agency Commission

As per Insurance Development & Regulatory Authority's (IDRA) circular No. non life-32/2012 date: 01 April 2012 the agency commission for non life insurance business were fixed up @ 15% for all classes of non life insurance business. The agency commission for different classes of business are furnished as under.

Class wise segregation of agency commission

Fire	14,079,888	12,585,294
Marine Cargo	12,427,157	10,055,171
Marine Hull	676,185	473,873
Motor	1,932,926	2,418,823
Miscellaneous	4,606,591	9,152,110
Total	33,722,747	34,685,271

23.00 Related Party disclosure

Sena Kalyan Insurance Co. Ltd. In normal course of business carried out number of transactions with other entities that fall within the definition of related party contained in International Accounting standard 24 Related Party Disclosures. All transactions involving related parties arising in normal course of business are conducted on an arm's length basis at commercial rates on the same terms and conditions as applicable to the third parties. Details of transactions with related parties and balance with them are as follows:

Name of the related party	Nature of Transactions	Nature of Relationship	Amount in Taka	
			2020	2019
Sena Kalyan Sangstha	Insurance	Common Director	598,586	1,101,695
Mongla Cement Factory	Insurance	Common Director	6,097,130	8,222,702
Sena Hotel Developments	Insurance	Common Director	2,502,437	469,958
Sena Kalyan Construction and Developments	Insurance	Common Director	23,278	-
Chittagong Flour Mills	Insurance	Common Director	310,468	723,090

Fauji Flour Mills	Insurance	Common Director	21,942	176,685
Diamond Food Industries	Insurance	Common Director	421,866	40,058
Amin Mohiuddin Foundation	Insurance	Common Director	63,138	78,012
Sena kalyan Bhaban	Insurance	Common Director	228,715	142,164
SKS Trading House	Insurance	Common Director	84,911	5,428
Eastern Hosiery Mills	Insurance	Common Director	331,588	274,855
SKS LPG	Insurance	Common Director	5,552,043	5,783,189
SKS Ready Mix Concrete	Insurance	Common Director	1,294	1,294
Sena Edible Oil Industries	Insurance	Common Director	9,465,448	680,105
SKS Sales Promotion Office	Insurance	Common Director	7,202	20,428
Sena Kalyan Commercial Complex	Insurance	Common Director	52,322	69,839
Sena Filling Station (C.N.G)(SKS)	Insurance	Common Director	386,106	403,858
Fecto Yamagen Electronics (SKS)	Insurance	Common Director	2,746	2,819
Sainik Lamps Distribution & SKS Display Centre	Insurance	Common Director	3,307	-
Sena Kalyan Business Mart	Insurance	Common Director	218,310	-
Sena Kalyan Sangstha	Loan taken	Common Director	709,009	-
Total			27,255,821	19,118,834

23.01

Aggregate amount of remuneration paid to all Directors and officers during the accounting year is as follows

Particulars	Nature of Payment	Amounts in Taka	
		2020	2019
1. Directors	Board Meeting fee	101,200	179,400
2. Directors	Remuneration	-	-
3. Chief Executive Officer	Salary, Bonus and other Allowances	4,302,650	4,172,400
4. Officers and Executives	Salary, Bonus and other Allowances	53,145,369	47,150,183
Total		57,549,219	51,501,983

24.00 Disclosures on reconciliation between Net Profit & Net operating cash flows

Net Profit after Tax	94,275,660	98,279,725
Depreciation	2,538,305	2,724,901
Changes in Current assets/liabilities		
Increase of Balance of Funds & Accounts	38,143,427	70,958,862
Increase of Premium Deposits	(24,519,478)	30,206,925
Increase of Estimated liabilities in respect of outstanding claims whether due or intimated	81,599,067	14,153,891
Increase of Amount due to other persons or bodies carrying on insurance business	15,642,696	2,723,643
Increase/ (Decrease) of Provision for Income Tax	20,837,411	21,507,294
Increase/ (Decrease) of Provision for WPPF	5,711,282	-
Increase/ (Decrease) of Deferred Tax Liability	291,135	36,890
Increase/ (Decrease) of Deferred Tax Assets	(1,178,564)	(1,245,819)
Increase/(Decrease) of Sundry Creditors	28,786	1,661,077
Increase of Accrued Interest	1,331,182	(6,811,254)
Decrease of Amount Due from Other Persons or Bodies Carrying on Insurance Business	-	675,047
Decrease/ (Increase) of Sundry Debtors	(12,261,394)	(2,624,012)
Decrease/ (Increase) of Stationary and forms in hand	28,314	82,528
Decrease/ (Increase) of Stamps in hand	(98,189)	118,506
Loss on Sale of Assets	(654,109)	2,420
Net cash generated from operating activities	221,715,530	232,450,624

24.01 Collection from premium and other income

Gross Premium collection	556,002,755	606,299,441
Commission on Re-Insurance	27,697,255	27,863,440
Sundry Income	3,460,599	3,297,878
Interest and Dividend Income & Rent outstanding (interest/profit Accrued but not due)	55,440,124	37,135,675
Sundry Debtors	12,994,951	770,598
Amount Due from Other Persons or Bodies Carrying on Insurance Business	-	675,047
Amount due to other persons or bodies carrying on insurance business	15,642,696	2,723,643
Total	671,238,379	678,765,722

24.02 Payment for management expenses, Re-insurance, Claims and commission

Expenses of management : (Not Applicable to any particular fund or Account)	2,572,938	1,432,694
Expenses of management (with stamp used)	83,793,918	75,205,770
Agency commission	33,722,747	34,685,271
Paid on Re- Insurance Ceded	282,844,062	322,703,832
Claim paid during the year	21,332,839	8,892,921
Total	424,266,504	442,920,488

24.03 Investment

Investment in BGTB	24,717,510	-
Investment in Shares	7,480,498	1,449,790
Total	32,198,008	1,449,790

25.00 Directors Remuneration

The company has paid TK.101,200 to the Directors as Board meeting attendance fee during the year 2020. Other than this, no amount of money has spent by the company for compensating any member of Board for special service rendered.

Sl. No.	Name of Directors	Position	Number of Meeting	Total Fees
1	Maj Gen Mohammed Saidul Islam, ndc, psc	Chairman	1	-
2	Air Cdre M Moyeenuddin, ndc, afwc, psc	Vice Chairman	5	21,000
3	Brig Gen Mirza Md Enamul Haque, ndc	Director	2	9,000
4	Brig Gen M A Mohy, psc, PEng	Director	2	9,000
5	Brig Gen Md Mustafa Kamal, SGP	Director	4	17,000
6	Brig Gen Md Jamal Hossain, ndc, afwc, psc	Director	2	9,000
7	Brig Gen Md Shaheen Iqbal, afwc, psc	Director	4	17,000
8	M.M Mostafa Bilal	Director (Independent)	1	5,000
9	Ahamed Ihteyaz Tamid	Director (Independent)	1	5,000
			Add: VAT	9,200
			Total	101,200

26.00 Credit Rating

Year	Validity Date	Rating date	Long Term	Short Term
2019	Aug 05, 20 to Aug 04, 21	5-Aug-20	A+	ST-2
2018	May 06, 19 to May 06, 20	6-May-19	A	ST-2
2017	May 06, 18 to May 06, 19	6-May-18	A	ST-3
2016	May 04, 17 to May 04, 18	4-May-17	A-	ST-4

27.00 Capital Expenditure Commitment

There was no commitment for capital expenditure at the end the year.

28.00 Claims not acknowledged as debt

There was no claim against the company nor acknowledged as debt by the company at the end the year.

29.00 Credit Facility

There was no credit facility available to company under any contract and also not availed at the end of the year other than trade credit available in the ordinary course of business.

30.00 Guarantee

There was no insurance guarantee made during the period.

31.00 Contingent Liabilities

Custom Excise & VAT Commissioner as per audit report of director of audit intelligence and investigation demanded BDT 10,762,320. (1). গণপ্রজাতন্ত্রী বাংলাদেশ সরকার, আভ্যন্তরীণ সম্পদ বিভাগ, ঢাকা কর্তৃক জারিকৃত মূল্য সংযোজন কর, প্রজ্ঞাপন-তারিখ ২৮ জৈষ্ঠা, ১৪২৭ বঙ্গাব্দ/১১ জুন ২০২০ খ্রীষ্টাব্দ, এস.আর.ও.নং-১৪৪-আইন/২০২০/১০৫-মূসক এ প্রদত্ত ক্ষমতাবলে বীমা কোম্পানী কর্তৃক এজেন্সি কমিশন বাবদ পরিশোধিত অর্থের বিপরীতে মূল্য সংযোজন কর কর্তন বিষয়ে অব্যাহতি দেয়া হয়েছে। যার সেবার কোড - ৯০২৭.০০। (২). পুনঃবীমা কমিশনের বিপরীতে ১৫% উৎসে মূল্য সংযোজন কর আদায় বা কর্তন সম্পর্কিত আইনের একটি লিখিত ব্যাখ্যা গত জুন ২, ২০২০ ইং তারিখে বাংলাদেশ ইন্সুরেন্স এসোসিয়েশনের প্রেসিডেন্ট কর্তৃক চেয়ারম্যান, জাতীয় রাজস্ব বোর্ড বরাবর প্রদান করা হয়। However, SKICL has not settled which is pending for the decision of the Commissioner of Custom Excise & VAT (South).

32.00 Receivables to/from directors

Nothing was due to/from any of the Directors of the company as on the date of statement of financial position.

33.00 Events after the Balance Sheet

Board of Directors in its meeting held on 24 April, 2021 proposed 10% cash dividend for the year 2020 subject to approval of shareholders of the company in its forthcoming 8th Annual General Meeting. Due to Second wave COVID-19 number of people affected rapidly from April 2021. However, Government take various steps to handle the impact. The management is constantly assessing the impact of COVID-19 on the business.

Sena Kalyan Insurance Company Limited
Schedule of Property, Plant and Equipment

As at December 31, 2020

Annexure-"A"

A. Tangible Assets

Particulars	COST				Rate	DEPRECIATION			Written Down Value as at 31.12.2020
	Balance as at 01.01.2020	Addition during the year	Sold/Adj. during the year	Total as at 31.12.2020		Charged during the year	Sold/Adj. during the year	Total as at 31.12.2020	
Furniture and Fixtures	4,338,057	221,676	-	4,559,733	10%	288,585	-	1,851,629	2,708,104
Motor Vehicle	21,703,500	5,147,500	3,343,000	23,508,000	20%	1,034,556	2,357,109	14,438,917	9,069,083
Office Equipments	141,725	60,771	-	202,496	15%	15,046	-	86,853	115,643
Cookeries and Cutleries	80,223	17,191	-	97,414	15%	9,093	-	37,289	60,125
Office Decoration	11,718,584	-	-	11,718,584	10%	876,297	-	3,831,910	7,886,674
Computer and IT Equipment	2,309,584	220,853	-	2,530,437	10%	156,219	-	1,014,042	1,516,395
Mobile and Telephone Set	346,074	2,400	-	348,474	10%	20,139	-	166,028	182,447
Air Conditioner	1,434,291	-	-	1,434,291	20%	93,433	-	1,060,557	373,734
Total	42,072,038	5,670,391	3,343,000	44,399,429		2,493,368	2,357,109	22,487,225	21,912,204

B. Intangible Assets

Particulars	COST				Rate	AMORTIZATION			Written Down Value as at 31.12.2020
	Balance as at 01.01.2020	Addition during the year	Sold/Adj. during the year	Total as at 31.12.2020		Charged during the year	Sold/Adj. during the year	Total as at 31.12.2020	
Software	863,250	-	-	863,250	10%	44,937	-	458,813	404,437
Total	863,250	-	-	863,250		44,937	-	458,813	404,437
As at December 31, 2020	42,935,288	5,670,391	3,343,000	45,262,679		2,538,305	2,357,109	22,946,038	22,316,641

Sena Kalyan Insurance Company Limited

Schedule of Property, Plant and Equipment

As at December 31, 2019

A. Tangible Assets

Particulars	COST				Rate	DEPRECIATION				Written Down Value as at 31.12.2019
	Balance as at 01.01.2019	Addition during the year	Sold/Adj. during the year	Total as at 31.12.2019		Balance as at 01.01.2019	Charged during the year	Sold/Adj. during the year	Total as at 31.12.2019	
Furniture and Fixtures	3,575,557	875,000	112,500	4,338,057	10%	1,372,071	252,848	61,875	1,563,044	2,775,013
Motor Vehicle	21,703,500	-	-	21,703,500	20%	14,275,962	1,485,508	-	15,761,470	5,942,030
Office Equipments	131,995	9,730	-	141,725	15%	60,327	11,480	-	71,807	69,918
Cookeries and Cutleries	50,243	29,980	-	80,223	15%	21,660	6,536	-	28,196	52,027
Office Decoration	7,408,684	5,125,000	815,100	11,718,584	10%	2,764,788	639,130	448,305	2,955,613	8,762,971
Computer and IT Equipment	2,062,392	247,192	-	2,309,584	10%	710,249	147,574	-	857,823	1,451,761
Mobile and Telephone Set	337,896	8,178	-	346,074	10%	124,101	21,788	-	145,889	200,185
Air Conditioner	1,380,810	53,481	-	1,434,291	20%	857,017	110,107	-	967,124	467,167
Total	36,651,077	6,348,561	927,600	42,072,038		20,186,175	2,674,971	510,180	22,350,966	19,721,072

B. Intangible Assets

Particulars	COST				Rate	AMORTIZATION				Written Down Value as at 31.12.2019
	Balance as at 01.01.2019	Addition during the year	Sold/Adj. during the year	Total as at 31.12.2019		Balance as at 01.01.2019	Charged during the year	Sold/Adj. during the year	Total as at 31.12.2019	
Software	863,250	-	-	863,250	10%	363,946	49,930	-	413,876	449,374
Total	863,250	-	-	863,250		363,946	49,930	-	413,876	449,374
As at December 31, 2019	37,514,327	6,348,561	927,600	42,935,288		20,550,121	2,724,901	510,180	22,764,842	20,170,446

Sena Kalyan Insurance Company Limited
XL-Form

Statement Showing the details of Class wise Premium Income, Accepted & Ceded, Commission Earned & Paid
Claim Paid, Losses Recovered & Recoverable For the Year ended December 31, 2020

Class of Business	Premium Income			Commission			Claims		
	Gross Premium	Re-Insurance Ceded	Net Premium	Direct Business	Received on Re-Insurance Ceded	Net Commission	Paid in Direct Business	Received on Re-Insurance Ceded	Net Claim
Fire	112,296,075	58,525,652	53,770,423	14,079,888	13,826,064	253,824	4,117,906	1,615,268	2,502,638
Marine Cargo	62,578,394	3,928,852	58,649,542	12,427,157	1,080,434	11,346,723	617,956		617,956
Marine Hull	8,742,825	2,423,700	6,319,125	676,185	462,400	213,785	-		-
Motor	50,080,971	-	50,080,971	1,932,926	-	1,932,926	2,489,038		2,489,038
Miscellaneous	285,034,516	166,591,806	118,442,710	4,606,591	5,462,483	(855,892)	14,922,814		14,922,814
Sub Total	518,732,781	231,470,010	287,262,771	33,722,747	20,831,381	12,891,366	22,147,714	1,615,268	20,532,446
Public Sector Business									
Fire	12,973,324	11,269,598	1,703,726	-	1,261,260	(1,261,260)	170,846	89,657	81,189
Marine Cargo	21,519,437	16,369,550	5,149,887	-	3,273,911	(3,273,911)	758,731	596,996	161,735
Marine Hull	1,226,220	1,201,453	24,767	-	66,080	(66,080)	-	-	-
Motor	2,852,599	-	2,852,599	-	-	-	66,619	-	66,619
Miscellaneous	23,217,872	22,533,451	684,421	-	2,264,623	(2,264,623)	14,377,836	13,886,986	490,850
Sub Total	61,789,452	51,374,052	10,415,400	-	6,865,874	(6,865,874)	15,374,032	14,573,639	800,393
Grand Total-2020	580,522,233	282,844,062	297,678,171	33,722,747	27,697,255	6,025,492	37,521,746	16,188,907	21,332,839
Grand Total - 2019	576,092,516	322,703,832	253,388,684	34,685,271	27,863,440	6,821,831	15,564,157	6,671,236	8,892,921



Chief Executive Officer



Director



Director



Chairman



Howlader Mahfel Huq, FCA
ICAB Enrolment No. 105

Managing Partner

Mahfel Huq & Co.

Chartered Accountants

Firm Reg. No: P-46323

DVC: 2104240105AS245503



Chief Financial Officer

Dhaka, 24 April, 2021

Sena Kalyan Insurance Company Limited

Company's Income Tax & VAT Assessment Position

Income Tax: The TIN number of the Company is 8336 7961 9109. Year wise income tax status of the Company is depicted below as per the audited accounts of December 31, 2020:

Sl. No.	Income Year	Assessment Year	Tax liability as per income tax return	Advance Income Tax Paid	Income Tax Paid by PO	Refundable Tax	Adjustment	Remarks
01	2013	2014-2015	-	45,000	-	45,000	-	Return submitted as per clause 82BB (Refundable tax adjusted with AY 2016-2017) Loss
02	2014	2015-2016	-	1,668,008	-	1,668,008	-	Return submitted as per clause 82BB (Refundable tax adjusted with AY 2016-2017) Loss
03	2015	2016-2017	5,610,096	2,284,088	1,613,000	-	-	Return submitted as per clause 82BB (Advance tax adjusted with AY 2016-2017)
04	2016	2017-2018	8,139,467	1,602,286	6,058,389	-	-	Return submitted as per clause 82BB. Tax provision higher in accounts due to 42.5% but as per return 40%
05	2017	2018-2019	10,240,665	2,687,600	6,913,024	-	-	Return submitted as per clause 82BB. Tax provision higher in accounts due to 40% but as per return 37.50%
06	2018	2019-2020	2,822,678	2,933,213	-	110,535	-	Return submitted as per clause 82BB.
07	2019	2020-2021	21,507,294	3,394,610	18,002,149	-	110,535	Return submitted as per clause 82BB. Advance Tax adjusted of tk. 1,10,535 against Income year 2018
08	2020	2021-2022						Return submission date 15 September, 2021

VAT: The VAT registration number of the Company is BIN No. 001108614-0101 under area code no. Year wise VAT status of the Company is depicted below as per the audited financial statements of December 31, 2020:

SI. No.	Income Year	As per audit intelligence and investigation demanded		Total	Current Status
		VAT on Commission on Re-Insurance Ceded	VAT on Agency Commission		
01	2013	-	-	-	Custom Excise & VAT Commissioner as per audit report of director of audit intelligence and investigation demanded BDT 10,762,320. (১). গণপ্রজাতন্ত্রী বাংলাদেশ সরকার, আভ্যন্তরীণ সম্পদ বিভাগ, ঢাকা কর্তৃক জারিকৃত মূল্য সংযোজন কর, প্রজ্ঞাপন -তারিখ ২৮ জৈষ্ঠ, ১৪২৭ বঙ্গাব্দ/১১ জুন ২০২০ খ্রীষ্টাব্দ, এস.আর.ও.নং-১৪৪-আইন/২০২০/১০৫-মুসক এ প্রদত্ত ক্ষমতাবলে বীমা কোম্পানী কর্তৃক এজেন্সি কমিশন বাবদ পরিশোধিত অর্থের বিপরীতে মূল্য সংযোজন কর কর্তন বিষয়ে অব্যাহতি দেয়া হয়েছে। যার সেবার কোড - ৮০২৭.০০। (২). পুনঃবীমা কমিশনের বিপরীতে ১৫% উৎসে মূল্য সংযোজন কর আদায় বা কর্তন সম্পর্কিত আইনের একটি লিখিত ব্যাখ্যা গত জুন ২, ২০২০ ইং তারিখে বাংলাদেশ ইন্সুরেন্স এসোসিয়েশনের প্রেসিডেন্ট কর্তৃক চেয়ারম্যান, জাতীয় রাজস্ব বোর্ড বরাবর প্রদান করা হয়। However, SKICL has not settled which is pending for the decision of the Commissioner of Custom Excise & VAT (South).
02	2014	583,197	1,913,853	2,497,050	
03	2015	2,031,542	1,965,332	3,996,874	
04	2016	1,647,671	2,620,725	4,268,396	
05	2017	-	-	-	
06	2018	-	-	-	
07	2019	-	-	-	
08	2020	-	-	-	
Total		4,262,410	6,499,910	10,762,320	

Customs Duty: Not applicable for SKICL.

Other Tax Liability: There was no other tax liability up to December 31, 2020.

Sena Kalyan Insurance Company Limited

Directors Certificate

As per Regulations contained in the first Schedule of the Insurance Act 2010 (previously 1938) as per Section 40-C of the said Act, we certify that:

The values of investment in shares & debentures have been taken at market price, The values of all assets as shown in the Financial Statement and as classified on Form "AA" annexed have been duly reviewed as at December 31, 2020 and in our belief, the said assets have been set forth in the Financial Statement at amounts not exceeding their realizable or market values under the several headings as enumerated in the annexed form.

All expenses of management, wherever incurred and whether incurred directly or indirectly in respect of Fire, Marine, Motor and Miscellaneous Insurance business have been duly debited to the related Revenue Accounts and Profit & Loss Account.



Company Secretary



Chief Financial Officer



Chief Executive Officer



Director



Director



Chairman

Dhaka, 24 April, 2021

SKICL at a glance...



Mural of the Father of the Nation at SKICL



Placement of a Mural of the Father of the Nation by Chairman, SKICL



Chairman IDRA and President BIA among others in US-Bangla claim handover ceremony



SKICL ensured maximum possible compensation to US-Bangla victims



Opening ceremony of 'mujib Corner' in SKICL



Opening ceremony of 'mujib Corner' in SKICL



Chairman along with the employees at a social program



Signing ceremony with 'AAA Finance and Investment Ltd'



An step forward to make IPO in 2021



Jatiyo Bima Dibosh 2020



Jatiyo Bima dibosh Rally in 2020



President, Bangladesh Insurance Association at SKICL



Respected Chairman and MD, SKICL at a social program



Respected Chairman and Madam with all officers of SKICL



SKICL Family



Board Meeting of SKICL



Annual Picnic



6th Raising Day of SKICL